

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** December 27, 2016
FROM: Jeffrey P. Sheffel, City Attorney
SUBJECT: Proposed Agreement with T2 Systems, Inc. for a Parking Database Management System

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Parking
- 2) Type of Agreement – Extension of existing agreement
- 3) Method of Procurement (RFP, bid, etc.) – “Best interest” exemption
- 4) Term of Contract
 - a) initial – The term of the extension is 6 months.
 - b) renewals (if any) –
 - c) who exercises option to renew –
- 5) Contract Amount – \$25,296.60
- 6) Termination rights – The City can terminate without cause by giving 60 days’ notice.
- 7) Indemnity/Insurance Requirements – None.
- 8) Scope of Services – Vendor will continue to provide a parking database management system.
- 9) City’s prior experience with Vendor – Yes.
- 10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager