

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: March 20, 2017

FROM: Alan Fallik, Temporary Acting City Attorney

SUBJECT: Proposed Agreements with Broward County Property Appraiser (“BCPA”) to Include on the Assessment Rolls the Fire Rescue Assessment, Fire Inspection Assessment, Nuisance Abatement Assessment, South 30th Avenue Sewer Assessment and the Adams Street Sewer Assessment

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Financial Services
- 2) Type of Agreement – Agreements for Non-Ad Valorem Assessments
- 3) Method of Procurement (RFP, bid, etc.) – “Sole source” exemption.
- 4) Term of Contract
 - a) initial – Indefinite.
 - b) renewals (if any) –
 - c) who exercises option to renew –
- 5) Contract Amount – Not to exceed \$30,000 for Fire Rescue Assessment, not to exceed \$15,000 for Fire Inspection Assessment, not to exceed \$1,000 for Nuisance Abatement Assessment, not to exceed \$1,000 for S 30th Ave Sewer Assessment, and not to exceed \$1,000 for Adams St Sewer Assessment.
- 6) Termination rights – Either party can terminate for a particular calendar year by giving notice prior to January 1 of that year.
- 7) Indemnity/Insurance Requirements – City indemnifies Property Appraiser.
- 8) Scope of Services – BCPA will include on the assessment rolls the five assessments described above.
- 9) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager