

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** October 18, 2017
FROM: Alan Fallik, Acting City Attorney
SUBJECT: Proposed Blanket Purchase Order and Lease Agreement with KIP America Inc.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Development Services/Building Division
 - 2) Type of Agreement – Lease Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – n/a
 - 4) Term of Contract
 - a) initial – Sixty months
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$5,097.12
 - 6) Termination Rights – Either party may terminate with cause.
 - 7) Indemnity/Insurance Requirements – To the extent not prohibited by applicable law, the City agrees to reimburse, and if requested defend Contractor for any claims, actions or suits that are made against Contractor as a result of the City's actions, inactions, negligence or willful misconduct.
 - 8) Scope of Services – Contractor to supply 1 KIP 7170 Digital Wide Format System.
 - 9) Other Significant Provisions – Vendor retains title to the Equipment and has a purchase money security interest.
- cc: Wazir Ishmael, Ph.D., City Manager