

**Grant Agreement Documentation Order: Property Improvement Program (PIP)**

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RESOLUTION NO. R-CRA-

A RESOLUTION OF THE HOLLYWOOD, FLORIDA, COMMUNITY REDEVELOPMENT AGENCY ("CRA"), APPROVING AND AUTHORIZING THE APPROPRIATE CRA OFFICIALS TO EXECUTE A PROPERTY IMPROVEMENT PROGRAM GRANT AGREEMENT WITH CITY OF HOLLYWOOD DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT (DESIGN & CONSTRUCTION MANAGEMENT) FOR ON-SITE IMPROVEMENTS TO THE PROPERTY LOCATED AT 1650 HARRISON STREET IN A TOTAL GRANT AMOUNT NOT TO EXCEED \$75,000.00.

WHEREAS, on February 2, 2011, the Community Redevelopment Agency ("CRA") Board passed and adopted Resolution No. R-CRA-2011-08, which amended and consolidated the Property Improvement Program ("PIP") for the Beach and Downtown Districts into one comprehensive program; and

WHEREAS, the CRA adopted the PIP to facilitate the upgrading of structures and/or eliminate slum and blighting influences within both districts of the CRA; and

WHEREAS, the PIP is a comprehensive program with eligibility guidelines and specific criteria; and

WHEREAS, Dana Nelson, of Design & Construction Management Department, as a duly authorized representative of City Of Hollywood Department Of Community & Economic Development (Design & Construction Management), Inc. ("COH DCM") submitted an application in accordance with the PIP requirements; and

WHEREAS, COH DCM intends to improve the appearance of the property located at 1650 Harrison Street, which is within the Downtown District of the CRA; and

WHEREAS, CRA staff has reviewed the application in accordance with the PIP guidelines and has determined that COH DCM's application meets the eligibility criteria for a grant under the PIP Program; and

WHEREAS, the total project cost for the 1650 Harrison Street building is estimated at \$500,000.00, and the grant amount for this project will not exceed \$75,000.00, making the CRA's contribution approximately 15% of the total cost; and

WHEREAS, COH DCM will expend these monies on the project and the grant will be distributed upon completion of improvements; and

WHEREAS, the proposed private redevelopment will enhance and preserve the CRA's efforts for redevelopment in the area and further promote commercial redevelopment in the CRA District; and

WHEREAS, the CRA Executive Director and CRA staff recommend approval of a grant to COH DCM pursuant to the PIP Program; and

WHEREAS, after reviewing the applications submitted by Dana Nelson on behalf of COH DCM, the CRA Board has found and determined that it would be beneficial to the redevelopment effort and a proper public purpose under Chapter 163, Florida Statutes, to support COH DCM's improvement project through a grant of funds pursuant to the terms and conditions set forth in the attached property improvement grant agreement to be executed by the parties; and

WHEREAS, funding for the attached agreement have been appropriated and exists in account number Downtown CRA - 166.668602.55200.548640.000000.000.000

NOW, THEREFORE, BE IT RESOLVED BY THE HOLLYWOOD, FLORIDA COMMUNITY REDEVELOPMENT AGENCY:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate CRA officials, of the attached Property Improvement Program Grant Agreement with City Of Hollywood Department Of Community & Economic Development (Design & Construction Management), located at 1650 Harrison Street, together with such non-material changes as may subsequently be agreed to by the CRA Executive Director and approved as to form and legal sufficiency by the CRA General Counsel.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

A RESOLUTION OF THE HOLLYWOOD, FLORIDA, COMMUNITY REDEVELOPMENT AGENCY ("CRA"), APPROVING AND AUTHORIZING THE APPROPRIATE CRA OFFICIALS TO EXECUTE A PROPERTY IMPROVEMENT PROGRAM GRANT AGREEMENT WITH CITY OF HOLLYWOOD DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT (DESIGN & CONSTRUCTION MANAGEMENT) FOR ON-SITE IMPROVEMENTS TO THE PROPERTY LOCATED AT 1650 HARRISON STREET IN A TOTAL GRANT AMOUNT NOT TO EXCEED \$75,000.00.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

HOLLYWOOD, FLORIDA  
COMMUNITY REDEVELOPMENT  
AGENCY

\_\_\_\_\_  
PHYLLIS LEWIS  
BOARD SECRETARY

\_\_\_\_\_  
JOSH LEVY, CHAIR

APPROVED AS TO FORM:

\_\_\_\_\_  
DOUGLAS R. GONZALES  
GENERAL COUNSEL

**CITY OF HOLLYWOOD**  
**COMMUNITY REDEVELOPMENT AGENCY**

**PROPERTY IMPROVEMENT PROGRAM (PIP)**  
**GRANT AGREEMENT**

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between the Hollywood, Florida, Community Redevelopment Agency, a Florida body corporate and politic (“CRA”) and **CITY OF HOLLYWOOD DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT** the owner of the property located at **1650 HARRISON STREET HOLLYWOOD, 33020** whose Federal I.D. No. is \_\_\_\_\_ (“Recipient”).

**RECITALS**

WHEREAS, the CRA is desirous of encouraging activities which contribute to the enhancement of redevelopment activities in Hollywood, Florida; and

WHEREAS, in 2005, the CRA Board approved and adopted the PROPERTY IMPROVEMENT PROGRAM (“PIP”) to leverage private investment for general exterior and interior property improvements to structures and/or to eliminate slum and blighting influences within the Hollywood Beach and Downtown Districts of the Community Redevelopment Agency (CRA); and

WHEREAS, in 2011, the CRA Board approved and adopted amendments to the PROPERTY IMPROVEMENT PROGRAM; and

WHEREAS, pursuant to Resolution R-CRA-2011-64, the CRA Board has authorized the CRA Executive Director to approve PIP grants below \$25,000 in accordance with the PIP requirements; and

WHEREAS, pursuant to the PROPERTY IMPROVEMENT PROGRAM, **Dana Nelson**, as a duly authorized representative of Recipient, has applied for a Grant to assist it in making comprehensive exterior property improvements to the property located at **1650 HARRISON STREET HOLLYWOOD, 33020**; and

WHEREAS, after reviewing the application submitted by Recipient, the CRA Board has found and determined that it would be beneficial to Redevelopment effort and a proper public purpose under Chapter 163, Florida Statutes, to support Recipient's improvement project through a grant of funds upon the terms and conditions hereinafter described; and

NOW, THEREFORE, for the mutual considerations described herein and other good and valuable consideration, the parties agree as follows:

**I) CRA Obligations and Responsibilities:**

- (A) Upon Recipient completing the comprehensive exterior and/or interior improvements acceptable to the CRA's Executive Director and after construction is completed and upon receipt of all documentation relating to the projects improvement costs, the CRA shall reimburse Recipient for one-half of the construction cost up to a maximum grant of \$75,000.00. In the event that Recipient fails to complete the comprehensive exterior improvements and other improvements by the completion date, CRA shall not be liable for reimbursement for any construction costs unless the CRA Executive Director agrees in writing.
- (B) The CRA shall not be liable for payments for services beyond the scope of the CRA authorized improvements, nor shall the CRA be liable for improvements which are made after the comprehensive exterior property improvement project is completed or after the CRA has authorized reimbursement to the Recipient.
- (C) The CRA shall not be a party to nor is it liable for any contractual payments to any contractors, architects or other third parties. Payments to any contractors, architects or other parties are the sole responsibility of the Recipient.

**II) Recipient Obligations and Responsibilities:**

- (A) Recipient agrees to accept grant funds in an amount not to exceed \$75,000.00. Such grant funds shall be done on a reimbursement basis and shall only be for one-half of the construction cost up to a maximum grant amount of \$75,000.00; and
- (B) Recipient acknowledges and agrees that the grant funds are to be used solely for property improvements approved by the CRA on the property located at: 1650 HARRISON STREET HOLLYWOOD, 33020.
- (C) Recipient acknowledges that it is the owner of the subject property, or if the Recipient is not the owner, it has received the owner's written consent to improve the subject property (shown in Exhibit "A" which is attached hereto and incorporated by reference) and as such it is authorized to contract for exterior and/or interior property improvements; and

- (D) Recipient shall submit a final design sketch of the exterior property improvements along with a contractor's bid for the improvements (which are attached hereto as Exhibit "B" and are incorporated herein by reference") to the City of Hollywood's Department of Planning and Development Services for review by applicable boards and/or City staff. All general exterior property improvements shall be consistent with all applicable City of Hollywood codes and design regulations; and
- (E) Recipient agrees that all exterior property improvements as set forth in Exhibit "B" shall be completed by June 30, 2025 (the completion date) and no grant fund reimbursement payments shall be made prior to completion; and
- (F) Recipient shall comply with all applicable federal, state, county and municipal laws, ordinances, codes and regulations; and
- (G) Recipient shall maintain books, records, and documents in accordance with generally accepted accounting procedures and practices to maintain adequate internal controls which, relating to façade improvements, sufficiently and properly reflect all expenditures of funds provided by the CRA under this Agreement; and
- (H) Recipient shall make all books pertaining to the business and exterior and/or interior property improvements project available to the CRA for inspection, review or audit purposes at all reasonable times upon demand the term of this Agreement and for three (3) years thereafter; and
- (I) The Recipient shall submit to the CRA not more than sixty (60) days after the comprehensive exterior property improvement project is completed, all supporting documentation, including but not limited to paid receipts, two (2) 8 x 10 photographs of the completed exterior property improvements and documentation relating to the construction costs expended for the exterior property improvements project on the subject property; and
- (J) The Recipient and or the Recipient's contractor(s) shall carry worker's compensation insurance to cover all workers involved in the project. Recipient shall maintain, at its own expense, General Liability Insurance covering the subject property and the resultant uses thereof in the amount of \$1,000,000.00 and will maintain property damage coverage for a minimum of \$100,000.00 the premium of which shall be paid prior to execution of this Agreement. Said insurance shall name the CRA as an additional insured; and shall provide that the CRA will receive notice of any cancellation or change in coverage. Recipient shall furnish CRA with certificates of Insurance. Any lapse of this coverage during this period of the Agreement shall be grounds for termination of the Agreement by the CRA.

### **(III) Representations**

As a material consideration in granting the funds which are the subject of this agreement, the CRA has relied upon the following representatives of the Recipient:

1. Recipient, or any of its officers, directors, or employees has not been convicted of any felony or crime involving dishonesty, fraud, misrepresentation or moral turpitude.
2. To the best knowledge of the Recipient, there is no action, investigation or proceeding pending against the Recipient or any of its officers, directors or employees involving dishonesty, fraud, misrepresentation, morale turpitude or like matters, nor is there any factual basis which is likely to give rise to such an action, investigation or proceeding.

3. The Recipient is a duly authorized representative of the business and is authorized to execute this Agreement.
4. The Recipient shall comply with all applicable laws and procedures in connection with the expenditure of funds including but not limited to obtaining all necessary permits and licenses.

**(IV) Term of Agreement**

This Agreement shall commence upon execution and shall expire sixty (60) days after the Completion Date. In the event that the Recipient fails to commence the project within thirty (30) days from the date of execution of this Agreement, CRA reserves the right to terminate this Agreement upon twenty-four (24) hours notice to Recipient.

**(V) Designated Representatives**

The names and addresses of the Designated Representatives of the parties in connection with this Agreement are as follows:

**AS TO AGENCY:**        **Executive Director**  
Hollywood, Florida Community Redevelopment Agency  
1948 Harrison Street  
Hollywood, FL 33020

**WITH A COPY TO:**    **General Counsel**  
Hollywood, Florida Community Redevelopment Agency  
2600 Hollywood Boulevard, Room 407  
Hollywood, FL 33020

**AS TO RECIPIENT:**    **Dana Nelson, LEED AP BD+C**  
**Construction Management Support Services Manager**  
Hollywood, Florida Department of Design & Construction Management  
P.O. Box 229045  
Hollywood, FL 33022-9045

**WITH A COPY TO:**    **Jose Cortes**  
**Executive Director**  
Hollywood, Florida Department of Design & Construction Management  
P.O. Box 229045  
Hollywood, FL 33022-9045

- (A) Recipient acknowledges that the CRA is not affiliated with or responsible for Recipient's activities hereunder or otherwise. Further, Recipient hereby indemnifies and holds harmless the CRA for any actions, suits, or proceedings arising out of the subject matter of this Agreement. Such obligation to indemnify and hold harmless shall continue notwithstanding any negligence or comparative negligence on the part of the CRA relating to such loss or damage and shall include all costs, expenses and liabilities incurred by the CRA in connection with any such claim, suit, action proceeding brought thereon and any order, judgment or decree which may be entered in any such action or proceeding or as a result thereof.

- (B) Recipient agrees that nothing herein contained is intended or should be construed as in any way creating or establishing the relationship of partners or joint ventures between the CRA and the Recipient as an agent, representative or employee of the CRA for any purpose or in any manner whatsoever, and that it shall not represent to any third parties that such is the case.
- (C) Recipient may not assign any rights under this Agreement without the prior written consent of the CRA, which may be withheld in its sole discretion.
- (D) The name and address of the official payee to whom payments hereunder will be made is:

**Jose Cortes**

**Executive Director**

Hollywood, Florida Department of Design & Construction Management

P.O. Box 229045

Hollywood, FL 33022-9045

- (E) This Agreement shall be governed by the laws of the State of Florida. Any and all legal action necessary to enforce this Agreement will be heard in Broward County, Florida. No remedy herein conferred upon any part is intended to be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any part of any right, power or remedy hereunder shall preclude any other of further exercise thereof.
- (F) This Agreement may only be amended or modified by an instrument in writing signed by both parties.
- (G) The Recipient acknowledges and agrees that the CRA may in its sole discretion discontinue this program at any time. At all other times, either party can cancel this agreement by thirty-(30) days written notice to the other. In the event that Recipient cancels this Agreement, the CRA shall not be liable to any contractor (s) or subcontractor (s) with relation to any work performed pursuant to the contract between Recipient and the Contractor(s) or subcontractor(s).
- (H) Recipient agrees that if the Recipient sells the property, changes the use of the business or goes out of business prior to receiving the grant funds or anytime within five years of receiving grant funds, all or a portion of the funds will be reimbursed to the CRA. If it is determined that reimbursement is based on a portion of the funds, Recipient shall reimburse the CRA in the following manner: 80% if the property is sold, the business use is changed or the business goes out of business within one year of the final disbursement; If said conditions occur within two years of the final disbursement, Recipient shall reimburse 60% of the funds; if said conditions occur within three years, then Recipient shall reimburse 40%, and if within four years, then Recipient shall reimburse 20% of the funds disbursed. Reimbursement requirements shall not be applicable to exterior-only improvement projects.
- (I) Recipient shall be required to provide sufficient security for grants awarded by the CRA Board. Such security shall be approved by the Executive Director and CRA General Counsel to sufficiently cover the repayment provision and may include a mortgage, personal guarantee, security agreement and/or any other acceptable form of security. Security requirements shall not be applicable to exterior-only improvement projects. Nothing in this paragraph shall be construed to prohibit the CRA Board from awarding a grant without security, if the Board determines that such grant is in the best interest of the CRA.

**PROPERTY IMPROVEMENT PROGRAM (PIP) GRANT AGREEMENT (CITY OF HOLLYWOOD  
DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT)**

IN WITNESS WHEREOF, the HOLLYWOOD, FLORIDA COMMUNITY REDEVELOPMENT AGENCY and CITY OF HOLLYWOOD DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT, have caused this Agreement to be executed, the day and year first above written.

ATTEST:

HOLLYWOOD, FLORIDA COMMUNITY  
REDEVELOPMENT AGENCY

\_\_\_\_\_  
PHYLLIS LEWIS  
SECRETARY

\_\_\_\_\_  
JOSH LEVY, CHAIR

Approved as to Form.

\_\_\_\_\_  
DOUGLAS R. GONZALES, GENERAL COUNSEL

AS TO RECIPIENT

ATTEST:

\_\_\_\_\_  
CITY OF HOLLYWOOD DEPARTMENT OF  
COMMUNITY & ECONOMIC DEVELOPMENT

\_\_\_\_\_  
CORPORATE SECRETARY

By: \_\_\_\_\_

Signature

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_



## Property Improvement Program (PIP) Application

Name: \_\_\_\_\_

Name of Business/Property to be Renovated: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Are you the Property Owner or Business Owner? \_\_\_\_\_

Type of Improvement(s) Planned: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Incentive Amount: \$ \_\_\_\_\_

Total Cost of Project: \$ \_\_\_\_\_

***\*New Art & Culture Center Will be constructed as part of separate project, see proposed renderings on Pg00***

I hereby submit the attached plans, specification and color samples for the proposed project and understand that these must be approved by the Hollywood, Florida Community Redevelopment Agency ("CRA"). No work shall begin until I have received written approval from the CRA. I further understand that unless otherwise approved by the CRA Board, funding will not be paid until the project is complete.

\_\_\_\_\_  
Signature of Applicant

Á  
Á

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

Á



# CITY OF HOLLYWOOD, FLORIDA

## PROCUREMENT OFFICE

### Piggyback Request Form

(Use for purchase(s) over \$5,000, when piggybacking off other contracts)

Date February 26, 2024

Department/Office DCM

Division/Area \_\_\_\_\_

Requestor Dana Nelson

Title ESS Manager, Construction

Phone 954-921-3992

Email dnelson@hollywoodfl.org

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1. Requested Vendor PSI

Vendor Number: 103784

Address 792 NE 45<sup>th</sup> St  
Oakland Park, FL, 33334

Contact Person Poul Folkersen

Title Director of Sales

Phone 954-299-2750

Email pfolkersen@psi-roofing.com

2. Contract title and number requesting to piggyback? **211001**

Awarding Agency Region 8 Education Service Center TIPS

Contract Expiration Date 1/31/2025

Copy of Contract and Awarding Agency documentation is attached (provide if available).

☒ Yes ☐ No

3. Product/Service being requested (be specific). Roof replacement

4. Detailed description of the product/service's function and purpose. Remove and replace the roof at the Art and Culture Center including identified damaged underlayment as required at faulty and damaged areas. Scope also includes the relocation of mechanical HVAC units.

5. Please explain what process the Department/Office took to verify and/or identify this contract. TIPS confirms and issues a compliance letter

6. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product/service?

☒ Yes ☐ No



## Piggyback Checklist

**Using Department(s):** Department of Design and Construction Management

**Piggyback Contract Number/Name:** TIPS Contract 211001 Job Order Contract

**Services/Supplies to be provided:** Re-roof of the Art and Culture Center.

**Why are Services/Supplies being obtained via piggyback (as opposed to issuing a solicitation or obtaining quotes):**

**Procurement Code, Section 38.41(C)(5):**

(5) *Piggyback purchases.* The CPO (Chief Procurement Officer) may procure, without following formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities listed above and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference. Utilization of other governmental entities' contracts shall be permitted only during the term of the other governmental entity's contract.

Piggyback Justification Criteria	YES	NO	COMMENT
Is the piggyback contract's pricing/terms more favorable than pricing/terms we would obtain from issuing our own solicitation or obtaining our own quotes?	Yes		Yes. Once the PO is issued, an RS Means tabulation is calculated and run through TIPS Construction compliance. This will save time and resources vs. going out to bid.
Will use of the piggyback contract save City staff administrative time, efforts and resources?	Yes		Yes. PSI Roofing's TIPS contract 211001 was competitively bid and awarded by Region 8 Education Service Center (TIPS) and will save City Staff administrative time, efforts and resources by not going out to bid. All of the solicitation and contract information is posted publicly for download under the "Due Diligence" section of our TIPS Profile page: <a href="#">TIPS-USA</a>
Will the requested services/supplies be purchased with funds other than grant funds or funds that prohibit the use of piggybacking?	Yes		TIPS performs a preliminary analysis in their RFP regarding federal funds and 2 CFR Part 200. PSI answered YES to all questions and has been marked as EDGAR compliant based on the response. TIPS has guidance on their process at the following link: <a href="#">TIPS Information Guidance Entities Purchasing.pdf (tips-usa.com)</a>

**\*If you answered no to any of the questions above in this section, please disregard piggybacking the desired services/supplies and terminate any further completion of this form unless otherwise granted administrative approval to piggyback by authorized City Management staff.**

ITEMS VERIFIED	YES	NO	COMMENT
Does the piggyback contract allow the utilization of the contract by other entities, including use in the state of FL if it's an out of state contract?	Yes		<u>TIPS Contract 211001</u> allows use by all government entities per the <u>RFP</u>
Was the contract awarded through a solicitation or other acceptable competitive process that was publicly advertised?	Yes		<u>RFP 211001</u>

			<u>Advertisement Documents</u>
Piggyback Contract is Valid? Contract Expiration Date:	<b>Yes</b>		Expires January 31, 2025, and will be renewed prior to expiration.
Goods / Services requested by the Using Department(s) match those allowed under the piggyback contract and do not extend beyond the expiration date of the piggyback contract?	<b>Yes</b>		
Does the piggyback contract have acceptable terms and conditions?	<b>Yes</b>		<u>TIPS Contract 211001</u>
Did the vendor confirm that the piggyback contract is authorized to be used with the established terms, conditions, and pricing?	<b>Yes</b>		Vendor approves of using the contract.
Is pricing "Fair and Reasonable" in the piggyback contract?	<b>Yes</b>		Put through TIPS construction compliance with RS Means justification.
Piggyback Contract Certificate(s) of Insurance (COI) is acceptable to the COH's Risk Management?	<b>Yes</b>		
Piggyback Contract has Warranty Conditions?	<b>Yes</b>		Includes: A Limited Lifetime Warranty from the Manufacturer for the tiles. 2. Owner shall receive a Five (5) Year PSI Superior Guarantee Warranty on workmanship. Owner shall receive a 20 Year No Dollar Limit Warranty on the flat roofs from the manufacturer.
Piggyback Contract has liquidated damages (if Yes, provide the daily liquidated amount)	<b>Yes</b>		Per addendum, \$100/day after substantial completion and \$100/day after final completion not to exceed \$200/day

**Requestor's Signature:**   
**Date:** 2/26/2024

**Director's Signature:**   
**Date:** 02.26.2024

**CPO Signature:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

Please explain The use of TIPS was most beneficial to procure PSI Roofing for this scope of work

7. Total cost of the requested product/service. \$500,000.00

8. Total estimated annual (fiscal year) cost of requested product/service. \$500,000.00

Account Number(s): 334.509901.51900.563010.001176.000.000 and  
334.179901.51900.563010.001740.000.000

9. Is this product/service covered by a warranty? ☒ Yes ☐ No

If yes, please attach a copy of the warranty details.

10. Will grant funds be used to pay for the requested product/service? ☐ Yes ☒ No

If yes, please explain \_\_\_\_\_

#### REQUESTING DEPARTMENT RECOMMENDATION

***Note: By signing and returning this form, you are verifying and acknowledging that you have reviewed all portions (scope, terms, conditions, pricing, etc.) of the requested contract(s) and recommend its/their approval based on compliance with the City's procurement requirements and all applicable laws and regulations to the best of your knowledge.***

  
Requestor's Signature

02/26/2024  
Date

  
Director's Signature

02.26.2024  
Date

\_\_\_\_\_  
CPO Signature

\_\_\_\_\_  
Date



# EVIDENCE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)

03/11/2022

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

AGENCY Florida First Insurance of Broward 1831 N 66th Avenue  Hollywood FL 33024	PHONE (A/C, No, Ext):  E-MAIL ADDRESS: sales@fl-insurance.com	COMPANY  CENTURY SURETY COMPANY - BASS UNDERWRITERS
FAX (A/C, No): 954-981-9166	CODE: AGENCY CUSTOMER ID #:	LOAN NUMBER
SUB CODE:	INSURED	POLICY NUMBER
		EFFECTIVE DATE 03/11/2022
		EXPIRATION DATE 03/11/2023
		CONTINUED UNTIL TERMINATED IF CHECKED
		THIS REPLACES PRIOR EVIDENCE DATED:

## PROPERTY INFORMATION

LOCATION/DESCRIPTION

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

## COVERAGE INFORMATION

PERILS INSURED

BASIC

BROAD

SPECIAL

COVERAGE / PERILS / FORMS

AMOUNT OF INSURANCE

DEDUCTIBLE

General Liability - Coverage  
Products/Completed Operations  
Personal and Advertising Injury  
Each Occurrence Limit  
Damage to Premises Rented to You  
Medical Payments  
Building Property - Coverage  
AOP Deductible (All Other Perils)  
Wind/Hurricane Coverage - Excluded

\$2,000,000  
Incl  
\$1,000,000  
\$1,000,000  
\$100,000  
\$5,000  
\$193,000

\$500  
  
  
  
  
  
\$2,500  
N/A

## REMARKS (Including Special Conditions)

TOTAL POLICY PREMIUM PAID IN FULL (\$1,816.30)

Certificate Holder is named as an Additional Insured with respect to General Liability

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

## ADDITIONAL INTEREST

NAME AND ADDRESS

Hollywood - Community Redevelopment Agency (CRA)  
1948 Harrison Street  
Hollywood, FL. 33020

☒

ADDITIONAL INSURED

LENDER'S LOSS PAYABLE

☐

LOSS PAYEE

☒

MORTGAGEE

LOAN #

TBA

AUTHORIZED REPRESENTATIVE



Property Search

Search Results

Parcel Result



Homestead



Map



Sketch



Estimator



Portability



Exemption



TRIM



Tax



Pictures



Fraud



AskMarty



Print

Copy Link

New Search

< Prev Parcel

Tax Year 2024 ▾

Next Parcel >

## Property Summary

**Property ID:** 514215023480

**Property Owner(s):** CITY OF HOLLYWOOD  
DEPT OF COMMUNITY & ECONOMIC  
DEV

**Mailing Address:** 2600 HOLLYWOOD BLVD #206  
HOLLYWOOD, FL 33020-4807  
[click here to update mailing address](#)

**Physical Address:** 1650 HARRISON STREET HOLLYWOOD,  
33020

**Neighborhood:** Hollywood Lakes

**Property Use:** 89-03 Municipal Administration Bldg.

**Millage Code:** 0513

**Adj. Bldg. S.F.:** 12607 Card/Permits

**Bldg Under Air S.F.:**

**Effective Year:** 1980

**Year Built:** 1924

**Units/Beds/Baths:** 0 //



Previous

Next

**Deputy Appraiser:** Commercial Department

**Property Appraiser Number:** 954-357-6835

**Property Appraiser Email:** commercialtrim@bcpa.net

Abbr. Legal Des.: HOLLYWOOD 1-21 B LOTS 21 THRU 30 BLK 71

This property is a designated historic resource or is located within a historic district. Please contact Hollywood for more information at 954-921-3471 or [planningdivision@hollywoodfl.org](mailto:planningdivision@hollywoodfl.org).

*If you see a factual error on this page, please click here to notify us.*

 Important:

The just values displayed below were set in compliance with Sec. 193.011, Fla. Stat., and include a reduction for costs of sale and other adjustments required by Sec. 193.011(8).

The 2024 values currently shown are considered "working values" and are subject to change. These numbers will change frequently online as we make various adjustments until they are finalized.

Property Assessment

Year	Land	Building / Improvement	Just/Market Value	Assessed / SOH Value	Tax
2024	\$1,814,650	\$1,315,180	\$3,129,830	\$3,129,830	
2023	\$1,814,650	\$1,315,180	\$3,129,830	\$3,129,830	
2022	\$1,814,650	\$1,315,820	\$3,130,470	\$3,130,470	

Exemptions And Taxing Authority Information

	County	School Board	Municipal	Independent
Just Value	\$3,129,830	\$3,129,830	\$3,129,830	\$3,129,830
Portability	0	0	0	0
Assessed / SOH	\$3,129,830	\$3,129,830	\$3,129,830	\$3,129,830
Homestead	0	0	0	0
Add. Homestead	0	0	0	0
Wid/Vet/Dis	0	0	0	0
Senior	0	0	0	0
Exemption Type 14	\$3,129,830	\$3,129,830	\$3,129,830	\$3,129,830
Affordable Housing	0	0	0	0
Taxable	0	0	0	0

Sales History For This Parcel

Date	Type	Qualified/Disqualified	Price	Book/Page or CIN
01/01/1990	Warranty Deed		\$1,350,000	17112 / 937

Recent Sales In This Subdivision ⓘ

Folio Number	Date	Type	Qualified/Disqualified	Price	Book/Page Or CIN	Property Address
514215023880	02/27/2024	Warranty Deed	Qualified Sale	\$1,355,000	119424602	1618 POLK ST HOLLYWOOD, FL 33020
514215021680	02/26/2024	Warranty Deed	Qualified Sale	\$475,000	119428501	1715 JEFFERSON ST HOLLYWOOD, FL 33020
514215023060	02/19/2024	Warranty Deed	Qualified Sale	\$755,000	119416986	1636 JACKSON ST HOLLYWOOD, FL 33020
514215022200	02/16/2024	Warranty Deed	Qualified Sale	\$680,000	119417000	1651 WASHINGTON ST HOLLYWOOD, FL 33020
514215025800	01/11/2024	Warranty Deed	Qualified Sale	\$775,000	119339947	1419 WASHINGTON ST HOLLYWOOD, FL 33020

Land Calculation

More Sales ↗

Type	Unit Price	Units	Zoning
Square Foot	\$35.00	36,097 SqFt	GU - GOVERNMENT USE DISTRICT
Square Foot	\$35.00	15,750 SqFt	--

Special Assessments

Fire	Garb	Light	Drain	Impr	Safe	Storm	Clean	Misc
Hlwd Fire Rescue (05)								
Governmental (X)								
12,607								

School ⓘ

School	Grade
Hollywood Central Elementary	C
Olsen Middle	I
South Broward High	B

Elected Officials

Property Appraiser	County Comm. District	County Comm. Name	US House Rep. District	US House Rep. Name
Marty Kiar	6	Beam Furr	25	Debbie Wasserman Schultz
Florida House Rep. District	Florida House Rep. Name	Florida Senator District	Florida Senator Name	School Board Member
101	Hillary Cassel	37	Jason W. B. Pizzo	Daniel P. Foganholi

## Having technical issues?



Broward County Property Appraiser	About BCPA	Search	Resources	Online Tools	Exemptions & Classifications
115 South Andrews Avenue	About Marty Kiar	Property Search	FAQ	Maps & Aerials	All Exemptions
Room 111	Contact Us	Tangible Search	Download Forms	Exemption Status	Agricultural Classification
Fort Lauderdale, Florida 33301	Tax Roll Information	Sales Search	Related Links	Data Request	Appeals & Petitions
954-357-6830	Business	Subdivision Search	Market Reports	Tax Estimator	Report Exemption Fraud
martykiar@bcpa.net	Careers	Time Share Search	Video Gallery	Portability Estimator	
	Ask Marty	Commercial Search	Newsletters	Owner Alert	
		Land Search			

## Privacy Policy

Having trouble viewing our website? Please contact our accessibility hotline for assistance at [accessibility@bcpa.net](mailto:accessibility@bcpa.net) or 954-357-6830.

**Source:** Broward County Property Appraiser's Office - Contact our office at 954.357.6830. Hours: We are open weekdays from 8 am until 5 pm. **Legal Disclaimer:** Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone. Information provided on this website is for tax roll purposes only and may not be appropriate for other uses. Values are not final until certified pursuant to Florida law.



PROPERTY SUMMARY

<b>Tax Year:</b> 2024	<b>Property Use:</b> 89-03 Municipal Administration Bldg.	<b>Deputy Appraiser:</b> Commercial Department
<b>Property ID:</b> 514215023480	<b>Millage Code:</b> 0513	<b>Appraisers Number:</b> 954-357-6835
<b>Property Owner(s):</b> CITY OF HOLLYWOOD DEPT OF COMMUNITY & ECONOMIC DEV	<b>Adj. Bldg. S.F:</b> 12607	<b>Email:</b> <a href="mailto:commercialtrim@bcpa.net">commercialtrim@bcpa.net</a>
<b>Mailing Address:</b> 2600 HOLLYWOOD BLVD #206 HOLLYWOOD, FL 33020-4807	<b>Bldg Under Air S.F:</b>	<b>Zoning :</b> GU - GOVERNMENT USE DISTRICT
<b>Physical Address:</b> 1650 HARRISON STREET HOLLYWOOD, 33020	<b>Effective Year:</b> 1980	<b>Abbr. Legal Des.:</b> HOLLYWOOD 1-21 B LOTS 21 THRU 30 BLK 71
	<b>Year Built:</b> 1924	
	<b>Units/Beds/Baths:</b> 0 / /	

This property is a designated historic resource or is located within a historic district. Please contact Hollywood for more information at [954-921-3471](tel:954-921-3471) or [planningdivision@hollywoodfl.org](mailto:planningdivision@hollywoodfl.org).

PROPERTY ASSESSMENT

Year	Land	Building / Improvement	Agricultural Saving	Just / Market Value	Assessed / SOH Value	Tax
2024	\$1,814,650	\$1,315,180	0	\$3,129,830	\$3,129,830	
2023	\$1,814,650	\$1,315,180	0	\$3,129,830	\$3,129,830	
2022	\$1,814,650	\$1,315,820	0	\$3,130,470	\$3,130,470	

EXEMPTIONS AND TAXING AUTHORITY INFORMATION

	County	School Board	Municipal	Independent
Just Value	\$3,129,830	\$3,129,830	\$3,129,830	\$3,129,830
Portability	0	0	0	0
Assessed / SOH	\$3,129,830	\$3,129,830	\$3,129,830	\$3,129,830
Granny Flat				
Homestead	0	0	0	0
Add. Homestead	0	0	0	0
Wid/Vet/Dis	0	0	0	0
Senior	0	0	0	0
Exemption Type	\$3,129,830	\$3,129,830	\$3,129,830	\$3,129,830
Affordable Housing	0	0	0	0
Taxable	0	0	0	0

SALES HISTORY FOR THIS PARCEL				LAND CALCULATIONS		
Date	Type	Price	Book/Page or Cin	Unit Price	Units	Type
01/01/1990	Warranty Deed	\$1,350,000	17112 / 937	\$35.00	36,097 SqFt	Square Foot
				\$35.00	15,750 SqFt	Square Foot

RECENT SALES IN THIS SUBDIVISION

Property ID	Date	Type	Qualified/ Disqualified	Price	CIN	Property Address
514215023880	02/27/2024	Warranty Deed	Qualified Sale	\$1,355,000	119424602	1618 POLK ST HOLLYWOOD, FL 33020
514215021680	02/26/2024	Warranty Deed	Qualified Sale	\$475,000	119428501	1715 JEFFERSON ST HOLLYWOOD, FL 33020
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514215025800	01/11/2024	Warranty Deed	Qualified Sale	\$775,000	119339947	1419 WASHINGTON ST HOLLYWOOD, FL 33020

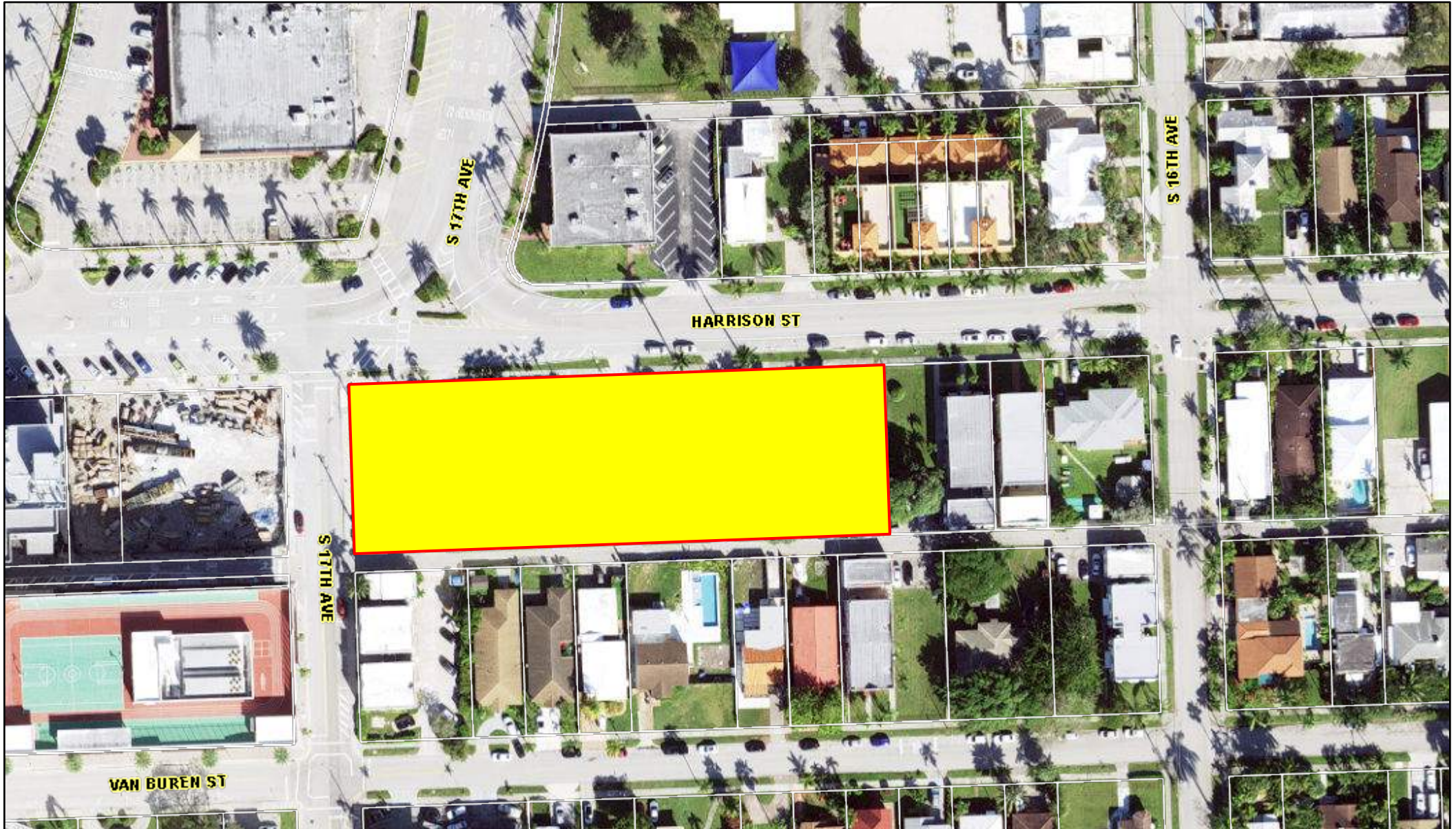
SPECIAL ASSESSMENTS									SCHOOL
Fire	Garb	Light	Drain	Impr	Safe	Storm	Clean	Misc	
Hlwd Fire Rescue (05)									<b>Hollywood Central Elementary:</b> C
Governmental (X)									<b>Olsen Middle:</b> I
12,607									<b>South Broward High:</b> B

ELECTED OFFICIALS

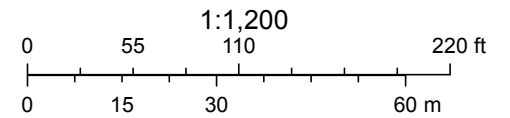
<b>Property Appraiser</b> Marty Kiar	<b>County Comm. District</b> 6	<b>County Comm. Name</b> Beam Furr	<b>US House Rep. District</b> 25	<b>US House Rep. Name</b> Debbie Wasserman Schultz
<b>Florida House Rep. District</b> 101	<b>Florida House Rep. Name</b> Hillary Cassel	<b>Florida Senator District</b> 37	<b>Florida Senator Name</b> Jason W. B. Pizzo	<b>School Board Member</b> Daniel P. Foganholi

Property Id: 514215023480

\*\*Please see map disclaimer



March 13, 2024





**1615 Harrison Street**  
**Art & Culture Center**  
**Current Conditions**



**1615 Harrison Street**  
**Art & Culture Center**  
**Current Conditions**



**1615 Harrison Street**  
**Art & Culture Center**  
**Current Conditions**



**1615 Harrison Street**  
**Art & Culture Center**  
**Current Conditions**



**1615 Harrison Street**  
**Art & Culture Center**  
**Current Conditions**



# CITY OF HOLLYWOOD, FLORIDA

## PROCUREMENT OFFICE

### Piggyback Request Form

(Use for purchase(s) over \$5,000, when piggybacking off other contracts)

Date February 26, 2024

Department/Office DCM

Division/Area \_\_\_\_\_

Requestor Dana Nelson

Title ESS Manager, Construction

Phone 954-921-3992

Email dnelson@hollywoodfl.org

---

1. Requested Vendor PSI

Vendor Number: 103784

Address 792 NE 45<sup>th</sup> St  
Oakland Park, FL, 33334

Contact Person Poul Folkersen

Title Director of Sales

Phone 954-299-2750

Email pfolkersen@psi-roofing.com

2. Contract title and number requesting to piggyback? **211001**

Awarding Agency Region 8 Education Service Center TIPS

Contract Expiration Date 1/31/2025

Copy of Contract and Awarding Agency documentation is attached (provide if available).

☒ Yes ☐ No

3. Product/Service being requested (be specific). Roof replacement

4. Detailed description of the product/service's function and purpose. Remove and replace the roof at the Art and Culture Center including identified damaged underlayment as required at faulty and damaged areas. Scope also includes the relocation of mechanical HVAC units.

5. Please explain what process the Department/Office took to verify and/or identify this contract. TIPS confirms and issues a compliance letter

6. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product/service?

☒ Yes ☐ No



## Piggyback Checklist

**Using Department(s):** Department of Design and Construction Management

**Piggyback Contract Number/Name:** TIPS Contract 211001 Job Order Contract

**Services/Supplies to be provided:** Re-roof of the Art and Culture Center.

**Why are Services/Supplies being obtained via piggyback (as opposed to issuing a solicitation or obtaining quotes):**

**Procurement Code, Section 38.41(C)(5):**

(5) *Piggyback purchases.* The CPO (Chief Procurement Officer) may procure, without following formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities listed above and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference. Utilization of other governmental entities' contracts shall be permitted only during the term of the other governmental entity's contract.

Piggyback Justification Criteria	YES	NO	COMMENT
Is the piggyback contract's pricing/terms more favorable than pricing/terms we would obtain from issuing our own solicitation or obtaining our own quotes?	Yes		Yes. Once the PO is issued, an RS Means tabulation is calculated and run through TIPS Construction compliance. This will save time and resources vs. going out to bid.
Will use of the piggyback contract save City staff administrative time, efforts and resources?	Yes		Yes. PSI Roofing's TIPS contract 211001 was competitively bid and awarded by Region 8 Education Service Center (TIPS) and will save City Staff administrative time, efforts and resources by not going out to bid. All of the solicitation and contract information is posted publicly for download under the "Due Diligence" section of our TIPS Profile page: <a href="#">TIPS-USA</a>
Will the requested services/supplies be purchased with funds other than grant funds or funds that prohibit the use of piggybacking?	Yes		TIPS performs a preliminary analysis in their RFP regarding federal funds and 2 CFR Part 200. PSI answered YES to all questions and has been marked as EDGAR compliant based on the response. TIPS has guidance on their process at the following link: <a href="#">TIPS Information Guidance Entities Purchasing.pdf (tips-usa.com)</a>

**\*If you answered no to any of the questions above in this section, please disregard piggybacking the desired services/supplies and terminate any further completion of this form unless otherwise granted administrative approval to piggyback by authorized City Management staff.**

ITEMS VERIFIED	YES	NO	COMMENT
Does the piggyback contract allow the utilization of the contract by other entities, including use in the state of FL if it's an out of state contract?	Yes		<u>TIPS Contract 211001</u> allows use by all government entities per the <u>RFP</u>
Was the contract awarded through a solicitation or other acceptable competitive process that was publicly advertised?	Yes		<u>RFP 211001</u>

			<u>Advertisement Documents</u>
Piggyback Contract is Valid? Contract Expiration Date:	<b>Yes</b>		Expires January 31, 2025, and will be renewed prior to expiration.
Goods / Services requested by the Using Department(s) match those allowed under the piggyback contract and do not extend beyond the expiration date of the piggyback contract?	<b>Yes</b>		
Does the piggyback contract have acceptable terms and conditions?	<b>Yes</b>		<u>TIPS Contract 211001</u>
Did the vendor confirm that the piggyback contract is authorized to be used with the established terms, conditions, and pricing?	<b>Yes</b>		Vendor approves of using the contract.
Is pricing "Fair and Reasonable" in the piggyback contract?	<b>Yes</b>		Put through TIPS construction compliance with RS Means justification.
Piggyback Contract Certificate(s) of Insurance (COI) is acceptable to the COH's Risk Management?	<b>Yes</b>		
Piggyback Contract has Warranty Conditions?	<b>Yes</b>		Includes: A Limited Lifetime Warranty from the Manufacturer for the tiles. 2. Owner shall receive a Five (5) Year PSI Superior Guarantee Warranty on workmanship. Owner shall receive a 20 Year No Dollar Limit Warranty on the flat roofs from the manufacturer.
Piggyback Contract has liquidated damages (if Yes, provide the daily liquidated amount)	<b>Yes</b>		Per addendum, \$100/day after substantial completion and \$100/day after final completion not to exceed \$200/day

**Requestor's Signature:**   
**Date:** 2/26/2024

**Director's Signature:**   
**Date:** 02.26.2024

**CPO Signature:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

Please explain The use of TIPS was most beneficial to procure PSI Roofing for this scope of work

7. Total cost of the requested product/service. \$500,000.00

8. Total estimated annual (fiscal year) cost of requested product/service. \$500,000.00

Account Number(s): 334.509901.51900.563010.001176.000.000 and  
334.179901.51900.563010.001740.000.000

9. Is this product/service covered by a warranty? ☒ Yes ☐ No

If yes, please attach a copy of the warranty details.

10. Will grant funds be used to pay for the requested product/service? ☐ Yes ☒ No

If yes, please explain \_\_\_\_\_

#### REQUESTING DEPARTMENT RECOMMENDATION

***Note: By signing and returning this form, you are verifying and acknowledging that you have reviewed all portions (scope, terms, conditions, pricing, etc.) of the requested contract(s) and recommend its/their approval based on compliance with the City's procurement requirements and all applicable laws and regulations to the best of your knowledge.***

  
Requestor's Signature

02/26/2024  
Date

  
Director's Signature

02.26.2024  
Date

\_\_\_\_\_  
CPO Signature

\_\_\_\_\_  
Date



### HOLLYWOOD CRA GRANT PROGRAM BID SUMMARY

Property Owner Name: CITY OF HOLLYWOOD DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT  
*Dana Nelson, via City of Hollywood's Department of Design & Construction Management*

Property Address: 1650 HARRISON STREET HOLLYWOOD, 33020

PIP

#### **WORK DISCIPLINE: Roofing & Mechanical Scope of Work**

Contractor .001 <b>PSI Roofing</b> - Roofing	\$285,000.00	SELECTED
Contractor .002 <b>Pirtle Constrcution</b> - Mechanical	\$48,500.00	

**NOTES:** City Project Is Part Of A Piggyback Contract, See Backup

#### **TOTAL PROJECT COST**

\$333,500.00

Out of Pocket

\$183,500.00

#### **TOTAL INCENTIVE AMOUNT**

22%

\$75,000.00

(Up To 50% Of Total Project Cost With A \$75,000 Max)

**NOTES:** City Project That Will Encompass Additional Renovations As Part Of A Separate Project

#### **Allowances and Contingencies**

##### **Allowance for Engineering**

\$5,000.00

##### **Allowance for Mechanical**

\$10,000.00

##### **Owner Contingency for Roofing**

\$151,500.00

##### **Total Allowances and Contingencies**

\$166,500.00

#### **Total Project Cost (Material, Larbor, Allowances & Contingencies)**

##### **Total Project Cost With Allowances & Contingencies**

\$500,000.00

Out of Pocket

\$350,000.00

##### **Total Incentive With All private investments**

15%

\$75,000.00



*Your commercial roofing  
company for the past 25 years.*

**INTEGRITY FIRST®**

February 14, 2024

Dana Nelson, Construction Management Support Services Manager  
City of Hollywood  
2600 Hollywood Boulevard  
Hollywood, FL 33020

Re: Art and Culture Center Roofing  
1650 Harrison Street  
Hollywood, FL 33020  
**TIPS CONTRACT: 211001 Job Order Contracting**

Dear Mr. Nelson,

Attached is the Proposal and Scope of Work for the roofing work that we propose to complete at the **City of Hollywood, Art and Culture Center**. The project roofing scope includes a 20-Year No Dollar Limit Warranty on the flat roofs and a Limited Lifetime Warranty on the tile from the manufacturers. Based on this Scope of Work, the pricing to complete the **Art and Culture Center** project is **\$333,500.00**. This pricing is compliant with TIPS unit pricing.

All material is guaranteed to be as specified. All work will be completed in a workmanlike manner according to standard roofing practices and in accordance with manufacturers specifications.

If this proposal is accepted, please see the following instructions for the Purchase Order:

1. The Purchase Order will be issued to PSI Roofing.
2. The Purchase Order should be clearly marked "Per **TIPS Contract #211001 Job Order Contracting**"
3. EMAIL Purchase Order & VENDOR QUOTE TO:
  - A. [TIPSP0@TIPS-USA.COM](mailto:TIPSP0@TIPS-USA.COM) PO AND QUOTE MUST REFERENCE VENDOR TIPS CONTRACT NUMBER. ATTACH PO AS A PDF - ONLY ONE PO (WITH QUOTE) PER ATTACHMENT.
  - B. cc: [pfolkersen@psi-roofing.com](mailto:pfolkersen@psi-roofing.com) and [tips@psi-roofing.com](mailto:tips@psi-roofing.com)

PSI Roofing | 792 NE 45th St | Oakland Park, FL 33334  
Office: (954) 791-7663 | Fax: (954) 202-2044  
CCC047136 | CGC062912



TIPS CONTRACT: 211001 Job Order Contracting



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**INTEGRITY FIRST®**

4. Once the PO has been received, pricing compliance verification will take place using the RS Means accounting.

If you have any questions or need additional information, please contact our office.

Warm Regards,

Poul Folkersen  
PSI Roofing  
792 NE 45<sup>th</sup> Street  
Oakland Park, FL 33334  
(954) 299-2750

PSI Roofing | 792 NE 45th St | Oakland Park, FL 33334  
Office: (954) 791-7663 | Fax: (954) 202-2044  
CCC047136 | CGC062912



TIPS CONTRACT: 211001 Job Order Contracting



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company for the past 25 years.*

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## **SPECIFICATION**

### **JOB START**

- a. Prior to starting of work owner shall receive a certificate of insurance from PSI Roofing.
- b. An inspection of the existing building shall be made to record existing damage from the existing roof.
- c. Property and landscaping shall be protected to help reduce damage which may be caused by the roof replacement operations.
- d. A pre-roofing conference shall be held with the Owner's representative to coordinate this project.
- e. Owner shall provide access to all sides of the structure for staging, storage, access of trucks, cranes, dumpsters, and materials, throughout the course of the project.
- f. If present, satellite dishes, cameras, solar panels, or lighting equipment mounted to the roof or parapet walls and any associated cables or conduits must be removed by others prior to the commencement of work. These items may be reinstalled by others as per the roofing manufacturer's requirements and details upon completion of the work.
- g. PSI Roofing's standard working hours are from 7 am to 5 pm, Monday through Friday. If work is required during off hours, such as nights, weekends or holidays, the work will be performed at an additional cost.
- h. PSI Roofing requests permission to display signage and/or banners, during the course of work, for marketing purposes.

### **FLAT SECTIONS SCOPE OF WORK – APPROXIMATELY 7,500 SF**

1. Vacuum any loose gravel from the concrete deck and dispose of the material at a proper facility.
2. Tear off the existing flat roofing systems, as well as all flashing and related accessories, down to the concrete and wood decks, and dispose of properly.
3. Inspect concrete decking for degradation or deterioration. Remove and replace any damaged concrete deck. Any concrete deck repairs will be additionally charged at \$125.00 per square foot for repairs up to 2" deep. Rebar repairs/replacement will be priced and charged separately.
4. Inspect the wood for damage or deterioration. Remove and replace any rotten tongue & groove decking. Any tongue and groove decking replacement will be additionally charged at \$35.00 per square foot.
5. Inspect the fastening of the wood deck and, if necessary, install additional fasteners to the existing wood decking as required per local code requirements.
6. Cut concrete to add new scuppers for improved drainage. Primary scuppers will receive new collector heads and downspouts. This contract includes the addition of up to 7 new scuppers.
7. Over the prepared substrate, install a tapered polyiso insulation system to create positive drainage. Roof sections A & C will have an R-20 minimum thickness and a ¼" on 12" slope. All other flat roof sections will have a 1/8" slope with a half-inch starting thickness.

PSI Roofing | 792 NE 45th St | Oakland Park, FL 33334  
Office: (954) 791-7663 | Fax: (954) 202-2044  
CCC047136 | CGC062912



TIPS CONTRACT: 211001 Job Order Contracting



*Your commercial roofing  
company for the past 25 years.*

**INTEGRITY FIRST®**

8. Over the tapered insulation at the wood decks install a ¼" coverboard as per the product approval.
9. At the parapets and open eaves install pressure treated wood blocking mechanically fastened as per local code requirements (approximately 1,010 LF).
10. Atop the insulation system install a 60mil PVC Single Ply membrane throughout the field as per the product approval and manufacturer's requirements. All field-fabricated seams to be hot air welded.
11. Parapet flashings to carry up and over and will terminate on the outside edge.
12. Wall flashings to carry a minimum of 8" up the vertical surface as per code requirements.
13. Provide and install termination bar where required, mechanically fastened. Seal top of termination bar with approved sealant.
14. Clean up and haul away all construction related debris on a daily basis.

#### **TILE SECTIONS SCOPE OF WORK – APPROXIMATELY 2,000 SF**

1. Tear off the current tile system, underlayment, and any associated flashings, down to the wood substrate. Inspect the wood for damage or deterioration. Remove and replace any rotten tongue & groove decking. This contract includes the replacement of up to 100 SF of tongue and groove deck replacement. Additional tongue and groove decking replacement will be charged at \$35.00 per square foot.
2. Inspect the fastening of the wood deck and, if necessary, install additional fasteners to the existing wood sheathing as required per local code requirements.
3. Install 30lb felt underlayment, mechanically fastened with ring shank nails and tin caps throughout the area of work.
4. Install new drip edge in the Owner's choice of a standard color at all open eaves, approximately 270' LF.
5. Install one ply of self-adhered tile underlayment throughout the field fastened as per local building code requirements.
6. Cut and repair stucco where flashing terminates at wall locations. Install new counterflashing.
7. Install the hip and ridge metal at the ridges of the roofs, where applicable.
8. Install One-Piece Concrete S-Type Tile in the Owner's choice of a standard color using ICP AH-160 tile set adhesive in accordance with the local building code requirements.
9. All metal work shall be installed in accordance with the local building code.
10. Haul away all trash and debris, and clean grounds to customer's satisfaction.

#### **METAL COMPONENTS, FLASHINGS AND ACCESSORIES**

1. Install new collector heads and downspouts at all newly added primary scuppers. This contract includes the addition of up to 7 new scuppers.
2. Install prefabricated scupper flashings to the existing and newly added scuppers (14).

PSI Roofing | 792 NE 45th St | Oakland Park, FL 33334  
Office: (954) 791-7663 | Fax: (954) 202-2044  
CCC047136 | CGC062912



TIPS CONTRACT: 211001 Job Order Contracting



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**INTEGRITY FIRST®**

3. Install 2-piece compression metal at the open eaves and parapets of the flat roof, reinforcing the terminated edge, approximately 670 LF.
4. Install stucco stop at vertical wall terminations, approximately 340 LF.
5. Install prefabricated curb flashings for the two (2) RTU, three (3) duct, and one (1) exhaust fan curbs.
6. Install prefabricated flashings at all stand legs, vent pipes, electrical and other miscellaneous penetrations. (38)
7. Install protective walkway pads at the base of mechanical units and points of egress/entrance. This contract includes up to 100 LF of walkway pads. Additional pads can be added at the Owner's discretion for \$35.00 per LF.
8. All metal work will be performed in accordance with the local building code.

#### **HVAC AND ELETRICAL SCOPE OF WORK**

1. Remove all existing supply air metal ductwork on roof. Remove accessible duct going into roof and into wall. Remove existing return air metal duct.
2. Install new metal ductwork with R63 insulation and duct support legs/stands. Ductwork will be sealed with gaskets and/or duct mastic. All and any ductwork beyond roof and wall penetrations will remain existing.
3. Relocate existing condensers from the West side ground level to the middle of the roof including new refrigerant copper lines and electrical boxes and conduits, as discussed during the on-site meeting. Units to be placed on new aluminum stand including new refrigerant copper lines and electrical boxes and conduits.
4. Relocate existing condenser unit on SW corner ground to the roof. Unit to be placed on new aluminum stand including new refrigerant copper lines and electrical boxes and conduits.
5. Replace unit condenser and air handler on the West side of the building, as discussed during the on-site meeting. New unit to include 2.5 Ton 14.2 Seer Goodman Split System tying into existing electrical and ductwork.
6. Detach and reset conduits running along the roof walls as needed and applicable for the new roof installation.
7. All work is to be performed according to FL Building Code.

#### **WARRANTY**

1. Owner shall receive a 20 Year No Dollar Limit Warranty on the flat roofs from the manufacturer.
2. Owner shall receive a Limited Lifetime Warranty from the Manufacturer for the tiles.
3. Owner shall receive a Five (5) Year PSI Superior Guarantee Warranty on workmanship.

#### **PLEASE NOTE THE FOLLOWING SCOPE IS ALSO INCLUDED\*:**

Roof Uplift Calculations, Performance and Payment Bond, Hoisting, Warranty, Roof Permit and Disposal fees are included in the contract cost.

PSI Roofing | 792 NE 45th St | Oakland Park, FL 33334  
Office: (954) 791-7663 | Fax: (954) 202-2044  
CCC047136 | CGC062912



TIPS CONTRACT: 211001 Job Order Contracting



Your commercial roofing  
company for the past 25 years.

**INTEGRITY FIRST®**

### **EXCLUSIONS FROM CONTRACT**

Excluded; Any mechanical and electrical upgrades not listed above. Any work on eyebrow roof areas adjacent to where the new structure is going to be built. Interior/exterior painting, structural/non-roof related engineering, concrete cutting, stucco work, painting, EIFS repair, architectural moldings, any additional structural/decking work not listed above. Replacement downspouts or collector heads. Any repairs for existing code violations. Any cover and protect of interiors not listed above. Asbestos/ACM removal or abatement. No MOT or right of way included. Cover and protect of any area not associated with the roofing work such as the lobbies, balconies, shop, etc. No work on balconies or any other roof sections. Any mechanical, electrical, and plumbing unit repairs/removal or replacement not specifically described above. Disconnect and reconnect of satellite dishes is excluded. Work during night shift (6pm to 6am), holidays and weekends. Any work not mentioned above. All these items can be added to the contract after commencement of work upon contractor's discretion and owner's approval.

*We hereby propose to furnish labor and materials - complete in accordance with the above specifications, for the sum of:*

**Three Hundred Thirty-Three Thousand Five Hundred Dollars.....\$333,500.00**

With payment terms to be made as follows:  
Progress and Final Payments as agreed upon

### **MATERIAL COST ESCALATION**

If, during the performance of this contract, the cost of materials significantly increases, though no fault of contractor, the price of the contract shall be equitably adjusted by an amount reasonably necessary to cover any such significant increase in the costs of materials. As used herein, a significant cost increase shall mean any increase in cost of materials exceeding five percent (5%) experienced by contractor from the date of the contract signing. The contractual sum, time of completion or other contract requirements shall be equitably adjusted by Change Order in accordance to the Contract terms. Contractor shall provide evidence such increase in materials costs through quotes, invoices, or receipts upon written request.

Where the delivery of materials, equipment, or energy is significantly delayed, through no fault of the contractor, as a result of the shortage or unavailability of the materials, equipment, or energy, contractor shall not be liable for any additional costs or damages associates with such delay(s). As used herein, a significant delay shall mean any delay exceeding 30 days experienced by contractor from the date of the contract signing. The contractual sum, time of completion or other contract requirements shall be equitably adjusted by Change Order in accordance to the Contract terms.

### **RIGHT TO HIRE**

Contractor reserves the right to hire other contractors to supplement or complete the work proposed.

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### **Miscellaneous Items**

Contractor retains the initial right to remedy any consequential damages at the sole discretion of contractor and shall not be held liable for any damages occurring previous to or following performance of contracted work. Prior to any claim for default by Owner, Contractor must be given an opportunity to cure by Owner providing contractor 15 days after delivery of a written notice to cure the non-compliance with contract.

It is understood that PSI Roofing and PSI Roofing's insurer will exclude all coverage for all damages relating to bodily injury, property damage, personal injury, and advertising injury caused directly or indirectly in whole or in part by mold, including fungus or mildew regardless of cost, event, material, product, and/or building component that contributed concurrently or in any sequence to that injury or damage. PSI Roofing is not a mold expert and it strongly recommends that a mold inspection be completed by an indoor air quality professional retained by the owner prior to commencement.

It is also understood that PSI Roofing and its insurer will exclude from all coverage for all damages relating to bodily injury, property damage, personal injury, and advertising injury caused directly or indirectly, in whole or in part by [1] mold, including fungus or mildew, or [2] actual, alleged or threatened discharge, dispersal, seepage, migration, release or escape of any solid, liquid, gaseous or thermal irritant or contaminant, including smoke, vapor, soot, fumes, acids, alkalis, chemicals and waste, including materials to be recycled, reconditioned or reclaimed, regardless of cost, event, material, product, and/or building component that contributed concurrently or in any sequence to that injury or damage.

**ACCORDING TO FLORIDA'S CONSTRUCTION LIEN LAW (SECTIONS 713.001-713.37, FLORIDA STATUTES), THOSE WHO WORK ON YOUR PROPERTY OR PROVIDE MATERIALS AND SERVICES AND ARE NOT PAID IN FULL HAVE A RIGHT TO ENFORCE THEIR CLAIM FOR PAYMENT AGAINST YOUR PROPERTY. THIS CLAIM IS KNOWN AS A CONSTRUCTION LIEN. IF YOUR CONTRACTOR OR A SUBCONTRACTOR FAILS TO PAY SUBCONTRACTORS, SUB-SUBCONTRACTORS, OR MATERIAL SUPPLIERS, THOSE PEOPLE WHO ARE OWED MONEY MAY LOOK TO YOUR PROPERTY FOR PAYMENT, EVEN IF YOU HAVE ALREADY PAID YOUR CONTRACTOR IN FULL. IF YOU FAIL TO PAY YOUR CONTRACTOR, YOUR CONTRACTOR MAY ALSO HAVE A LIEN ON YOUR PROPERTY. THIS MEANS IF A LIEN IS FILED YOUR PROPERTY COULD BE SOLD AGAINST YOUR WILL TO PAY FOR LABOR, MATERIALS, OR OTHER SERVICES THAT YOUR CONTRACTOR OR A SUBCONTRACTOR MAY HAVE FAILED TO PAY. TO PROTECT YOURSELF, YOU SHOULD STIPULATE IN THIS CONTRACT THAT BEFORE ANY PAYMENT IS MADE, YOUR CONTRACTOR IS REQUIRED TO PROVIDE YOU WITH A WRITTEN RELEASE OF LIEN FROM ANY PERSON OR COMPANY THAT HAS**

PSI Roofing | 792 NE 45th St | Oakland Park, FL 33334  
Office: (954) 791-7663 | Fax: (954) 202-2044  
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TIPS CONTRACT: 211001 Job Order Contracting



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**PROVIDED TO YOU A "NOTICE TO OWNER." FLORIDA'S CONSTRUCTION LIEN LAW IS COMPLEX,  
AND IT IS RECOMMENDED THAT YOU CONSULT AN ATTORNEY.**

Authorized Signature

\_\_\_\_\_  
**Poul Folkersen – PSI Roofing**

Note: This proposal may be withdrawn by us if not accepted within (14) days

**Acceptance of Proposal**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date: _____	Signature: _____
	Printed Name: _____
Date: _____	Signature: _____
	Printed Name: _____

PSI Roofing | 792 NE 45th St | Oakland Park, FL 33334  
Office: (954) 791-7663 | Fax: (954) 202-2044  
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TIPS CONTRACT: 211001 Job Order Contracting



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**ROOF AERIAL VIEW: (WORK SCOPE ARE MAIN ROOF AREAS WITHIN RED LINES)**



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Office: (954) 791-7663 | Fax: (954) 202-2044  
CCC047136 | CGC062912



**TIPS CONTRACT: 211001 Job Order Contracting**

## **ART AND CULTURE CENTER RE ROOF PROJECT**

### **ADDENDUM TO PSI'S PROPOSAL FOR TIPS CONTRACT 211001 JOB ORDER CONTRACTING**

#### **1. Insurance Requirements**

The insurance required by Article 5.6 of the General Conditions shall be as follows:

Any subcontractor used by the CONTRACTOR shall supply such similar insurance required of the CONTRACTOR. Such certificates shall name the City of Hollywood ("CITY") as an Additional Insured.

##### **1. BUILDERS RISK (BR 1) - Installation Floater: (Not Applicable)**

##### **2. GENERAL LIABILITY (GL3):**

Prior to the commencement of Work governed by the Contract, the CONTRACTOR shall obtain General Liability Insurance. Coverage shall be maintained throughout the life of the Contract and include, as a minimum:

- Premises Operations
- Products and Completed Operations
- Blanket Contractual Liability
- Personal Injury Liability

Expanded Definition of Property Damage The minimum limits acceptable shall be:

\$1,000,000 Combined Single Limit (CSL)

If split limits are provided, the minimum limits acceptable shall be:

\$1,000,000 per Person  
\$2,000,000 per Occurrence  
\$100,000 Property Damage

An Occurrence Form policy is preferred. If coverage is provided on a Claims Made policy, its provisions should include coverage for claims filed on or after the effective date of this contract. In addition, the period for which claims may be reported should extend for a minimum of 12 months following the acceptance of Work by the CITY.

The CITY shall be named as Additional Insured on all policies issued to satisfy the above requirements.

### **3. GENERAL LIABILITY (GLXCU):**

Recognizing that the Work governed by the Contract involves either underground exposures, explosive activities, or the possibility of collapse of a structure, the CONTRACTOR'S General Liability Policy shall include coverage for the XCU (explosion, collapse, and underground) exposures with limits of liability equal to those of the General Liability Insurance policy.

### **4. VEHICLE LIABILITY (VL3):**

Recognizing that the Work governed by the Contract requires the use of vehicles, the CONTRACTOR, prior to the commencement of Work, shall obtain Vehicle Liability Insurance. Coverage shall be maintained throughout the life of the Contract and include, at a minimum, liability coverage for:

➤ Owned, Non-Owned,

and Hired Vehicles The

minimum limits acceptable

shall be:

\$1,000,000 Combined Single Limit (CSL)

If split limits are provided, the minimum limits acceptable shall be:

\$500,000 per Person

\$1,000,000 per Occurrence

\$100,000 Property Damage

The CITY shall be named as Additional Insured on all policies issued to satisfy the above requirements.

### **5. WORKERS' COMPENSATION (WC2):**

Prior to the commencement of Work governed by the Contract, the CONTRACTOR shall obtain Workers' Compensation Insurance with limits sufficient to respond to the requirement of applicable state statutes.

In addition, the CONTRACTOR shall obtain Employers' Liability Insurance with limits of not less than:

\$500,000 Bodily Injury by Accident

\$500,000 Bodily Injury by Disease, policy limits

\$500,000 Bodily Injury by Disease, each employee

Coverage shall be maintained throughout the entire term of the Contract.

## 6. POLLUTION LIABILITY INSURANCE

The minimum limits of liability shall be:

\$1,000,000 per each claim / \$2,000,000 aggregate

Coverage shall be provided by a company or companies authorized to transact business in the state of Florida, and the company or companies must maintain a minimum rating of "A" and Class X, as assigned by the A.M. Best Company.

The policy must be endorsed to provide the CITY with 30 days' notice of cancellation.

If the CONTRACTOR has been approved by the Florida's Department of Labor, as an authorized self-insurer, the CITY shall recognize and honor the CONTRACTOR'S status. The CONTRACTOR may be required to submit a Letter of Authorization issued by the Department of Labor and a Certificate of Insurance and endorsements providing details of the CONTRACTOR'S Excess Insurance Program.

If the CONTRACTOR participates in a self-insurance fund, a Certificate of Insurance and endorsements will be required. In addition, the CONTRACTOR may be required to submit updated financial statements from the fund upon request from the CITY.

## **2 Liquidated Damages**

Liquidated damages shall be paid by the CONTRACTOR to the CITY for failure to complete Work on time in accordance with the following schedule:

CONSTRUCTION/STARTUP/ACCEPTANCE:		
<u>Major Milestones</u>	<u>Completion Time (calendar days)</u>	<u>Liquidated Damages</u>
1. Substantial Completion	TBD	\$100/day
2. Project Closeout	30	\$100/day

The CITY is authorized to deduct the sums described above from the monies which may be due to the CONTRACTOR for the Work under the Contract. Liquidated damages shall be additive such that the maximum total which may be

deducted shall be \$200/day. Other damages for failure to meet warranty conditions as defined in other sections of the Specifications shall also be added with liquidated damages for failure to meet completion times. The Parties recognize and understand that liquidated damages are not a penalty for CONTRACTOR'S failure to comply with Contract deadlines, but rather, is a good faith estimate of the damages that the CITY will incur as a result of such failure.

### **3 Indemnification of City:**

- i. CONTRACTOR shall, at all times, indemnify, hold harmless and defend CITY, its agents, servants and employees from and against any claim, demand or cause of action of any kind or nature arising out of error, omission or negligent act of CONTRACTOR, its agents, servants or employees in the performance of services under this Contract.
- ii. CONTRACTOR further agrees, at all times, to indemnify, hold harmless and defend CITY, its agents, servants and employees from and against any claim, demand or cause of action of any kind or nature arising out of any conduct or misconduct of CONTRACTOR resulting from the performance of services under the Contract Documents.
- iii. The obligations of the CONTRACTOR above shall not extend to the liability of the City of Hollywood.
- iv. The provisions of (a) and (b) above shall survive the expiration or earlier termination of the Contract Documents.

In consideration of the amount listed in the Schedule of Prices Bid and other valuable consideration, the Contractor shall defend, indemnify and save harmless the CITY, its officers, agents, and employees from or on account of any personal injury, loss of life or damage to property received or sustained by any person or persons during or on account of any operations connected with the construction of this Project; or by or in consequence of any negligence (excluding negligence of the CITY) in connection with the same; or by use of any improper materials or by or on account of any use of any improper materials or by or on account of any act or omission of the the CONTRACTOR or his subcontractor, agents, servants or employees.

CONTRACTOR agrees to indemnify and save harmless the CITY against any liability arising from or based upon the violation of any federal, state, county or city laws, by-laws, ordinances or regulations by the CONTRACTOR, his subcontractor, agents, servants or employees. CONTRACTOR further agrees to indemnify and save harmless the CITY from all such claims and fees, and from

any and all suits and actions of every name and description that may be brought against the CITY on account of any claims, fees, royalties, or costs for any invention or patent, and from any and all suits and actions that may be brought against the CITY for the infringement of any and all patents or patent rights claimed by any person, firm, or corporation.

The indemnification provided above and elsewhere in the Contract Documents shall obligate the CONTRACTOR to defend, at his own expense, or to provide for such defense, at the CITY's option, any and all claims or liability and all suits and actions of every name and description that may be brought against the CITY that may result from the operations and activities under this Contract, whether the construction operations be performed by the CONTRACTOR, his subcontractors or by anyone directly or indirectly employed by either.

Nothing in this indemnification shall be deemed to affect the rights, privileges or immunities of the CITY set forth in Section 768.28, Florida Statutes or otherwise at law.

The CITY will pay to the CONTRACTOR the specific consideration in the amount stated in the Schedule of Prices Bid. The CONTRACTOR shall acknowledge the receipt of payment and other good and valuable consideration from the CITY that has been paid to him as specific consideration for the indemnification provided herein and in accordance with the provisions of Section 725.06, Florida Statutes.

#### 4 Payment and Performance Bond

CONTRACTOR shall furnish Performance and Payment Bonds in amounts equal to the Contract Price as Security for the faithful performance and payment of CONTRACTOR'S obligations. The Bond or Bonds shall remain in effect one year after the date of final payment.

## Karyn Sashi

---

**From:** Certificate of Insurance  
**Sent:** Tuesday, January 30, 2024 4:29 PM  
**To:** Certificate of Insurance; Karyn Sashi  
**Subject:** FW:PSI Roofing COI review -  
**Attachments:** City Of Hollywood - WC 2024.pdf; City of Hollywood - GL 23-24.pdf

Both are acceptable

---

**From:** Karyn Sashi <KSASHI@hollywoodfl.org>  
**Sent:** Tuesday, January 30, 2024 11:50 AM  
**To:** Certificate of Insurance <COI@hollywoodfl.org>  
**Subject:** COI review - PSI Roofing

The previous COI for PSI just expired. Can you please review the attached for compliance?

### **Karyn Sashi**

Senior Project Manager, R.A.  
Design and Construction Management

Office: 954-921-3996 (ext: 3996)  
Mobile: 754-294-6118

Office Address:  
2207 Raleigh Street  
Hollywood, FL 33020

Mailing Address:  
City of Hollywood  
P.O. Box 229045  
Hollywood, FL 33022-9045

E-mail: [KSASHI@hollywoodfl.org](mailto:KSASHI@hollywoodfl.org)



🌱 Think Green! Please do not print this e-mail unless necessary!



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/26/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Brown & Brown of Florida, Inc. 1201 W Cypress Creek Rd Suite 130 Fort Lauderdale FL 33309	<b>CONTACT NAME:</b> Scott Buser <b>PHONE (A/C, No, Ext):</b> (954) 776-2222 <b>E-MAIL ADDRESS:</b> 053.Certs@bbrown.com <b>FAX (A/C, No):</b> (954) 776-4446
<b>INSURED</b> Provincial South, Inc., DBA: PSI Roofing 792 NE 45th Street Oakland Park FL 33334	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Falls Lake Fire and Casualty Company <b>INSURER B:</b> Brierfield Insurance Company <b>INSURER C:</b> The Burlington Insurance Company <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
	<b>NAIC #</b> 15884 10993 23620

**COVERAGES****CERTIFICATE NUMBER:** CL2352699299**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		PPC000017900	06/01/2023	06/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y		CA10005755703	06/01/2023	06/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			852BE0599401	06/01/2023	06/01/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/>	N / A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Hollywood is an additional insured with respect to General Liability and Auto Liability if required by written contract.

**CERTIFICATE HOLDER****CANCELLATION**City of Hollywood  
2600 Hollywood Blvd.

Hollywood

FL 33022

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Additional Named Insureds

Other Named Insureds

Dina N Gockere11 Rev Trust	Additional Named Insured
Living Hope Enterprises, LLC	Additional Named Insured
PSI Restorations, Inc.	Additional Named Insured



Ron DeSantis, Governor

Halsey Beshears, Secretary



**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**CONSTRUCTION INDUSTRY LICENSING BOARD**

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE  
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

**GOCKERELL, DARRICK JAMES**

PSI RESTORATIONS INC  
750 NE 45TH STREET  
OAKLAND PARK FL 33334

**LICENSE NUMBER: CGC062912**

**EXPIRATION DATE: AUGUST 31, 2022**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)



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Ron DeSantis, Governor

Halsey Beshears, Secretary



**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**CONSTRUCTION INDUSTRY LICENSING BOARD**

THE ROOFING CONTRACTOR HEREIN IS CERTIFIED UNDER THE  
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

**GOCKERELL, DARRICK JAMES**

PSI ROOFING  
792 NE 45TH STREET  
OAKLAND PARK FL 33334

**LICENSE NUMBER: CCC047136**

**EXPIRATION DATE: AUGUST 31, 2022**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)



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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/04/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> FRSA Self Insurers Fund, Inc. 4099 Metric Drive Winter Park, FL 32792	<b>CONTACT NAME:</b> Debra Guidry, CPCU <b>PHONE (A/C, No, Ext):</b> (800) 767-3772 <b>E-MAIL ADDRESS:</b> cert@frsasif.com <b>FAX (A/C, No):</b> (407) 671-2520														
<b>INSURED</b> Provincial South, Inc. d/b/a PSI Roofing & PSI Restorations 792 N.E. 45th Street Oakland Park, FL 33334	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: FRSA Self Insurers Fund / Evanston Insurance Co.</td><td>35378</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: FRSA Self Insurers Fund / Evanston Insurance Co.	35378	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

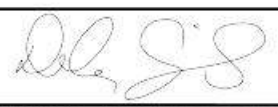
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS												
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			N/A			EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$												
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			N/A			COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$												
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			N/A			EACH OCCURRENCE \$ AGGREGATE \$ \$												
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	870-033364 / 3FF3837	01/01/2024	01/01/2025	<table><tr><td>X</td><td>PER STATUTE</td><td>OTH-ER</td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$</td><td>1,000,000</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$</td><td>1,000,000</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td><td>1,000,000</td></tr></table>	X	PER STATUTE	OTH-ER	E.L. EACH ACCIDENT	\$	1,000,000	E.L. DISEASE - EA EMPLOYEE	\$	1,000,000	E.L. DISEASE - POLICY LIMIT	\$	1,000,000
X	PER STATUTE	OTH-ER																	
E.L. EACH ACCIDENT	\$	1,000,000																	
E.L. DISEASE - EA EMPLOYEE	\$	1,000,000																	
E.L. DISEASE - POLICY LIMIT	\$	1,000,000																	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

REMARKS: Non-cancelable, without 30 days prior written notice, except for non-payment of premium which will be a 10 day written notice.

Complete Named Insured to read: Provincial South, Inc. dba PSI Roofing and PSI Restorations, Inc.  
Qualifier: Darrick James Gockerell, License #CCC047136

**CERTIFICATE HOLDER****CANCELLATION**

Attn: To Whom It May Concern  City Of Hollywood  2600 Hollywood Blvd. Hollywood, FL 33022	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Debra Guidry CPCU Underwriting Manager 
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