



CITY OF HOLLYWOOD, FLORIDA

OFFICE OF PROCUREMENT AND CONTRACT COMPLIANCE

Piggyback Request Form

(Use for purchase(s) over \$5,000, when piggybacking off other contracts)

Date 10/03/2023

Department/Office Police Department

Division/Area Fleet

Requestor Madonna Dell'Olio

Title Fiscal Affairs Manager

Phone 954-967-4375

Email mdellolio@hollywoodfl.org

1. Requested Vendor Various Venders under FSA23-VEL31.0 for Pursuit, Administrative & Other Vehicles

Vendor Number N/A - Multiple

Address N/A - Multiple

Contact Person N/A - Multiple

Title N/A - Multiple

Phone N/A - Multiple

Email N/A - Multiple

2. Contract title and number requesting to piggyback? FSA23-VEL31.0 for Pursuit, Administrative & Other Vehicles

Awarding Agency Florida Sheriffs Association

Contract Expiration Date September 30, 2025

Copy of Contract and Awarding Agency documentation is attached (provide if available).

☒ Yes ☐ No

3. Product/Service being requested (be specific). Administrative and Pursuit Vehicles

4. Detailed description of the product/service's function and purpose. Replacement of aging Police Vehicles and general fleet

5. Please explain what process the Department/Office took to verify and/or identify this contract. The piggyback contract FSA23-vel 31.0 is a Cooperative Agreement procured by the Florida Sheriff's Association (FSA) for the

purpose of shared goods/services for use by state/local government, to streamline purchasing for local governments, provide strategic sourcing and promote cost effective use of shared services.

6. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product/service?

☒ Yes ☐ No

Please explain The decision to piggyback was made for pricing considerations and due to limited and delayed vehicle inventory. The piggyback contract FSA23-VEL 31.0 is a Cooperative Agreement procured by the Florida Sheriff's Association (FSA) for the purpose of shared goods/services for use by state/local government, to streamline purchasing for local governments, provide strategic sourcing, and promote cost-effective use of shared services. For instance, the current MSRP for a 2024 Chevrolet Tahoe 4WD is over \$60,000.00. The vendor's base pricing is approximately \$50,196.00 per vehicle, which is a significant cost savings.

7. Total cost of the requested product/service. \$6,500,000.00

8. Total estimated annual (fiscal year) cost of requested product/service. \$6,500,000.00

Account Number(s) 557.519901.51900.564520.001762.000.000
557.209901.51900.564520.001761.000.000

9. Is this product/service covered by a warranty? ☒ Yes ☐ No

If yes, please attach a copy of the warranty details.

10. Will grant funds be used to pay for the requested product/service? ☐ Yes ☒ No

If yes, please explain

REQUESTING DEPARTMENT RECOMMENDATION

Note: By signing and returning this form, you are verifying and acknowledging that you have reviewed all portions (scope, terms, conditions, pricing, etc.) of the requested contract(s) and recommend its/their approval based on compliance with the City's procurement requirements and all applicable laws and regulations to the best of your knowledge.

Madonna Dell Olio

10/4/2023

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Requestor's Signature

Date

DocuSigned by:

Chris O'Brien

10/4/2023

2623379F4B8E466...
Director's Signature

Date