



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT OFFICE

Piggyback Request Form

(Use for purchase(s) over \$5,000, when piggybacking off other contracts)

Date 03-15-2023

Department/Office Public Utilities Water Treatment Plant

Division/Area 4011

Requestor Luis Montoya

Title Public Utilities Manager Water Treatment Plant

Phone 954.967.4230 Ext. 5405

Email lmontoya@hollywoodfl.org

1. Requested Vendor Odyssey Manufacturing Co.

Vendor Number 20769

Address 1484 Massaro Blvd. Tampa, FL 330619

Contact Person Patrick Allman

Title General Manger

Phone 813.635.0339

Email pallman@odysseymanufacturing.com

2. Contract title and number requesting to piggyback? Contract No. 1693

Awarding Agency City of Pompano Beach

Contract Expiration Date November 13, 2027

Copy of Contract and Awarding Agency documentation is attached (provide if available).

Yes No

3. Product/Service being requested (be specific). Provide the following services of Design, Maintenance, and Repair of chemical feed systems

4. Detailed description of the product/service's function and purpose. The Contractor shall provide maintenance, replacement, new installations, and repair work for chemical systems at the City of Hollywood Water Treatment Plant and South Regional Wastewater Treatment Plant. All work shall include labor, materials, equipment, temporary equipment, documentation, engineering services, grant application and submittal, minor permitting, training, and startup services as needed. Upgrades to the existing chemical feed systems are needed due to system aging, and the desire to implement new technology for cost saving purposes. Odyssey Manufacturing Co. (Odyssey) is a local South Florida contractor with years of experience in the design, maintenance, and repair of utility chemical feed systems. Their location in south Florida, and experience with the area, helps keep mobilization and other costs lower.

5. Please explain what process the Department/Office took to verify and/or identify this contract. Contacted City of Pompano Beach and vendor Odyssey Mfg. Co., to verify information and awarding agency satisfaction with vendor.

6. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product/service?

Yes No

Please explain _____

7. Total cost of the requested product/service. \$300,000.00

8. Total estimated annual (fiscal year) cost of requested product/service. \$300,000.00

Account Number(s) 441.400502.552240.000000.000.000 and 442.400602.53600.552240.000000.000

9. Is this product/service covered by a warranty? Yes No

If yes, please attach a copy of the warranty details. Please see page 20 & 21 of COPB contract no. 1693

10. Will grant funds be used to pay for the requested product/service? Yes No

If yes, please explain There could be a possibility of this occurrence. Vendor has experience with projects that some grants fall under this scope of work. If one of our chemical feed systems projects has a possibility of falling under a grant option, vendor will fully process all grant submittal paperwork.

REQUESTING DEPARTMENT RECOMMENDATION

Note: By signing and returning this form, you are verifying and acknowledging that you have reviewed all portions (scope, terms, conditions, pricing, etc.) of the requested contract(s) and recommend its/their approval based on compliance with the City's procurement requirements and all applicable laws and regulations to the best of your knowledge.

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| <u>Luis Montoya</u> Requestor's Signature | <u>4/6/2023</u> Date |
| DocuSigned by: <u>Vincent Morello</u> Director's Signature | <u>4/10/2023</u> Date |