

RESOLUTION NO. R-2023-374

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, RATIFYING THE CITY MANAGER'S APPROVAL OF AUTHORIZATION TO PROCEED NO. 8 WITH SYNALOVSKI ROMANIK SAYE, LLC FOR ADDITIONAL ARCHITECTURAL DESIGN SERVICES FOR FURNITURE MODIFICATION, REMOVAL OF THE GENERATOR AND AUTOMATIC TRANSFER SWITCH, THIRD AMENDMENT TO THE GROUND LEASE, AND ADDITIONAL CONTRACT ADMINISTRATION FEES FOR THE BROWARD COUNTY LIBRARY SECOND FLOOR BUILDOUT PROJECT IN THE AMOUNT OF \$42,213.75.

WHEREAS, pursuant to Resolution No. R-2002-058, the City entered into an Interlocal Agreement with Broward County for the construction of a new library on the northeast quadrant of City Hall Circle; and

WHEREAS, on June 18, 2003, the City Commission passed and adopted Resolution No. R-2003-188, authorizing appropriate City staff to negotiate and execute a second amendment to the Interlocal Agreement with Broward County to construct a second-floor shell space for future municipal use, and to design and construct the structure to accommodate future third and fourth floors at a cost of \$2,535,820.00; and

WHEREAS, on May 1, 2019, the City Commission passed and adopted Resolution No. R-2019-102, which authorized the negotiation and execution of Continuing Services Contracts on a rotating, as-needed basis with the highest-ranked firms, including Synalovski Romanik Saye, LLC; and

WHEREAS, on June 19, 2019, the City adopted Resolution No. R-2019-170, authorizing Synalovski Romanik Saye, LLC to provide architectural and engineering services in the amount of \$195,000.00 for the design of the second-floor library; and

WHEREAS, the current design fees, including previously approved additional services related to this project, are \$213,829.31, and the fees are paid through a series of seven Authorizations to Proceed as each portion of the project progresses; and

WHEREAS, the Department of Design and Construction Management ("DCM") requested a proposal for additional services from Synalovski Romanik Saye, LLC, and negotiated the scope of services in the amount of \$42,213.75 under Authorization to Proceed ("ATP") No. 8; and

WHEREAS, ATP No. 8 provides architectural design services for furniture plan changes and for the removal of the generator and automatic transfer switch from the electrical plans, third amendment to the Ground Lease and additional contract administration fees due to escalation; and

WHEREAS, staff determined the proposal and fees under ATP No. 8 to be fair, reasonable and in accordance with industry standards; and

WHEREAS, on November 6, 2023, the City Manager approved ATP No. 8 via emergency Memo No. PR-24-012, in the amount of \$42,213.75; and

WHEREAS, DCM recommends that the City Commission ratify the City Manager's approval of additional services under ATP No. 8 in the amount of \$42,213.75, increasing the total contract amount to \$256,043.06; and

WHEREAS, funding for this project was included in the amended FY 2023 Capital Improvement Plan, and is available in account numbers 334.149901.51900.563010.001285.000.000 and 117.149901.51900.563010.001285.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it ratifies the City Manager's approval of Authorization to Proceed No. 8 with Synalovski Romanik Saye, LLC in the amount of \$42,213.75 for additional services, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this 6 day of December, 2023.

ATTEST:

  
PATRICIA A. CERNY, MMC  
CITY CLERK

  
JOSH LEVY, MAYOR

APPROVED AS TO FORM:

  
DOUGLAS R. GONZALES *wp*  
CITY ATTORNEY


**DEPARTMENT OF DESIGN & CONSTRUCTION MANAGEMENT**

2207 Raleigh Street  
Hollywood, FL 33020  
Phone (954) 921-3410 Fax (954) 921-3405

**CONSULTANT'S AUTHORIZATION TO PROCEED**

<b>To:</b>	Synalovski Romanik Saye, LLC	<b>Date:</b>	October 21, 2023
<b>Facility Name:</b>	City Hall Library	<b>Project No.:</b>	DCM 20-001-000097
<b>Project Name:</b>	BC 2 <sup>nd</sup> Floor Interior Design Development Services	<b>ATP Sequence Number:</b>	8
		<b>Resolution No.</b>	R-2019-170
<b>You are hereby authorized to proceed with the following services:</b>			
<input type="checkbox"/>	<b>Basic Services:</b>		
<input checked="" type="checkbox"/>	<b>Additional Services Describe the services.</b> In accordance with executed Continuing Services Agreement with Synalovski Romanik Saye, LLC, dated July 10, 2019, pursuant to Resolution No. R-2019-170 and based upon Synalovski Romanik Saye, LLC proposal, for subject project, dated May 24, 2019		


Payment for these services shall be: ☐ Lump Sum ☒ See attached proposal dated: 10/18/23

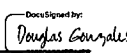
**AUTHORIZED DESIGN VALUE CONSULTANT'S ESTIMATED COST**


<b>Construction Budget:</b>		\$	
<b>Scope Increase:</b>			
<b>Total Construction Budget:</b>			

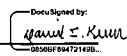
	BASIC SERVICES		ADDITIONAL SERVICES		TOTAL	
<b>Total Estimated Fees:</b>	\$	195,000	\$	61,043.06	\$	256,043.06
<b>Fee Authorized Through This ATP</b>	\$	0.00	\$	42,213.75	\$	42,213.75
<b>Less Fee Previously Authorized</b>	\$	195,000.00	\$	18,829.31	\$	213,829.31
<b>Fee Authorized This ATP: (Not to Exceed)</b>	\$	195,000.00	\$	61,043.06	\$	256,043.06


APPROVED AS TO FORM AND LEGAL SUFFICIENCY for the use and reliance of the City of Hollywood, Florida only:

Submitted:   
Name: **Nicole Heran, Deputy Director**  
Department of Design & Construction Management

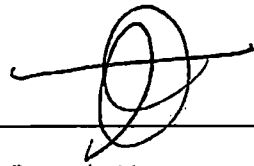
  
**Douglas R. Gonzales**  
City Attorney

Recommended:   
**Jose Cortes, Director**  
Department of Design & Construction Management

Approved:   
**David E. Keller**  
Director of Financial Services

Approved:   
**Josh Levy, Mayor**

**Distribution:**  
1 Original to Consultant (See Note Below)  
1 Original to Design Project File  
cc: Senior Acct.

Accepted:   
\_\_\_\_\_  
**Consultant**

**Note to Consultant:** Please Sign All Originals and Return to the Department of Design & Construction Management