

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** May 5, 2022

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Contract with Southeastern Engineering Contractors, Inc. for civil engineering work related to the Taft Street Force Main Wall Loss Verification as well as utility repairs for a PVC water main and a sewer gravity main in designated locations of City.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Contract
 - 3) Method of Procurement (RFP, bid, etc.) – Bid No. F-4706-22-OT
 - 4) Term of Contract:
 - a) initial – Estimated 90 calendar days from issuance of the Notice to Proceed
 - b) renewals – extensions pursuant to Section 3.7 of the Contract.
 - c) who exercises option to renew – City.
 - 5) Contract Amount: In the amount of \$469,887.00.
 - 6) Termination Rights – With or without cause.
 - 7) Indemnity/Insurance Requirements – Yes.
 - 8) Scope of Services: Southeastern Engineering Contractors, Inc. will provide civil work related to the Taft Street Force Main Wall Loss Verification, including maintenance of traffic, excavation, and assistance during the test and site restoration. This project also includes the replacement of a 12 inch diameter PVC water main at the intersection of A1A and Balboa Street and an 8 inch diameter sewer gravity main along North 28th Avenue between Evans Street and Pershing Street.
 - 9) Other Significant Provisions: Contract provides for liquidated damages.
- cc: Dr. Wazir Ishmael, City Manager