

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE AGREEMENTS WITH FOUR QUALIFIED SHORTLISTED VENDORS TO PROVIDE GENERAL PLANNING SERVICES AND TECHNICAL RESOURCES TO ASSIST CITY STAFF FOR A TOTAL ESTIMATED ANNUAL EXPENDITURE OF \$150,000.00

WHEREAS, the Department of Planning requires a pool of qualified firms to provide general planning services and act as a technical resource for City staff on an as needed basis; and

WHEREAS, the services provided as a result of this contract will include general planning services, property maintenance standards, neighborhood planning, land use and zoning analysis, plans and permit review, historic preservation, water resources planning, public outreach services and coordinating project meetings with neighborhood associations, regulatory agencies, developers and local and state governments or other municipalities; and

WHEREAS, on July 25, 2014, Request for Proposal (RFP) Number 4429-14-IS was electronically advertised via BidSync in accordance with the City's Purchasing Ordinance, Section 38.42(A); and

WHEREAS, RFP-4429-14-IS was opened at 3:00 p.m., on Wednesday, August 27, 2014, which resulted in responses from the following eight (8) proposers:

- Bermello Ajamil & Partners, Inc.
Miami, Florida
- Calvin Giordano & Associates, Inc.
Hollywood, Florida
- E.L. Waters & Company, LLC.
Miami, Florida
- ILER Planning
Stuart, Florida

- Johnson Engineering, Inc.
Pembroke Pines, Florida
- Motre Company, Inc.
Royal Palm Beach, Florida
- Redevelopment management Associates
Pompano Beach, Florida
- Tindale-Oliver & Associates, Inc.
Orlando, Florida ; and

WHEREAS, Request for Proposal Number RFP-4429-14-IS was issued for a time period of two (2) years with two (2) optional one (1) year renewal periods; and

WHEREAS, evaluation of the proposals submitted for General Planning Services was based upon the criteria as established in the RFP as follows: experience, project organization and technical qualifications of the persons assigned to the project, project understanding, proposed approach and methodology, references and successfully completing similar projects, cost of services and local City of Hollywood vendor; and

WHEREAS, on September 19, 2014, an Evaluation Committee consisting of the Director of the Department of Community and Economic Development, Director of Building Department and Assistant Director of Planning met to evaluate all eight (8) proposals and a shortlist was created with four (4) firms scoring 252 and higher as follows:

- Bermello Ajamil & Partners, Inc.
- Calvin Giordano & Associates, Inc.
- Johnson Engineering, Inc.
- Tindale-Oliver & Associates, Inc. ;and

WHEREAS, list of firms will be utilized as needed and will be requested to provide a quote on specific jobs if and when required in cases of peak demand; and

WHEREAS, the Director of Planning and the Director of Procurement Services have recommended that the City Commission authorize the appropriate city officials to utilize the four (4) shortlisted firms listed above to provide Planning and Development Services; and

WHEREAS, funding for the attached purchase has been provided for in the FY2015 budget in Account Number 01.1420.00000.515.03117;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That it hereby approves and authorizes the negotiation and execution, by the appropriate City Officials of Agreements embodying the terms and conditions approved by the City Commission this date between Bermello Ajamil & Partners, Inc. and the City of Hollywood, Calvin Giordano & Associates, Inc. and the City of Hollywood, Johnson Engineering, Inc. and the City of Hollywood, and Tindale-Oliver & Associates, Inc. and the City of Hollywood, on an as needed basis for a total estimated annual expenditure of \$150,000.00, in a form acceptable to the City Manager and approved as to form and legality by the City Attorney.

Section 2: That this resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2014.

PETER BOBER, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGALITY
for the use and reliance of the
City of Hollywood, Florida, only.

JEFFREY P. SHEFFEL, CITY ATTORNEY