

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING THE FINAL RANKING FOR ENGINEERING FIRMS FOR THE DESIGN OF THE SHERIDAN PARK AND HOLLYWOOD ACRES SIDEWALK NETWORK PROJECT; AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH THE HIGHEST-RANKED FIRM, HBC ENGINEERING COMPANY, FOR PROFESSIONAL ENGINEERING DESIGN SERVICES FOR THE DESIGN OF THE SHERIDAN PARK AND HOLLYWOOD ACRES SIDEWALK NETWORK PROJECT, WITH FUNDING PROVIDED UNDER THE FLORIDA DEPARTMENT OF TRANSPORTATION LOCAL AGENCY PROGRAM; AMENDING THE FISCAL YEAR 2025 OPERATING BUDGET AND CAPITAL IMPROVEMENT PLAN.

WHEREAS, on November 6, 2019, the City Commission passed and adopted Resolution No. R-2019-333, authorizing the appropriate City officials to submit a project funding application to the Broward Metropolitan Planning Organization ("MPO") Roads for Economic Vitality program, formerly known as Complete Streets and other Localized Initiatives Program ("CSLIP"), for the Sheridan Park and Hollywood Acres Sidewalk Network Project ("the Project"); and

WHEREAS, on October 10, 2019, the MPO approved funding for the Project; and

WHEREAS, on January 20, 2021, the City Commission passed and adopted Resolution No. R-2021-013, continuing its support for the Project overseen by the Florida Department of Transportation ("FDOT") as described above; and

WHEREAS, pursuant to Resolution No. R-2021-13, the Project will be funded by the City, and based upon the Local Agency Program ("LAP") Agreement, the City will be able to seek reimbursement for such project expenditures related to design, construction and construction engineering and inspection; and

WHEREAS, on December 4, 2024, the City Commission passed and adopted Resolution No. R-2024-388, approving the executed LAP Agreement to reimburse the City for the design costs related to the Project, up to a maximum project cost amount of \$276,902.00; and

WHEREAS, the City has followed the requirements set forth in Section 287.055 Florida Statutes, entitled “Consultants Competitive Negotiation Act” (“CCNA”), to obtain the services of engineering design consultants for this project; and

WHEREAS, on June 10, 2025, the City advertised on [www.OpenGov.com](http://www.OpenGov.com) the Request for Qualifications RFQ-327-25-WV for Professional Engineering Design Services for the Project; and

WHEREAS, on July 10, 2025, the City received five Statement of Qualifications packages from the following firms (listed in alphabetical order):

1.	CPH Consulting, LLC
2.	HBC Engineering Company
3.	Kimley-Horn and Associates, Inc.
4.	R.J. Behar & Company, Inc.
5.	SSN Engineering, LLC

; and

WHEREAS, a staff selection committee was assembled and worked under the guidance of the Office of Procurement and Contract Compliance, made up of a Senior Project Manager from Engineering, an Assistant Parks and Athletics Manager from Parks, Recreation and Cultural Arts and an Assistant Project Manager from Design and Construction Management (“DCM”); and

WHEREAS, on July 24, 2025, the selection committee met in a publicly advertised meeting to evaluate and rank the submittals based on the approved Evaluation Criteria established on the RFQ: Firm Qualifications and Experience; Organizational Profile and Project Team Qualifications; Approach to Scope of Work and Past Performance and References; and

WHEREAS, based on the Evaluation Criteria, the selection committee evaluated the five proposals, and the scores were compiled to arrive at the following rankings, with the highest score being the highest ranked:

1.	HBC Engineering Company	95.33 points
2.	Kimley-Horn and Associates, Inc.	94.67 points
3.	R.J. Behar & Company, Inc.	94 points
4.	CPH Consulting, LLC	90.67 points
5.	SSN Engineering, LLC	63.33 points

; and

WHEREAS, the top four ranked firms were shortlisted and invited to provide oral presentations for further consideration by the selection committee in its evaluation and ranking of the firms; and

WHEREAS, on July 30, 2025, oral presentations were provided by the four shortlisted firms, followed by a public selection committee meeting during which the selection committee ranked the shortlisted firms; and

WHEREAS, scores were compiled to arrive at the following rankings, with the lowest score being the highest ranked:

1.	HBC Engineering Company	3 points
2.	CPH Consulting, LLC	8 points
3.	R.J. Behar & Company, Inc.	9 points
4.	Kimley-Horn and Associates, Inc.	10 points

; and

WHEREAS, DCM recommends that the City Commission approve the final rankings and authorize the appropriate City officials to negotiate and execute a contract with the highest ranked firm HBC Engineering Company for this Project; and

WHEREAS, if the contract amount exceeds the LAP Agreement funding amount of \$276,902.00, the contract will be brought back to the City Commission for consideration at a later date; and

WHEREAS, funding for the design of this Project is provided by FDOT Local Agency Agreement No. 445534-1-38-01; and

WHEREAS, the Fiscal Year 2025 “(FY 2025”) Operating Budget was adopted and approved by the City Commission pursuant to Resolution R-2024-317 at the second Public Budget Hearing on September 18, 2024; and

WHEREAS, the FY 2025 Capital Improvement Plan was adopted and approved by the City Commission pursuant to Resolution R-2024-318 at the second Public Budget Hearing on September 18, 2024; and

WHEREAS, it is necessary to amend the approved FY 2025 Operating Budget and Capital Improvement Plan as set forth in the attached Exhibit “1”; and

WHEREAS, funding for the City’s contribution for construction contingency, and upfront funding for construction engineering and inspections and construction services will be requested in a future Capital Improvement Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves the selection committee's ranking with HBC Engineering Company as the highest ranked firm.

Section 3: That it authorizes the appropriate City officials to negotiate a contract with the highest-ranked firm, HBC Engineering Company.

Section 4: That if the negotiated contract falls within the LAP Agreement funding amount of \$276,902.00, the City Manager is authorized to execute the contract, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City attorney, but if the contract amount is above the LAP Agreement funding amount, the contract will be brought back to the City Commission at a later date for consideration and approval.

Section 5: That if the appropriate City officials are unable to negotiate a contract with the highest-ranked firm, then they are authorized to terminate negotiations with that firm and commence negotiations with the next highest-ranked firm, and execute a contract, if possible, in accordance with Section 4.

Section 6: That these Amendments to the FY 2025 Operating Budget and FY 2025 Capital Improvement Plan for the Fiscal Year beginning October 1, 2024, and set forth in detail in the attached Exhibit "1," are adopted and authorized as Amendments and/or Adjustments to the Operating Budget and Capital Improvement Plan of the City of Hollywood, Florida, for the Fiscal Year 2025.

Section 7: That the Department of Financial Services is authorized to establish such line-item accounts as may be necessary to properly monitor and track said appropriations.

Section 8: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

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PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
JOSH LEVY, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA A. CERNY, MMC  
CITY CLERK

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:

\_\_\_\_\_  
DAMARIS HENLON  
CITY ATTORNEY