

RESOLUTION NO. R-2023-246

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH LIMOUSINES OF SOUTH FLORIDA, INC. FOR COMMUNITY SHUTTLE OPERATIONS AND MAINTENANCE SERVICES IN AN ESTIMATED ANNUAL AMOUNT OF \$979,580.00.

WHEREAS, on January 5, 2022, the City was notified by Broward County Transit that it would fund three community shuttle routes in eastern Hollywood; and

WHEREAS, on November 2, 2022, via Resolution R-2022-334, the City Commission supported the implementation of a Community Shuttle Program ("CSP") and the establishment of three service routes; and

WHEREAS, Section 38.43 of the Procurement Code states that when the estimated annual cost of goods, supplies, materials, equipment, or services exceeds \$50,000, a formal solicitation process shall be completed that may result in a written contract(s) and/or purchase order(s), after due public notice inviting bids or proposals; and

WHEREAS, on April 9, 2023, Request for Proposals Number RFP-006-23-GJ ("RFP") was electronically advertised on OpenGov.com to solicit the desired Community Shuttle Operations and Maintenance Services in accordance with Section 38.43(A) of the Procurement Code; and

WHEREAS, the RFP resulted in proposals from the following three firms by the response due date:

Limousines of South Florida, Inc. ("LSF")  
Circuit Transit Inc  
RTW Management, Inc.

; and

WHEREAS, on June 1, 2023, a Selection Committee consisting of City staff from the following departments: Development Services, Communications, Marketing & Economic Development, and Community Redevelopment Agency ("CRA"), met and began evaluating proposals based on the following evaluation factors: Firm's Qualifications and Experience, Drives and Project Manager Experience, Approach to Project, Past Performance and References, Site Location/Distance, Cost Proposal and Local Vendor Preference, and Pricing; and

WHEREAS, based on Evaluation Criteria, the Selection Committee evaluated the three proposals, and the scores were compiled to arrive at the following rankings, with the highest score being the highest ranked:

- |                                      |                          |
|--------------------------------------|--------------------------|
| 1. Limousines of South Florida, Inc. | 94.5 Points (Ranked #1)  |
| 2. Circuit Transit Inc               | 81.25 Points (Ranked #2) |
| 3. RTW Management, Inc.              | 67.75 Points (Ranked #3) |

; and

WHEREAS, the Selection Committee has determined that LSF, the highest-ranking firm, is the best qualified firm to provide the CSP Operations and Maintenance Services and recommends that the City Commission authorize the City Manager and/or appropriate City officials to execute an Agreement with LSF that includes the City's RFP, LSF's proposal and an Interlocal Agreement between the City and Broward County for an initial three-year term with an option to renew for two additional one-year periods; and

WHEREAS, funding for this Agreement will be available through Surtax and is contingent on the execution of an Interlocal Agreement between the City and Broward County.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: Following the execution of an Interlocal Agreement between the City and Broward County for the purpose of funding the operation and maintenance of a Community Shuttle Program, it authorizes the City Manager or designee to execute an Agreement with Limousines of South Florida, Inc. embodying the terms and conditions of the ILA, and in a form acceptable to the City Manager and approved as to form by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

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PASSED AND ADOPTED this 30 day of August, 2023.

  
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JOSH LEVY, MAYOR

ATTEST:

  
  
\_\_\_\_\_  
PATRICIA A. CERNY, MMC  
CITY CLERK

APPROVED AS TO FORM:

  
\_\_\_\_\_  
DOUGLAS R. GONZALES  
CITY ATTORNEY