

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: August 24, 2017

FROM: Alan Fallik, Acting City Attorney

SUBJECT: Proposed Agreement with Regions Security Services for Security Guard Services

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Police, Public Utilities, Parking and Parks, Recreation and Cultural Arts
- 2) Type of Agreement – Blanket purchase order
- 3) Method of Procurement (RFP, bid, etc.) – Bid
- 4) Term of Contract
 - a) initial – 2 yrs.
 - b) renewals (if any) – Three 1-yr. renewals
 - c) who exercises option to renew – Renewal requires agreement of both parties.
- 5) Contract Amount – \$358,903/yr. (est.).
- 6) Termination rights – City can terminate without cause effective immediately.
- 7) Indemnity/Insurance Requirements – Vendor will indemnify City and provide insurance.
- 8) Scope of Services – Vendor will provide uniformed armed and unarmed security guard services.
- 9) City’s prior experience with Vendor – Yes.
- 10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager