

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** January 15, 2016
FROM: Jeffrey P. Sheffel, City Attorney
SUBJECT: Proposed Blanket Purchase Order with Regions Security Services, Inc.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Police, Public Utilities, Parking and Intergovernmental Affairs and Parks, Recreation and Cultural Arts
 - 2) Type of Agreement – Blanket Purchase Order
 - 3) Method of Procurement (RFP, bid, etc.) – Bid No. F-4264-RD
 - 4) Term of Contract
 - a) initial – Two year agreement
 - b) renewals (if any) – Three additional one year terms (This is final renewal period)
 - c) who exercises option to renew – City
 - 5) Contract Amount – \$371,494.78
 - 6) Termination rights – City may terminate with or without cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall provide armed and unarmed security services to Police, Public Utilities, Parking and Intergovernmental Affairs and Parks, Recreation and Cultural Arts
 - 9) Other significant provisions – n/a
- cc: Wazir Ishmael, City Manager