

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** March 15, 2022  
**FROM:** Douglas R. Gonzales, City Attorney  
**SUBJECT:** Proposed Authorization to Proceed with CES Consulting, Inc. to provide construction engineering and inspection services for Surtax Project No. BC-HYLWD-2020-00003

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Dept. of Development Services, Engineering, Transportation and Mobility Division
- 2) Type of Agreement – Authorization to Proceed based upon Professional Engineering Continuing Services Agreement approved pursuant to Resolution No. 2021-208 and additional agreement required by Broward County for surtax projects attached to item.
- 3) Method of Procurement (RFP, bid, etc.) – Continuing Services Agreement pursuant to CCNA (Section 287.055, Florida Statutes pursuant to Resolution No. R-2021-208/RFQ 4666-21-DCM).
- 4) Term of Contract:
  - a) initial – based upon Consulting Services Agreement. Estimated starting date of 7/21/22. Duration is 121 working days from Notice to Proceed.
  - b) renewals (if any) – extensions pursuant to subsection 4.2 of construction services agreement.
  - c) who exercises option to renew – City.
- 5) Contract Amount – In an amount not to exceed \$127,329.85.
- 6) Termination Rights – with or without cause.
- 7) Indemnity/Insurance Requirements – Consultant shall comply with applicable requirements set forth in the agreements.
- 8) Scope of Services – CES Consulting, Inc. shall provide construction engineering and inspection services for the municipal transportation surtax project on Liberty Street between North 33<sup>rd</sup> Avenue and North 31<sup>st</sup> Avenue.

cc: Dr. Wazir Ishmael, City Manager