

TO: Mayor and Commissioners **DATE:** March 10, 2022

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Agreement with AE Engineering, Inc. for construction engineering and inspection services related to surtax project BC-HYLWD-2020-00002.

- 1) Department/Division involved – Dept. of Development Services/Engineering, Transportation and Mobility Division
- 2) Type of Agreement – Consultant Services Agreement required by Broward County. Underlying Contract is a Continuing Services Agreement pursuant to Resolution No. 2021-208 (CCNA).
- 3) Method of Procurement (RFP, bid, etc.) – RFQ/CCNA (Section 287.055, Florida Statutes). (Item was approved pursuant to Resolution 2021-208).
- 4) Term of Contract:
 - a) initial – based upon three subtasks to be completed as follows: (1) subtask 1 – 30 calendar days; (2) subtask 2 – 180 calendar days; and (3) subtask 3- 30 calendar days.
 - b) renewals (if any) – extensions pursuant to subsection 4.2 of agreement
 - c) who exercises option to renew – City
- 5) Contract Amount – In an amount not to exceed \$112,740.00.
- 6) Termination Rights – with or without cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable requirements set forth in the agreement.
- 8) Scope of Services - – AE Engineering, Inc. will provide construction engineering and inspection services for the surtax project HYLWD-FY-2020-00002 that is a transportation project on N. 58th Avenue between Johnson Street and Sheridan Street. **Scope of Services are set forth in the firm’s proposal attached to ATP and Agreement.**

Term Sheet continued

9) Other Significant Provisions: n/a

cc: Dr. Wazir Ishmael, City Manager