

RESOLUTION NO. R-2016-064

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE ATTACHED AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER LH-16-03 BETWEEN LIGHTHOUSE UTILITY CONSULTING, INC. AND THE CITY OF HOLLYWOOD FOR MISCELLANEOUS UTILITY RATE AND FINANCIAL SERVICES IN AN AMOUNT NOT TO EXCEED \$75,000.00.

WHEREAS, the Department of Public Utilities may, from time to time, request the assistance of Lighthouse Utility Consulting, Inc. to attend meetings, provide analyses or otherwise support the Department in utility rate and financial matters; and

WHEREAS, such utility rate and financial matters may include financial analyses, rate ordinance reviews, rate comparison analyses, agreement interpretation analyses, and other miscellaneous tasks; and

WHEREAS, the Department of Public Utilities requested a proposal from Lighthouse Utility Consulting, Inc. to provide miscellaneous consulting services; and

WHEREAS, Lighthouse Utility Consulting, Inc. and the City of Hollywood have a Professional Services Agreement for Consulting Services, which was authorized by City Commission Resolution R-2015-250 on August 26, 2015; and

WHEREAS, the Administration recommends that the City Commission authorize the appropriate City Officials to execute the attached Authorization to Proceed for Work Order No. LH-16-03 between Lighthouse Utility Consulting, Inc. and the City of Hollywood, together with such nonmaterial changes as may be subsequently agreed to by the City Attorney, for a not to exceed amount of \$75,000.00; and

WHEREAS, funding in the amount of \$75,000.00 is available from account number 42.4001.00000.536.003130;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That it hereby approves and authorizes the Execution, by the appropriate City Officials, of the attached Authorization To Proceed for Work Order Number LH-16-03 to Lighthouse Utility Consulting, Inc. together with such nonmaterial changes as may be subsequently agreed to by the City Manager and approved as to form and legality by the City Attorney, for a not to exceed amount of \$75,000.00.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE ATTACHED AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER LH-16-03 BETWEEN LIGHTHOUSE UTILITY CONSULTING, INC. AND THE CITY OF HOLLYWOOD FOR MISCELLANEOUS UTILITY RATE AND FINANCIAL SERVICES IN AN AMOUNT NOT TO EXCEED \$75,000.00.

Section 2: That this resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this 16 day of MARCH, 2016.



PETER BOBER, MAYOR

ATTEST:



PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGALITY
for the use and reliance of the
City of Hollywood, Florida, only.



JEFFREY P. SHEFFEL, CITY ATTORNEY *dm*



**CITY OF HOLLYWOOD
DEPARTMENT OF PUBLIC UTILITIES
ADMINISTRATIVE SERVICES**

1621 N. 14th Avenue
Hollywood, FL 33020
Phone (954) 921-3596 Fax (954) 921-3048

CONSULTANT'S AUTHORIZATION TO PROCEED

To: Lighthouse Utility Consulting Date: _____

Facility Name: Southern Regional Wastewater Treatment Plant Project No.: _____

Project Name: Miscellaneous Utility Rate and Financial Services ATP Sequence Number: LH 16-03

You are hereby authorized to proceed with the following services:

Basic Services

Additional/Reimbursable Services, as described below:

In accordance with Article(s) Article 4 - Payments to Consultant of the agreement

Payment for these services shall be:

Lump Sum

Percentage

Cost Plus, with total not to exceed: \$75,000.00

AUTHORIZED DESIGN VALUE

CONSULTANT'S ESTIMATED COST

Construction Budget:	\$	\$
Additive Alternates:	\$	
Total Construction Budget:	\$	

BASIC SERVICES

SUPP. SERVICES

TOTAL

Total Estimated Fees:			
Fee Authorized Through This ATP	\$ 75,000.00	\$	\$ 75,000.00
Less Fee Previously Authorized	\$ 0.00	\$	\$ 0.00
Fee Authorized This ATP: (Lump Sum)	\$ 75,000.00	\$	\$ 75,000.00

APPROVED AS TO FORM AND LEGALITY for the use and reliance of the City of Hollywood, Florida only:

APPROVED AS TO FINANCE:

City Attorney

Director, Financial Services

The City of Hollywood, Florida

Attest:

By: _____
Mayor

City Clerk

Accepted By Consultant:

Account No. 42.4001.00000.536.003130

Note to Consultant: Please sign three originals and return them to the Administrative Services Division.

Task Order 16-03

Miscellaneous Utility Rate and Financial Services

Contract Authorization

Work proposed under this Task Order falls under the existing contract for rate consulting services between Lighthouse Utility Consulting, Inc. (Lighthouse) and the City of Hollywood, FL (City) authorized by Resolution R-2015-250.

Project Understanding and Approach

It is our understanding that the City may, from time to time, request the assistance of Lighthouse to attend meetings, provide analyses or otherwise support the City in utility rate and financial matters for any, or all, of the City's utilities. Such utility rate and financial matters may include the following services:

- Utility financial analyses
- Utility rate model development /refinement
- Utility rate ordinance review / refinement
- Utility rate comparison analyses
- Utility billing system review / assistance / analyses / reports
- Utility rate review / calculations / analyses, such as:
 - Retail rate analyses
 - Miscellaneous rates and fees analyses
 - High-strength sewer / industrial pretreatment rate analyses
 - Bulk / wholesale rate analyses
 - Reserve capacity fee analyses
- Large User True-up related services, such as:
 - Agreement termination analyses / discussions
 - Agreement interpretation analyses / discussions
 - Large user true-up analyses / discussions
 - Large user RRI analyses / discussions
 - Large user meetings / analyses/ discussions
- City Commission presentation support
- Additional work necessary to assist the Department of Public Utilities in maintaining sufficient revenues to continue operation of the City's utilities.
- Various financial analyses, spreadsheet development and general consulting related to utility rate and financial matters.

In order to assist the City as efficiently and effectively as possible, Lighthouse will provide the above-mentioned services on an hourly-rate basis at the hourly-rates set forth below, up to the not-to-exceed amount set forth below.

Compensation

Lighthouse will provide the above-mentioned services on an hourly-rate basis at \$187 per hour up to an amount not to exceed \$75,000.