

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: July 24, 2018

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Authorizing the execution of a contract with J.J. Inc. d/b/a Eagle Painting for painting of buildings and structures at the Southern Regional Wastewater Treatment Plant

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Public Utilities
- 2) Type of Agreement – Contract
- 3) Method of Procurement (RFP, bid, etc.) – Bid/Project No. 18-9096C
- 4) Term of Contract
 - a) initial – Notice to Proceed to be issued and work is to be completed by within 180 calendar days from the date of the Notice to Proceed.
 - b) renewals (if any) – n/a.
 - c) who exercises option to renew – n/a
- 5) Contract Amount – In the amount of \$151,782.69.
- 6) Termination rights – City has right to terminate with or without cause.
- 7) Indemnity/Insurance Requirements – Vendor shall comply with applicable City requirements.
- 8) Scope of Services – Vendor shall paint buildings and structures located at the Southern Regional Wastewater Treatment Plant.
- 9) City’s prior experience with Vendor (if any) – n/a.
- 10) Other significant provisions – n/a

cc: Wazir A. Ishmael, Ph. D., City Manager