

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE A CHANGE ORDER TO BLANKET PURCHASE AGREEMENT NO. PA600525 WITH HIGHSTREET IT SOLUTIONS, LLC TO INCREASE THE AMOUNT FROM \$324,560.00 TO \$375,440.00 IN ACCORDANCE WITH SECTION 38.48 OF THE PROCUREMENT CODE (CHANGE ORDERS).

WHEREAS, on July 6, 2022, the City Commission passed and adopted Resolution No. R-2022-195, approving the attached Blanket Purchase Agreement (“BPA”) No. PA600525 in an amount not to exceed \$324,560.00 with Highstreet IT Solutions LLC (“Highstreet”) for the City’s ERP Stabilization Project; and

WHEREAS, the Department of Information Technology desires to issue a change order to the attached BPA to increase the contract amount from \$324,560.00 to \$375,440.00; and

WHEREAS, when the BPA was approved in July 2022, Highstreet and InnoFin Solutions LLC (“InnoFin”) were selected to provide ERP Stabilization services under RFP-4691-21-JE (“RFP”); and

WHEREAS, the amounts awarded to each vendor under the RFP were \$375,440.00 to Highstreet and \$324,560.00 to InnoFin; and

WHEREAS, when Resolution R-2022-195 was approved by the City Commission, the amounts were mistakenly transposed from the RFP; and

WHEREAS, Section 38.48 of the Procurement Code states that all change orders that the City Manager is not authorized to approve must be formally approved by the City Commission; and

WHEREAS, the Director of the Department of IT recommends the City Commission approve and authorize a change order to the attached BPA with Highstreet to increase the amount by \$50,880.00; and

WHEREAS, funding for the blanket purchase agreements is available in account numbers 557.130101.51900.564420.000000.000.000 and 117.139901.51900.552152.001449.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the issuance, by the appropriate City officials, of the change order to the attached Blanket Purchase Agreement No. PA600525 with Highstreet IT Solutions LLC, together with such non-material changes as may subsequently be agreed to by the City Manager and approved as to form by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

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JOSH LEVY, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA A. CERNY, MMC  
CITY CLERK

APPROVED AS TO FORM:

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DOUGLAS R. GONZALES  
CITY ATTORNEY