

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** January 4, 2022

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Highway Maintenance Memorandum of Agreement with Florida Dept. of Transportation regarding the installation of lighting improvements within City rights-of-way adjacent to State Road 5/US1 from Pembroke Road to Sheridan Street

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Design, Construction and Management
 - 2) Type of Agreement – Memorandum
 - 3) Method of Procurement (RFP, bid, etc.) –n/a
 - 4) Term of Contract:
 - a) initial – n/a
 - b) renewals (if any) – n/a
 - c) who exercises option to renew- n/a
 - 5) Contract Amount – The City will be required to establish a contingency account to pay for any project costs determined to be federal aid non-participating. The City will also be responsible for the ongoing maintenance costs.
 - 6) Indemnity/Insurance Requirements – n/a
 - 7) Termination – n/a
 - 8) Scope of Services – FDOT will construct certain improvements relating to lighting modifications over Moffett Street, Wiley Street, Washington Street, Van Buren Street, Polk Street, Johnson Street and Harding Street. The City will be responsible at its own expense to maintain the improvements upon completion of the project.
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager