

# **Regular City Commission Meeting**

**Wednesday, June 7, 2023**

**1:00 PM**

## **City of Hollywood**



Hollywood City Hall  
2600 Hollywood Blvd  
Hollywood, FL 33020  
<http://www.hollywoodfl.org>

**Commission Chambers Room 219**

### ***CITY COMMISSION***

***Josh Levy, Mayor***

***Adam Gruber, Vice Mayor - District 4***

***Caryl Shuham, Commissioner - District 1***

***Linda Hill Anderson, Commissioner - District 2***

***Traci Callari, Commissioner - District 3***

***Kevin Biederman, Commissioner - District 5***

***Idelma Quintana, Commissioner - District 6***

***George R. Keller, Jr., CPPT, City Manager***

***Douglas R. Gonzales, City Attorney***

***Patricia A. Cerny, City Clerk***

**NOTES**

The Consent Agenda is comprised of items prepared by various offices and departments in the City. These items are routine and/or non-controversial in nature, and may be voted upon by the Commission in one motion as listed below.

The Regular agenda consists of items that must be discussed or that could be considered controversial, and are voted upon by the Commission individually.

Agenda items not scheduled for a specific time may be considered at any time during the meeting, at the Commission's discretion. However, time certain items will not be considered by the Commission earlier than the time listed for those items, although those items may be taken up at a later time.

The following items on this agenda are time certain items.

**1:00 PM - Item - 17**

**1:15 PM - Item - 18, thru 20**

**1:30 PM - Item - 21, thru 22**

1. **Moment of Silence**
2. **Pledge of Allegiance**
3. **Recognition of Veterans, Active Service Personnel & Their Families**
4. **Roll Call**

**CONSENT AGENDA**

**(Items # 5 - 16)**

If a citizen wishes to comment on a specific item, he/she should submit a comment card to the City Clerk before the Commission approves the consent agenda.

**OFFICE OF THE CITY MANAGER**

5. [R-2023-145](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Apply For, And If Awarded, Accept Federal Funds From The Federal Emergency Management Agency Through The Hazard Mitigation Grant For Three Local Hazard Mitigation Projects; Authorizing The Appropriate City Officials To Execute All Applicable Grant Documents And Agreements.

**Attachments:** [2023 HMGP Ian Declaration Reso AR.docx](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

6. [R-2023-146](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute The First Amendment To The Energy Services Agreement With Noresco, LLC For Energy Performance Services.

**Attachments:** [Noresco Amendment 1 Reso.docx](#)  
[Amendment 1 to City Hollywood MESA.docx](#)  
[R-2022-206.pdf](#)  
[Energy Services Agreement \(ESA\).pdf](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

**DEPARTMENT OF DESIGN & CONSTRUCTION MANAGEMENT**

7. [R-2023-147](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute Construction Agreements With The State Of Florida Department Of Transportation For The Hollywood Boulevard - State Road 7 Mobility Hub And State Road 7 Linear Park Projects.

**Attachments:** [Reso - SR 7 Hollywood Blvd Constr.docx](#)  
[Construction Agreement - Form 850-04-89](#)  
[Construction Agreement - Exhibit A](#)  
[MOA DECORLIGHTING PEDESTRIAN 86100 SR 7 HOLLYWOOD BROW/](#)  
[MOA LANDSCAPE SR7 Hollywood 2021-L-491-00009 Incl.Amend13-Execu/](#)  
[MOA RDWAY DRAINAGE 86100 SR 7 HOLLYWOOD BROWARD 2021-C/](#)  
[R-2013-027.pdf](#)  
[R-2017-207.pdf](#)  
[R-2020-244.pdf](#)  
[R-2022-227 \(all pages\)](#)  
[R-2022-228](#)  
[R-2022-269 \(1\)](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

8. [R-2023-148](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute Change Order Numbers 13, 14, 15 And 16 With O'Donnell Dannwolf And Partners Architects, Inc. For Additional Design And Environmental Services Related To The New Police Headquarters Project, A General Obligation Bond Project, In An Amount Not To Exceed \$247,973.50.

**Attachments:** [1 New Police HQ Change Order 13-26 RESO](#)  
[3 Consultant Proposals \(Change Orders\)](#)  
[4 ODP Executed Design Contract](#)  
[5 Executed Resolution R-2020-047](#)  
[6 Executed Resolution R-2022-010](#)  
[7 Approved Certificates of Insurance for the New Police Headquarters Design T Summary Sheet](#)


Strategic Plan Focus Area:  Infrastructure & Facilities

### COMMUNITY DEVELOPMENT DIVISION

9. [R-2023-149](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving The Reallocation of Community Development Block Grant - Coronavirus Funds And Authorizing the Appropriate Officials to Execute An Agreement With The Florida Department Of Economic Opportunity In The Amount of \$760,335.00; Amending The Fiscal Year 2023 Operating Budget.

**Attachments:** [Reso for CDBG-CV.doc](#)  
[Exhibit 1.pdf](#)  
[City of Hollywood Subgrant Agreement - DB RC .docx](#)

Strategic Plan Focus Area:  Quality of Life & Strong Neighborhoods

**DEPARTMENT OF FIRE RESCUE & BEACH SAFETY****10. [R-2023-150](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute A Blanket Purchase Agreement And Execute An Open-End (Equity) Lease Rate Quote With Enterprise FM Trust, A Delaware Statutory Trust, For The Lease Of Three Vehicles For A 12-Month Term For An Amount Not To Exceed \$32,000.00 Based Upon Sourcewell Contract Number 030122-EFM In Accordance With Section 38.41(C)(5) Of The Procurement Code (Piggyback).

**Attachments:** [Resolution.docx](#)  
[PA 300000006758576\\_PA600706\\_0-3.pdf](#)  
[Enterprise Fleet Contract 030122.pdf](#)  
[Master Equity Lease Agreement.pdf](#)  
[Open-End \(Equity\) Lease Rate Quote.pdf](#)  
[Piggyback Checklist \(Enterprise\).pdf](#)  
[RFP and Addendums-Fleet Mgmt 030122.pdf](#)  
[Piggyback Request Form \(Enterprise\).pdf](#)  
[Term Sheet \(Piggyback\).doc](#)

Strategic Plan Focus Area:  Public Safety

**DEPARTMENT OF INFORMATION TECHNOLOGY****11. [R-2023-151](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Issue A Change Order To Blanket Purchase Agreement No. PA600525 With Highstreet IT Solutions, LLC To Increase The Amount From \$324,560.00 To \$375,440.00 In Accordance With Section 38.48 Of The Procurement Code (Change Orders).

**Attachments:** [Resolution](#)  
[Purchase Agreement](#)  
[R-2022-195](#)  
[Bid Packet for RFP-4691-21-JE](#)  
[HighStreet Response to City of Hollywood](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

**12. [R-2023-152](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Issue A Purchase Order To Quisitive, LLC For Technical Consulting Services In An Estimated Total Amount Of \$269,988.24 Over A Three Year Term (Piggyback).

**Attachments:** [Resolution](#)  
[DIR-CPO-4939 Contract](#)  
[DIR-CPO-4939 Appendix A](#)  
[DIR-CPO-4939 Appendix B HUB Subcontracting Plan.pdf](#)  
[DIR-CPO-4939 Appendix C DBITS Sample Statement of Work \(002\).pdf](#)  
[Survival Clause from DIR-CPO-4939 Appendix A Terms and Conditions.pdf](#)  
[Quisitive - Letter Re Catapult Systems Merger\(35337207\) \(002\).docx](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

**13. [R-2023-153](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Approve And Execute A Technology Grant Agreement.

**Attachments:** [Resolution](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

### DEPARTMENT OF PUBLIC UTILITIES

**14. [R-2023-154](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute A Blanket Purchase Agreement With Airgas USA, LLC For The Supply Of Liquid Oxygen In An Amount Of \$298,000.00 Over a One Year Period From June 1, 2023 Through May 31, 2024.


**Attachments:** [Reso Airgas Bid Award.docx](#)  
[Draft BPA PA600686.pdf](#)  
[IFB-050-23-JJ Notice of Intent to Award.pdf](#)  
[IFB-050-23-JJ Bid Tabulation 02-28-22.pdf](#)  
[Approved - Airgas COI.pdf](#)  
[Risk COI Approval RE\\_Airgas COI Approval Request.pdf](#)  
[City of Hollywood TSA May 2023.pdf](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

**DEPARTMENT OF PUBLIC WORKS****15. [R-2023-155](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute A Blanket Purchase Agreement With Florida Sidewalk Solutions LLC For The Repair of Sidewalk Trip Hazards In An Annual Amount Of \$152,493.25 Based Upon The Town Of Miami Lakes Invitation To Bid No. 2018-40 In Accordance With Section 38.41(C)(5) Of The Procurement Code (Piggyback).


**Attachments:** [Reso - Florida Sidewalk Solutions Clean.docx](#)  
[Draft BPA.pdf](#)  
[FSS-Piggyback Request Form.pdf](#)  
[FSS-Piggyback Checklist.pdf](#)  
[Invitation To Bid.pdf](#)  
[FSS Sidewalk Repair Contract Renewal 2022-2023 FY.pdf](#)  
[Hollywood Hills Detailed Sidewalk Repair List](#)  
[Royal Ponciana Detailed Sidewalk Repair Trip Hazards](#)  
[Detailed Sidewalk Repair List - Hollywood Hills - COH Zone 4 122921.pdf](#)  
[Term Sheet - Florida Sidewalk Solutions, LLC.doc](#)

Strategic Plan Focus Area:  Public Safety

**16. [R-2023-156](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Issue A Purchase Order To The Peterbilt Store South Florida LLC, d/b/a The Peterbilt Store, For The Purchase Of A 2024-537 Peterbilt Cab And Chassis With Heil PF-1000-16 Yard Rear Loader For A One Time Purchase In An Amount Not To Exceed \$237,645.00 Based Upon FSA Contract FSA22-VEH20.0 In Accordance With Section 38.41(C)(5) Of The Procurement Code (Piggyback); Amending the Fiscal Year 2023 Operating Budget and Capital Improvement Plan.


**Attachments:** [Reso - Peterbilt Garbage Truck - 5.16.23.docx](#)  
[Exhibit 1 - Completed.pdf](#)  
[DRAFT BPA \(PA600723\).pdf](#)  
[FSA22-VEH20.0 Contract.pdf](#)  
[Signed Piggyback Request Form - Peterbilt.docx.pdf](#)  
[signed Piggyback Checklist - Peterbilt.docx.pdf](#)  
[Quotation Letter City of Hollywood 537 Peterbilt with Heil 16yd rear loader.docx](#)  
[Notice Of Final Award Heavy Trucks and Buses 2022.pdf](#)  
[Presentation Package - 537 Peterbilt.PDF](#)  
[Heil 16yd rear loader quote from Sunbelt.pdf](#)  
[Term Sheet - Peterbilt Store of South Florida LLC.doc](#)

Strategic Plan Focus Area:  Quality of Life & Strong Neighborhoods

**1:00 PM PRESENTATIONS, PROCLAMATIONS AND AWARDS**


17. [P-2023-066](#) A Proclamation In Recognition Of Juneteenth Day - June 19, 2023.

**Attachments:** [06-07-23-Juneteenth Day.docx](#)

Strategic Plan Focus Area:  Communications & Civic Engagement

**1:15 PM TIME CERTAIN ITEM(S)**

18. [P-2023-068](#) Presentation By Representative Hillary Cassel, Regarding The 2023 Florida Legislative Session.

Strategic Plan Focus Area:  Communications & Civic Engagement


19. [PO-2023-07](#) An Ordinance Of The City Of Hollywood, Florida, Changing The Zoning Designation Of The Properties Located At 1845-1885 Hollywood Boulevard, Hollywood, Florida, Generally Located East Of 19 Avenue, North Of Hollywood Boulevard, West Of Young Circle And South Of Tyler Street, From GU (Government Use) To YC (Young Circle Mixed-Use District); Amending The City's Zoning Map To Reflect The Change In Zoning Designation. (23-Z-36)

**Attachments:** [Ordinance.doc](#)  
[Exhibit A.pdf](#)  
[2336\\_StaffReport\\_2023\\_0509.pdf](#)  
[Attachment A Application Package.pdf](#)  
[Attachment B Existing Land Use and Zoning Map.pdf](#)  
[Attachment C Existing Zoning Regulations.pdf](#)  
[Attachment D Proposed Regulations.pdf](#)  
[Attachment E Schematic Plan.pdf](#)

Second Reading

Advertised Public Hearing


Planning Division

Strategic Plan Focus Area:  Economic Vitality

20. [R-2023-157](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Making Findings And Designating As A Brownfield Area The Real Property Located At 820 - 890 N. State Road 7 And 6028 Johnson Street, Hollywood, FL 33020, For The Purpose Of Rehabilitation, Job Creation And Promoting Economic Redevelopment; Authorizing The City Of Hollywood To Notify The Florida Department Of Environmental Protection Of The Designation.

**Attachments:** [Reso & Exhibits A & B -Pinnacle 441.docx](#)  
[Green Reuse Area Designation Request for Pinnacle 441 \(00045746-2xC4D3E'](#)

Advertised Public Hearing

Strategic Plan Focus Area:  Economic Vitality



**1:30 TIME CERTAIN ITEM****21. [R-2023-139](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute An Interlocal Agreement With Broward County For Solid Waste Disposal And Recyclable Materials Processing Authority Of Broward County, Florida; Authorizing The Expenditure Of Funds To Defray The Cost Of A Study In An Amount Not To Exceed \$158,000.00.

**Attachments:** [Reso - ILA w-Broward-Clean.docx](#)  
[Interlocal Agreement for Solid Waste Disposal and Recyclable Materials Process Term Sheet - Broward County ILA solid waste disposal and recyclable materials](#)  
[Power Point - ILA Revision Language \(5-16-23\).pptx](#)

Continued From The May 17, 2023 Commission Meeting  
Department of Public Works

Strategic Plan Focus Area:  Resilience & Sustainability

**22. [P-2023-069](#)**

Presentation By Dr. Jennifer Jurado, Chief Resiliency Officer For Broward County, On The Intergovernmental Panel On Climate Change Sixth Assessment - Synthesis Report.

**Attachments:** [IPCC Sixth Assessment Report\\_Hollywood 060723 Final.ppt](#)

Department of Design & Construction Management

Strategic Plan Focus Area:  Resilience & Sustainability


**ORDINANCE****23. [PO-2023-08](#)**

An Ordinance Of The City Of Hollywood, Florida, Changing The Zoning Designation Of The Properties Located At 2609 N. 26 Avenue And Adjacent Parcels To The North And West, Located At 200 & 300 Oakwood Boulevard, And Adjacent Parcels To The South Located At 2800, 2900, 2906, 2908-2914, 2940, 3000, 3120, 3215, 3350, 3401, 3501-3881, 3901-3921, 4001-4101, 4150 Oakwood Boulevard, 2700 Stirling Road And Oakwood Boulevard, Hollywood, Florida, Generally Located South Of Stirling Road And East Of Interstate 95, From Low Intensity Industrial And Manufacturing (IM-1) To The Planned Development (PD) District; Approving The Planned Development (PD) Master Development Plan For The Subject Property; Approving Landscape And Parking Modifications; Amending The City's Zoning Map To Reflect The Change In Zoning Designation. (23-Z-57)

**Attachments:** [Ordinance doc](#)  
[Exhibit A - Survey.pdf](#)  
[Exhibit B - Master Plan.pdf](#)  
[Exhibit C - Appendix B and D - Modifications.pdf](#)  
[PDB Staff Report and back-up\\_2023\\_0509.pdf](#)  
[Attachment A Application Package.pdf](#)  
[Attachment B Oakwood Plaza PD Design Guidelines and Master Plan.pdf](#)  
[Attachment C Existing Land Use and Zoning Map\(s\).pdf](#)  
[Attachment D Existing Zoning and Land Development Regulations \(IM-1\).pdf](#)  
[Attachment E Proposed Zoning and Land Development Regulations \(PD\).pdf](#)  
[Attachment F O 2022\\_04.pdf](#)

First Reading

Planning Division

Strategic Plan Focus Area:  Economic Vitality

**REGULAR AGENDA****24. [R-2023-158](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Ratifying The 2022-2025 Collective Bargaining Agreement With The American Federation Of State, County And Municipal Employees, Local 2432, General Employees Bargaining Unit And Authorizing The Appropriate City Officials To Execute The Agreement.

**Attachments:** [Resolution Ratification of AFSCME General CBA 2022-2025.docx](#)  
[Summary of Changes 2022 - 2025 AFSCME General.docx](#)  
[AFSCME General 2022-25 CBA CLEAN \(Legistar\).pdf](#)

Office Of Human Resources

Strategic Plan Focus Area:  Financial Management & Administration

**25. [R-2023-159](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Ratifying The 2022-2025 Collective Bargaining Agreement With The American Federation Of State, County And Municipal Employees, Local 2432, Professional Employees Bargaining Unit And Authorizing The Appropriate City Officials To Execute The Agreement.

**Attachments:** [Resolution Ratification of AFSCME Professional CBA 2022-2025.docx](#)  
[Summary of Changes 2022 - 2025 AFSCME Professional .docx](#)  
[AFSCME Professional 2022-25 CBA CLEAN \(Legistar\).pdf](#)

Office Of Human Resources

Strategic Plan Focus Area:  Financial Management & Administration

**26. [R-2023-160](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Ratifying The 2022-2025 Collective Bargaining Agreement With The American Federation Of State, County And Municipal Employees, Local 2432, Supervisory Employees Bargaining Unit And Authorizing The Appropriate City Officials To Execute The Agreement.

**Attachments:** [Resolution Ratification of AFSCME Professional CBA 2022-2025.docx](#)  
[Summary of Changes 2022 - 2025 AFSCME Supervisory.docx](#)  
[AFSCME Supervisory 2022-25 CBA CLEAN \(Legistar\).pdf](#)

Office Of Human Resources


Strategic Plan Focus Area:  Financial Management & Administration

**27. [R-2023-161](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute An Agreement With Circuit Transit Inc. For Micro Transit Services In An Estimated Annual Amount Of \$1,128,942.00

**Attachments:** [Reso - Circuit 2023.docx](#)  
[Micro-Transit Contract FY2023-FY2024.docx](#)  
[12. Certificate of Insurance.pdf](#)  
[Circuit Response to City of Hollywood RFP 2023.pdf](#)  
[RFP-045-23-SK\\_Evaluation Tabulation \(Summary\).pdf](#)  
[RFP-045-23-SK\\_Citywide Micro-transit Svcs. Final Bid Packet.pdf](#)  
[Circuit - City-Wide Microtransit Services Commission Presentation.pptx](#)

Engineering Division

Strategic Plan Focus Area:  Quality of Life & Strong Neighborhoods

**28. [R-2023-162](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute A Contract With Razorback LLC In The Amount Up To \$4,425,191.00 For Repairs to Clarifier No. 3 At The Southern Regional Wastewater Treatment Plant; Approving And Authorizing The Appropriate City Officials To Execute An Authorization To Proceed For Work Order Number H&S 23-06 With Hazen And Sawyer, P.C. In An Amount Up To \$120,464.00 For Construction Administration Services For The Project; Amending The Fiscal Year 2023 Capital Improvement Plan.

**Attachments:** [Resolution - Clarifier No. 3.docx](#)  
[Exhibit 1 - Budget Amendment.pdf](#)  
[ATP - H&S 23-06 Clarifier No. 3 Repair at SRWWTP.pdf](#)  
[Contract - Clarifier No. 3 Repair.pdf](#)  
[Contract Book - Clarifier No. 3 Repairs \(r\).pdf](#)  
[Razorback LLC Bid Proposal - Clarifier No. 3 Repair.pdf](#)  
[Lawrence Lee Construction Bid Proposal - Clarifier No. 3 Repair.pdf](#)  
[Award Recommendation & Bid Tab - Clarifier No. 3 Repair.pdf](#)  
[H&S Proposal - Clarifier No. 3 Repair.pdf](#)  
[H&S Agreement Renewal - Clarifier No. 3 Repair.pdf](#)  
[Sunbiz Detail Razorback LLC - Clarifier No. 3 Repair.pdf](#)  
[R-2022-175 H&S 22-05 Professional Eng Services.pdf](#)  
[Presentation - Clarifier No.3 Repair.pptx](#)

Department of Public Utilities

Strategic Plan Focus Area:  Infrastructure & Facilities

**COMMENTS BY THE CITY COMMISSION, CITY ATTORNEY & CITY  
MANAGER**

- 29. Commissioner Quintana, District 6
- 30. Commissioner Shuham, District 1
- 31. Commissioner Anderson, District 2
- 32. Commissioner Callari, District 3
- 33. Vice Mayor Gruber, District 4
- 34. Commissioner Biederman, District 5
- 35. Mayor Levy
- 36. City Attorney
- 37. City Manager
- 38. ADJOURNMENT

Any person who wishes to speak must first complete a comment card from the City Clerk. Comment cards must be returned to the City Clerk within the first five minutes after the start of the agenda item. After being recognized, approach the podium, give your name and address, identify your client or clients (if applicable). A citizen's time is not transferable to any other person.

Citizens' Comments shall be held on the Third Wednesday of each month at the Regular City Commission Meeting in the City Commission Chambers, Room 219, at 5:00 PM.

Lobbyist registration is required if any person, firm or corporation is lobbying the City Commission on any petition or issue, pursuant to the Section 30.15 of the Code of Ordinances.

Any person wishing to appeal any decision made by this Commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings, and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

Two or more members of the same city board, commission, or committee, who are not of this Commission, may attend this meeting and may, at that time, discuss matters on which foreseeable action may later be taken by their board, commission or committee.

Persons with disabilities who require reasonable accommodations to participate in City programs and/or services may call the Division of Engineering/Transportation & Mobility, Azita Behmardi, ADA Coordinator/City Engineer, five business days in advance at 954-921-3251 (voice). If an individual is hearing or speech impaired, please call 1-800-955-8771 (V-TDD).

Disclosure of Real Estate Interests and Business Relationships - When an agenda item involves the use or development of land, each member of the City Commission, City Manager, Assistant City Manager(s), City Attorney, Deputy City Attorney, and the director and assistant director(s) of each City department/office shall disclose orally, at the time the City Commission begins to discuss the item, or in writing to the City Clerk prior to the publication of the agenda, any significant interest (as defined below) that such City official or employee or any relative of such City official or employee has in land located within 300 feet of the land that is the subject of the item. When an agenda item involves an invitation for bids, request for proposals, request for qualifications, request for letters of interest, or other competitive solicitation, each member of the City Commission, City Manager, Assistant City Manager(s), City Attorney, Deputy City Attorney, and the director and assistant director(s) of each City department/office shall disclose orally, at the time the City Commission begins to discuss the item, or in writing to the City Clerk prior to the publication of the agenda, any client or business relationship that such City official or employee or any relative of such City official or employee has with any business entity that has submitted a response to the competitive solicitation. "Significant interest" means ownership of more than five percent of the value of the land.

Persons attending meetings shall remain seated at all times unless called upon to speak, will not call out comments during the meeting or make inappropriate hand or facial gestures.

Please silence all cell phones prior to entering the meeting.