

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE A PURCHASE ORDER BETWEEN AUDIO VISUAL INNOVATIONS AND THE CITY OF HOLLYWOOD FOR AUDIO/ VISUAL SYSTEM UPGRADES IN CITY HALL ROOM 215 AND ROOM 219 IN AN ESTIMATED AMOUNT OF \$142,252.69.

WHEREAS, the Office of the City Manager, Public Affairs and Marketing Department requires an agreement with a qualified firm to upgrade the audio/visual system equipment used in the recording and broadcasting of City Commission meetings held in Hollywood City Hall Room 219 (City Commission Chambers) and Room 215 (City Commission Meeting Room); and

WHEREAS, the system upgrades will include all commercial grade and non-proprietary equipment, materials, labor and training needed to complete the upgrade and integrate new equipment into the existing A/V system as specified by the City; and

WHEREAS, the Office of the City Manager, Public Affairs and Marketing Department requested that Procurement Services solicit bids for the required City Hall Audio/Visual Systems upgrades to issue a purchase order with firm unit and service pricing; and

WHEREAS, the bid documents included established base bid product and service specifications that all bidders were required to bid. Failure to submit a response to the Base Bid shall be cause for rejection of the Bid; and

WHEREAS, the bid documents provided the opportunity to submit an alternate bid based upon alternate manufacturers which met or exceeded the base bid specifications as determined by the City to be acceptable equivalents; and

WHEREAS, on February 26, 2014, Bid F-4397-14-RD Notices of Bid Availability were mailed and the bid was advertised online via the City's website and DemandStar in accordance with the City's Purchasing Ordinance, Section 38.42(A)(1); and

WHEREAS, Bid Number F-4397-14-RD was opened at 3:00 P.M. on April 30, 2014 and resulted in responses from two (2) bidders:

Audio Visual Innovations	Base Bid	\$142,252.69
Deerfield Beach, Florida	Alternate Bid	\$135,292.92
BIS Digital	Base Bid	No Bid
Ft. Lauderdale, Florida	Alternate Bid	\$179 852.00
(Non-Responsive)		; and

WHEREAS, the Procurement Services Division and the Office of the City Manager, Public Affairs and Marketing Department evaluated all bids submitted for bid requirement compliance and system specifications; and

WHEREAS, BIS Digital failed to submit a bid response to the required Base Bid and therefore the bid submitted by BIS Digital was declared non-responsive as they failed to meet the City's specified requirements; and

WHEREAS, Audio Visual Innovations was determined to be the lowest responsive, responsible bidder; and

WHEREAS, a check of their references resulted in positive recommendations; and

WHEREAS, the Director of the Office of the City Manager, Public Affairs and Marketing Department and the Director of Procurement Services recommend that the City Commission approve the issuance of a Purchase Order for the Base Bid upgrade of the audio/visual system equipment used in City Hall Rooms 215 and 219 for the recording and broadcasting of City Commission meetings to the lowest responsive, responsible bidder, Audio Visual Innovations of Deerfield Beach, Florida for an estimated amount of \$142,252.69; and

WHEREAS, award is subject to the City's receipt and approval of all insurance certificates required by the City's Risk Manager, along with signed statement of hold harmless and indemnity of the City; and

WHEREAS, funds for this project are available in the Office of the City Manager, Public Affairs and Marketing Department Budget Account Numbers 57.1300.01306.590.026441 and 57.1300.01306.590.036441;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That it hereby approves and authorizes the issuance, by the appropriate City Officials, of a Purchase Order embodying the terms and conditions approved by the City Commission this date between Audio Visual Innovations and the City of Hollywood, in a form acceptable to the City Manager and approved as to form and legality by the City Attorney.

Section 2: That this resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2014.

PETER BOBER, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGALITY
for the use and reliance of the
City of Hollywood, Florida, only.

JEFFREY P. SHEFFEL, CITY ATTORNEY