

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners

**DATE:** August 7, 2017

**FROM:** Alan Fallik, Acting City Attorney

**SUBJECT:** Proposed Contract with Citytech Construction Corp.

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Parking
  - 2) Type of Agreement – Contract
  - 3) Method of Procurement (RFP, bid, etc.) – Bid (Project No. PK 17-004)
  - 4) Term of Contract
    - a) initial – 60 calendar days
    - b) renewals (if any) – n/a
    - c) who exercises option to renew – n/a
  - 5) Contract Amount – \$101,505.00
  - 6) Termination Rights – Either party may terminate for cause and the City may terminate the agreement without cause upon thirty (30) days advance written notice.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – Contractor shall rehabilitate the Van Buren Street Parking Area for re-use by both City employees and local businesses.
  - 9) Other Significant Provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager