



## Piggyback Checklist

**Contract Number/Name:** Piggy-Back Contract 2018-049 Lift Station Rehabilitation & Repairs

**Services/Supplies to be provided:** Vendor will furnish all labor, equipment, tools and materials for the rehabilitation of lift stations throughout the City of Hollywood on an as-needed basis

**Using Department(s):** Public Utilities Department/ Engineering and Construction Services Division

ITEMS VERIFIED	YES	NO	COMMENT
Does the piggyback contract allow the utilization of the contract by other entities, including use in the state of FL if it's an out of state contract?	Yes		
Was the contract awarded through a solicitation or other acceptable competitive process that was publicly advertised?	Yes		
Piggyback Contract is Valid? Contract Expiration Date: September 23, 2022	Yes		Currently on Renewal Option #2 with City of Boca Raton
Goods / Services requested by the Using Department(s) match those allowed under the piggyback contract and do not extend beyond the expiration date of the piggyback contract?	Yes		
Does the piggyback contract have acceptable terms and conditions?	Yes		
Did the vendor confirm that the piggyback contract is authorized to be used with the established terms, conditions, and pricing?	Yes		Vendor approves of using the contract.
Is pricing "Fair and Reasonable" in the piggyback contract?	Yes		
Piggyback Contract Certificate(s) of Insurance (COI) is acceptable to the COH's Risk Management?	Yes		
Piggyback Contract has Warranty Conditions?	Yes		
Piggyback Contract has liquidated damages (if Yes, provide the daily liquidated amount)		No	Not applicable

**Verified By:**

**Date:**