

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** May 17, 2019  
**FROM:** Douglas R. Gonzales, City Attorney  
**SUBJECT:** Proposed Blanket Purchase Order with Sulphuric Acid Trading Company for the purchase and delivery of sulfuric acid to the water treatment plant

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Public Utilities
  - 2) Type of Agreement – Blanket Purchase Order
  - 3) Method of Procurement (RFP, bid, etc.) – **Cooperative Purchase Section 38.46 of the Purchasing Code.** Purchase is through Southeast Florida Governmental Cooperative Purchasing Group processed by City of Deerfield Beach, as lead agency (ITB #2018-12/22).
  - 4) Term of Contract:
    - a) initial – three years
    - b) renewals (if any) – three additional one year terms.
    - c) who exercises option to renew – mutual
  - 5) Contract Amount – Estimated annual amount of \$430,000.00.
  - 6) Termination Rights – with or without cause.
  - 7) Indemnity/Insurance Requirements – Vendor will comply with ITB requirements and City applicable requirements.
  - 8) Scope of Services – Vendor will deliver on a weekly basis to the Water Treatment Plant Sulfuric Acid 93%.
  - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager