

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners                   **DATE:** October 20, 2022  
**FROM:** Douglas R. Gonzales, City Attorney  
**SUBJECT:** Proposed Agreement with Brandano Displays, Inc.

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Public Works
  - 2) Type of Agreement – Agreement
  - 3) Method of Procurement (RFP, bid, etc.) – Pursuant to Section 38.41(C)(9) of the City’s Code of Ordinances, the City Commission may, when in the best interests of the City, by a 5/7 vote, waive competitive bidding and competitive proposal requirements for the purchase of, and contracts for, supplies, materials, equipment or services.
  - 4) Term of Contract:
    - a) initial – One year
    - b) renewals (if any) – Two additional one-year periods
    - c) who exercises option to renew – Mutual agreement of the parties
  - 5) Contract Amount – \$150,000.00 estimated annual amount
  - 6) Termination Rights – Either party may terminate for cause. The City may terminate at any time, in its sole discretion, with or without cause.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – Contractor shall provide holiday décor in the CRA Beach and Downtown Districts.
  - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager