

Department of Development Services
Division of Planning and Urban Design



tel: 954.921.3471
fax: 954.921.3347

DATE: July 10, 2024

TO: George Keller, Jr. CPPT
City Manager

VIA: Andria Wingett
Director of Development Services

^{DS}
AW

FROM: Anand Balram
Planning Manager

^{DS}
AB

SUBJECT: Notice of Decisions Relating to the Tuesday, July 9, 2024, **Joint Historic Preservation Board and Planning and Development Board Meeting**

The purpose of this notice is to inform the Mayor and City Commission of the opportunity to initiate a City Commission Request for Review (CRR) of a Board decision in accordance with [Section 5.6 of the City's Zoning and Land Development Regulations](#). The process for a CRR is initiated in one of the following ways: if three or more City Commissioners request a review during City Commission comments at a City Commission meeting, which is within 17 days of the Board's action; or if three or more City Commissioners file a request for review in writing with the City Clerk within 17 days of the Board's action. In any event, a *de novo* hearing shall be set.

A *de novo* hearing for a CRR shall be set no later than the next four City Commission meetings from either the City Commission meeting date where three Commissioners requested such review or no later than the next four City Commission meetings from the date that the City Clerk receives the third Commissioners request. Notice and other requirements of the hearing shall be provided in accordance with [Section 5.6 of the City's Zoning and Land Development Regulations](#).

The said request should be filed with the City Clerk's Office, with a copy forwarded to the Division of Planning & Urban Design of the Development Services Department by **July 26, 2024**.

Please note, the Code requires the City Clerk's Office to receive all CRR's within seventeen (17) days of the date a decision is reached by the Board. As such, CRRs filed after **July 26, 2024**, would not be consistent with the Code and will not be considered. The timeframe for setting a hearing provided herein may be extended by written request of the applicant. Appeal from a final decision of the City Commission shall be to circuit court by filing a petition for *writ of certiorari*.

This memorandum is also available on the City website. In this manner, the public is made aware of action taken by the Board, should they wish to encourage the Mayor and City Commission to file a request for review of the Board's decision pursuant to the procedures set forth above.

2600 Hollywood Boulevard
P.O. Box 229045
Hollywood, Florida
33022-9045
hollywoodfl.org

The following summarizes actions taken by the Board. Item # 1 below may not be considered Quasi-Judicial as it is legislative in nature.

- 1. FILE NO.:** 24-T-46
APPLICANT: City of Hollywood
LOCATION: RC-2: Historic Retail Core and YC: Young Circle Mixed-Use Districts
REQUEST: Text Amendment to Article 4 of the Zoning and Land Development Regulations amending the permitted uses within the RC-2 Historic Retail Core and YC Young Circle Mixed-Use District zoning districts.

STAFF RECOMMENDATION:

To forward a recommendation of approval to the City Commission.

BOARD DECISION:

To forward a recommendation of approval to the City Commission with the following conditions:

1. Prior to first reading, City Staff work with the CRA to determine the appropriate "Personal Service" uses that would be appropriate fronting Hollywood Blvd. and Young Circle.
2. To establish design conditions that would ensure visual activation of properties fronting Hollywood Blvd. and Young Circle, particularly with a lighting strategy that ensure the front spaces, windows, and façades remain lit after dark.

cc: Honorable Mayor and City Commissioners
City Manager
City Attorney
Assistant City Managers
Assistant City Attorneys
Civic Affairs Administrator
Planning Manager
Economic Development Manager