

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** December 18, 2017  
**FROM:** Jeffrey P. Sheffel, City Attorney  
**SUBJECT:** Proposed Amendment Number 1 to the Work Order KHA 15-01 with  
Kimley Horn and Associates, Inc.

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
  - 2) Type of Agreement – Professional Services Agreement
  - 3) Method of Procurement (RFP, bid, etc.) – Per Florida Statute 287.055, Consultants’ Competitive Negotiation Act
  - 4) Term of Contract
    - a) initial – Construction time 910 calendar days form the Notice to Proceed date
    - b) renewals (if any) – n/a
    - c) who exercises option to renew – n/a
  - 5) Contract Amount – \$59,881.14
  - 6) Termination rights – Either party may terminate for cause. City may terminate for convenience.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – Contractor shall provide professional engineering services for the design, permitting, bidding and construction of the water main.
  - 9) Other significant provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager