

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: July 3, 2014

BIS 14-212

File: TMP-2014-00405

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, RANKING CONSULTING FIRMS AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE A CONTINUING THREE (3) YEAR AGREEMENT BETWEEN THE THREE (3) HIGHEST RANKED FIRMS AND THE CITY OF HOLLYWOOD TO PROVIDE MECHANICAL, ELECTRICAL AND PLUMBING ENGINEERING SERVICES.

Statement of Budget Impact:

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient resources are identified /available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential Revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

Explanation:

The Department of Public Works, pursuant to Florida State Statute 287.055, Consultants Competitive Negotiation Act, is seeking to engage the services and enter into a continuing contract with up to three (3) qualified engineering firms to provide mechanical, electrical and plumbing engineering design services on an as needed basis for miscellaneous City projects as authorized by individual Consultant's Authorization to Proceed for individual projects.

On May 8, 2014 notifications of Request for Qualifications (RFQ) Number 4422-14-RD were mailed and the RFQ was legally advertised on the City's website as well as DemandStar.Com in accordance with the City's Purchasing Ordinance, Section 38.42(A)(1).

RFQ-4422-14-RD was opened at 3:00 p.m. on Friday, May 30, 2014, and resulted in the following six (6) responses:

- | | |
|--------------------------------------|--------------------------|
| • Asphalt Paving Specialists | Hollywood, Florida |
| • DeRose Design Consultants, Inc. | Pompano Beach, Florida |
| • Norman F. Bray | Hollywood, Florida |
| • Project Caine, Inc. | Ft. Lauderdale, Florida |
| • SGM Engineering, Inc. | Deerfield Beach, Florida |
| • Wandover Consulting Engineers, LLC | Naples, Florida |

The initial evaluation of the proposals was based upon the criteria established in the RFQ. On June 13, 2014, the proposals were evaluated by a five (5) member committee representing the Public Works Department and the Engineering Services Division.

The proposal submitted by Asphalt Paving Specialists was declared non- responsive as they failed to submit a proposal document.

The responsive proposals received were evaluated and the scores were compiled to arrive at the following rankings, (highest score), first choice to fifth choice:

- | | |
|-------------------------------------|-----|
| • DeRose Design Consultants | 353 |
| • Norman F. Bray | 337 |
| • SGM Engineering, Inc. | 333 |
| • Project Caine, Inc. | 311 |
| • Wandover Consulting Engineers LLC | 211 |

The Evaluation Committee recommended that the four (4) highest ranked proposers be scheduled to make an oral presentation to the Evaluation Committee and on June 25, 2014, the four (4) highest ranked firms made oral presentations to the RFQ Evaluation Committee.

The oral presentations were evaluated and the scores were compiled to arrive at the following rankings, (highest score), first choice to fourth choice:

- | | |
|-----------------------------|-----|
| • DeRose Design Consultants | 459 |
| • Norman J. Bray | 441 |
| • Project Caine, Inc. | 399 |
| • SGM Engineering, Inc. | 382 |

The combined scores of the initial evaluation and the oral evaluation/presentations by the Evaluation Committee resulted in the following ranking:

- | | |
|-----------------------------|-----|
| • DeRose Design Consultants | 812 |
| • Norman J. Bray | 778 |

- | | |
|-------------------------|-----|
| • SGM Engineering, Inc. | 715 |
| • Project Caine, Inc. | 710 |

The Department of Public Works is seeking to engage the services and enter into a continuing contract with up to three (3) qualified engineering firms:

It is the recommendation of the Evaluation Committee to rank the three (3) highest scoring firms as follows:

1. DeRose Design Consultants
2. Norman J. Bray
3. SGM E Engineering, Inc

All three (3) firms are responsible and it is in the best interest of the City to select one or more firms as needed.

The cumulative amount of fees to be paid for services provided by each of the three (3) consultants shall not exceed \$1,000,000.00 per firm over the initial contract term of three (3) years, plus two (2) one (1) year renewal options. This results in a maximum cost of \$3,000,000.00 over five (5) years if all three consulting firms are utilized.

Funding for the purpose of hiring the consultants will be identified on a project by project basis within the capital budget account for each project.

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