



## Piggyback Checklist

**Using Department(s):** Police Department

**Piggyback Contract Number/Name:** GS-07F-169DA

**Services/Supplies to be provided:** Lenco BearCat Police Armored Vehicle

**Why are Services/Supplies being obtained via piggyback (as opposed to issuing a solicitation or obtaining quotes):** The piggyback contract # GS-07F-169DA was procured by the General Services Administration for shared goods/services for use by government entities, to streamline purchasing for local governments, provide strategic sourcing, and promote cost-effectiveness.

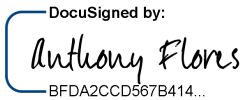
**Procurement Code, Section 38.41(C)(5):**

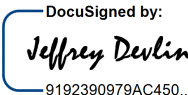
(5) *Piggyback purchases.* The CPO (Chief Procurement Officer) may procure, without following formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities listed above and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference. Utilization of other governmental entities' contracts shall be permitted only during the term of the other governmental entity's contract.

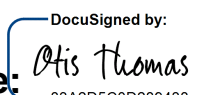
Piggyback Justification Criteria	YES	NO	COMMENT
Is the piggyback contract's pricing/terms more favorable than pricing/terms we would obtain from issuing our own solicitation or obtaining our own quotes?	Yes		The GSA Contract pricing is more favorable than the pricing we would obtain from our solicitation/quotes. The commercial cost for the base (not outfitted) BearCat is \$240,845.26. The quoted GSA base contract price is \$228,803.00.
Will use of the piggyback contract save City staff administrative time, efforts and resources?	Yes		It will save bid time, and provide strategic sourcing, and cost savings
Will the requested services/supplies be purchased with funds other than grant funds or funds that prohibit the use of piggybacking?	Yes		Capital Funding
<p><b>*If you answered no to any of the questions above in this section, please disregard piggybacking the desired services/supplies and terminate any further completion of this form unless otherwise granted administrative approval to piggyback by authorized City Management staff.</b></p>			

ITEMS VERIFIED	YES	NO	COMMENT
Does the piggyback contract allow the utilization of the contract by other entities, including use in the state of FL if it's an out of state contract?	Yes		Under the MAS Program, GSA issues long-term governmentwide contracts that provide federal, state, and local government buyers

			access to commercial products, services, and solutions at pre-negotiated pricing.
Was the contract awarded through a solicitation or other acceptable competitive process that was publicly advertised?	Yes		Solicitation # 47QSMD20R0001 was advertised for Security and Protection – Protective Equipment.
Piggyback Contract is Valid? Contract Expiration Date: 08/22/2026	Yes		08/23/2016-08/22/2026
Goods / Services requested by the Using Department(s) match those allowed under the piggyback contract and do not extend beyond the expiration date of the piggyback contract?	Yes		The Vendor quoted the BearCat armored vehicle which is also identifiable on GSA's MAS price list.
Does the piggyback contract have acceptable terms and conditions?	Yes		The Department reviewed the contract terms and conditions and deemed them acceptable.
Did the vendor confirm that the piggyback contract is authorized to be used with the established terms, conditions, and pricing?	Yes		The vendor approves of using the contract and provides a quote referencing the contract.
Is pricing "Fair and Reasonable" in the piggyback contract?	Yes		Lenco offers a 5% discount on the base model. The commercial cost for a BearCat is \$240,845.26. The quoted GSA contract price is \$228,803.00.
Piggyback Contract Certificate(s) of Insurance (COI) is acceptable to the COH's Risk Management?		N/A	
Piggyback Contract has Warranty Conditions?	Yes		Standard Commercial Warranty
Piggyback Contract has liquidated damages (if Yes, provide the daily liquidated amount)		No	Includes other remedies for damages/non-compliance.

**Requestor's Signature:**   
 Date: 10/21/2024

**Director's Signature:**   
 Date: 11/6/2024

**CPO Signature:**   
 Date: 11/7/2024

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