

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: April 1, 2016

FROM: Jeffrey P. Sheffel
City Attorney

SUBJECT: Proposed Sponsor-Site Agreement with Flipany, Inc. for Food Services for 2016 Summer Camp (4 sites) and 2016-2017 Aftercare Program (1 site)

I have discussed the above Agreement with the participating Department/Office, and the general business terms and other significant provisions which are proposed are as follows:

- 1) Department/Office involved – Parks, Recreation & Cultural Arts
- 2) Type of Agreement – Sponsor Site Agreement
- 3) Method of Procurement (RFP, bid, etc.) – "Best interest" exemption. Requires a 5/7ths vote of the City Commission.
- 4) Term of Contract
 - a) initial – 1 yr.
 - b) renewals (if any) – 3 additional 1 year terms
 - c) who exercises option to renew - mutual
- 5) Contract Amount - \$0.00
- 6) Termination rights – Either party may terminate without cause upon no less than 30 days notice. In addition, in the event that funds become available and the Florida Dept of Health terminates Flipany's sponsor contract, then Flipany may terminate upon no less than 24 hours notice to the City for lack of funding.
- 7) Indemnity/Insurance Requirements – Vendor will provide insurance.
- 8) Scope of Services – Vendor will provide food services for the Summer and Aftercare Programs of the City.
- 9) Other significant provisions - None.

cc: Wazir A. Ishmael, Ph.D., City Manager