



**CITY-WIDE PLANT/SOD SUPPLY & INSTALLATION  
SERVICES**

**F- 4694-21-PB**

**Issue Date: September 23, 2021**

**Closing Date: October 18, 2021**

**Proposals Opened at:** City Hall/Office of Procurement Services  
2600 Hollywood Boulevard, Room 303  
Hollywood, Florida 33020

## ACKNOWLEDGMENT AND SIGNATURE PAGE

This form must be completed and submitted by the date and the time of bid opening.

Legal Company Name (include d/b/a if applicable): **INNOVA FIRM LLC** Federal Tax Identification Number: **83-0956960**

If Corporation - Date Incorporated/Organized: 06/06/2018

State Incorporated/Organized: FLORIDA

Company Operating Address: 8171 CANOPY TERRACE

City PARKLAND State FL Zip Code 33076

Remittance Address (if different from ordering address): \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Company Contact Person: **Marco Lacombe** Email Address: **ADMIN@BYINNOVA.COM**

Phone Number (include area code): **786 600-5728** Fax Number (include area code): \_\_\_\_\_

Company's Internet Web Address: **BYINNOVA.COM**

IT IS HEREBY CERTIFIED AND AFFIRMED THAT THE BIDDER/PROPOSER CERTIFIES ACCEPTANCE OF THE TERMS, CONDITIONS, SPECIFICATIONS, ATTACHMENTS AND ANY ADDENDA. THE BIDDER/PROPOSER SHALL ACCEPT ANY AWARDS MADE AS A RESULT OF THIS SOLICITATION. BIDDER/PROPOSER FURTHER AGREES THAT PRICES QUOTED WILL REMAIN FIXED FOR THE PERIOD OF TIME STATED IN THE SOLICITATION.

**MARCO ANTONIO MARIANO LACOMBE** **10/18/2021**

Bidder/Proposer's Authorized Representative's Signature: \_\_\_\_\_ Date

Type or Print Name: MARCO ANTONIO MARIANO LACOMBE

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF BIDDER/PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE BID/PROPOSAL NON-RESPONSIVE. THE CITY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY BID/PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER/PROPOSER TO THE TERMS OF ITS OFFER.

**ANY EXCEPTION, CHANGES OR ALTERATIONS TO THE GENERAL TERMS AND CONDITIONS, HOLD HARMLESS/INDEMNITY DOCUMENT OR OTHER REQUIRED FORMS MAY RESULT IN THE BID/PROPOSAL BE DEEMED NON-RESPONSIVE AND DISQUALIFIED FORM THE AWARD PROCESS.**

## **CONE OF SILENCE**

The City of Hollywood City Commission adopted Ordinance No. O-2007-05, which created Section 30.15(F) imposing a Cone of Silence for certain City purchases of goods and Services.

The Cone of Silence refers to limits on communications held between vendors and vendor's representatives and City elected officials, management and staff during the period in which a Formal Solicitation is open.

The Ordinance does allow potential vendors or vendor's representatives to communicate with designated employees for the limited purpose of seeking clarification or additional information. The names and contact information of those employees that may be contacted for clarification or additional information are included in the solicitation.

The Cone of Silence does not prohibit a vendor or vendor's representative from communicating verbally, or in writing with the City Manager, the City Manager's designee, the City Attorney or the City Attorney's designee on those procurement items to be considered by the City Commission.

The Cone of Silence does not prohibit a vendor or vendor's representative from making public presentations at a duly noticed pre-bid conference or duly noticed evaluation committee meeting or from communicating with the City Commission during a duly noticed public meeting.

The Cone of Silence shall be imposed when a formal competitive solicitation has been issued and shall remain in effect until an award is made, a contract is approved, or the City Commission takes any other action which ends the solicitation.

To view the Cone of Silence, Ordinance No. O-2007-05, go to the City of Hollywood's Official website at <http://www.hollywoodfl.org/ConeOfSilence>

All communications regarding this bid should be sent in writing to the Procurement Services Division as identified in this bid.

**F-4694-21-PB – City-wide Comprehensive Landscape Maintenance**

**I. BACKGROUND**

The City of Hollywood is seeking bids from qualified contractors to establish a contract to supply all labor, equipment and material to supply, provide and install plants, shrubs and sod within the City's designated roadway medians, swales, gateways, parks and facilities within the City limits. Additionally, landscape field services is requested and includes, but not limited to complete removal or "rip out" of existing or declining plant material and regrading may be necessary in some locations. The term of this contract shall be for an initial period of (3) years with (2) additional (1) year renewal periods. Award may be provided up to (3) qualified contractors.

**II. SCOPE OF SERVICES**

All work performed under this bid must comply with all local, state and federal codes relative to the type of work being performed.

The awarded vendor(s) will be required to provide all equipment necessary to perform work under this bid (backhoes, skid steers, etc.). The City will not purchase, lease or otherwise acquire any equipment for use by the awarded vendor(s) in the performance of work under this bid.

The awarded vendor(s) will be required to provide a written job quote within three to five business days for each job assigned under this bid. The awarded vendor(s) pricing will be used as the basis for each job quote. Each job quote must contain a detailed listing of landscape material required to complete the job and, if necessary, a detailed listing of hours and hourly cost of landscape field services required to complete the job.

Prior to the commencement of any work, notice will be provided to the City's contract administrator. When working in rights-of-way, personnel are required to wear safety vests. Proper safety signage, such as "Men Working Ahead", traffic cones, flagmen or other warning devices should be used to alert motorists of work in the area. All signs shall be temporary and must be in accordance with the Florida Department of Transportation's Manual on Uniform Traffic Control Devices and Safe Practices. OSHA standards shall be utilized where applicable.

The awarded vendor(s) shall leave the work site in a neat and orderly fashion at the end of each work day. The awarded vendor shall take all the necessary precautions to ensure the work-site is protected and safe by the use of barriers, warning signs, and other forms of protection, if needed to maintain a safe distance by avoiding creating hazardous conditions for pedestrians, property and vehicles. The awarded vendor will remedy any and all damages to property by acts of omission, or vandalism which occurs as a result of their work.

The awarded vendor(s) shall be responsible for any damage to City property, personnel property or visitor property due to negligence on the part of the awarded vendor or his agents. The awarded vendor(s) agrees to repair, at own expense, any damage that was caused by the awarded vendor(s), their employees or their agents.

The City reserves the right to inspect all work prior to payment. The awarded vendor(s) shall promptly correct all work rejected by an authorized City representative as defective. The awarded vendor(s) will bear all costs of correcting such rejected work.

The awarded vendor(s) is responsible for any and all costs associated with removal and disposal of the existing landscape material and for all cleanup of the site. Rubbish and/or debris will NOT be deposited into the facilities refuse containers.

The awarded vendor(s) shall supervise and direct the work using his/her best skill and attention. The vendor(s) shall be solely responsible for all means, methods, techniques, work sequences and procedures and for coordinating all portions of the work under the contract.

**A. LANDSCAPE MATERIAL INSTALLATION SPECIFICATIONS**

Contractor shall provide pricing for plant supply, which includes installation, and square foot pricing for sod supply, which includes installation, on the attached pricing page. Table for plant material and sod material is on the attached pricing page. City has the right to add additional or supplement plants, for like type of value, as needed upon mutual agreement between Contractor and the City.

All landscape material shall be provided by the contractor and shall be Florida No. 1 or better. Any landscape material not meeting this standard, or, in the opinion of the vendor, not suitable for survival beyond the guarantee period shall be brought to the attention of the Director of Public Works or his/her designee who shall determine whether landscape material in question should be installed.

It shall be the responsibility of the vendor to inspect for quality and survivability of the landscaping material prior to installation. Cost for this service shall be factored into bid price.

It shall be the responsibility of the vendor to load, transport to the installation site and unload the landscape material. Cost for this service shall be factored into bid price.

Landscape material shall be installed on owner's material grade. Installation locations may be identified by drawings and/or site staking, provided by the City or as otherwise indicated by City personnel.

The contractor shall fully acquaint themselves with the related irrigation, paving, site grading, water supply, electrical supply and other utilities to preclude any misunderstanding and to facilitate a trouble-free installation. It shall be the responsibility of the contractor to obtain all such information as it is made available. Drawings and specifications of related work may be obtained from the City prior to time of installation.

In the event that rock, underground construction work, utility lines or obstructions out of the ordinary are encountered in any landscape pit excavation, alternative plant locations shall be selected by City personnel. Projects shall not be considered complete until all trash and surplus materials have been collected and properly disposed of in accordance with all local, County, State and Federal Regulations.

All containers shall be cut and opened fully, in a manner such as will not damage the root system. Container grown plants shall not be removed from the container until immediately before planting, all due care shall be taken to prevent damage to the root system.

Installation shall include bed preparation, removal and disposal of existing material and/or declining or damaged plants, and be in accordance with the City's code requirements regarding setback from driveways, hydrants, intersections, etc.

During the guarantee period, the contractor shall replace at no cost to the City any landscape material required under the contract that dies or will not survive in the opinion of the Director of Public Works or his/her designee. At the end of the guarantee period any landscape material found to be dead, in an unhealthy or badly impaired condition, or no longer meeting Florida #1 grade in the sole opinion of the City, shall be replaced by the contractor within seven (7) working days at no cost to the City.

**B. LANDSCAPE FIELD SERVICES SPECIFICATIONS**

Contractor shall provide an hourly rate cost to provide Landscape Field Services. The hourly rate for Landscape Field Services should be submitted on the pricing page.

Contractor shall, at the request of the Director of Public Works or his/her Designee, provide Landscape Field Services. Landscape Field Services includes, but not limited to:

- Grading, leveling, and site preparation for sod and/or plant installation,
- Bed preparation, removal and disposal of existing material and/or declining or damaged plants,
- Removal of overgrown vegetation, invasive plants, debris, rocks, and all other material.

The contractor shall provide employees, tools, equipment, and materials needed to perform these Landscape Field Services. The contractor shall fully acquaint themselves with the related irrigation, paving, site grading, water supply, electrical supply and other utilities to preclude any misunderstanding and to facilitate a trouble-free installation. It shall be the responsibility of the contractor to obtain all such information as it is made available.

Projects shall not be considered complete until all trash and surplus materials have been collected and properly disposed of in accordance with all local, County, State and Federal Regulations. Disposal of material shall be the responsibility of the contractor.

**C. BAGGED MULCH INSTALLATION SPECIFICATIONS**

Contractor shall provide a cost to supply and install bagged mulch. A per bag (2 Cubic Square Foot) price for installation should be submitted on the pricing page.

Contractor shall, at the request of the Director of Public Works or his/her designee, apply mulch only at the City's request. The Contractor shall supply bagged brown mulch or any other color mulch as designated by the City.

Mulch shall be uniformly distributed at a minimum depth of three (3) inches to a maximum depth of four (4) inches around all trees and shrubs within the maintenance area.

Mulch shall be pulled back from the base of shrubs and groundcovers, valve boxes, and other irrigation components, and lighting.

#### **D. ADDITIONAL SERVICES**

The additional special services section encompasses service items that require special instructions different than what is stated in the general specifications or required infrequent services, usually quarterly.

##### **A) Hourly Landscape Maintenance Rate**

Work requested outside the scope of work shall be charged at the hourly rate. The hourly rate shall include labor cost, equipment cost, and dumping cost to complete additional work requested. Any additional work shall be requested by the City. Charges for additional work must be agreed upon prior to completion. Hourly landscape maintenance work can include, but not limited to, landscape maintenance service.

**NOTE** *When the City has a need for services under Scope D, the City will provide a Scope of Services and will accept proposals from all suppliers who are awarded an Agreement under this Bid. The City will issue a Purchase Order for Additional Special Services based on Best Value*

### **III. PERIOD OF CONTRACT:**

The term of this agreement shall be for an initial period of two (3) years beginning upon date of award. The City may renew this agreement for two (2) additional two (1) year periods subject to vendor acceptance, satisfactory performance and determination that the renewal will be in the best interest of the City.

### **IV. PROPOSED SCHEDULE:**

<b>Task</b>	<b>Dates</b>
Posting F-4694-21-PB in Bidsync	September 23, 2021
Mandatory Pre-Bid Meeting	TBD
Closing Date	October 18, 2021
Determining Responsible/Responsive	October 19 -21, 2021
Commission Approval	November, 2021
Issuance of Blanket Purchase Agreement(s)	Immediately upon Commission Approval

### **V. SUB CONTRACTOR**

If the Contractor proposes to use sub-contractors in the course of providing these services to the City, this information shall be a part of the bid response. Such information shall be subject to review, acceptance and approval of the City, prior to any contract award. The City reserves the right to approve or disapprove of any sub-contractor candidate in its best interest and to require Contractor to replace sub-contractor with one that meets City approval.

Contractor shall ensure that all of Contractor's sub-contractors perform in accordance with the terms and conditions of this Contract. Contractor shall be fully responsible for all of Contractor's sub-contractors' performance, and liable for any of Contractor's sub-contractor's non-

performance and all of Contractor's sub-contractors' acts and omissions. Contractor shall defend, at Contractor's expense, counsel being subject to the City's approval or disapproval, and indemnify and hold harmless the City and the City's officers, employees, and agents from and against any claim, lawsuit, third-party action, or judgment, including any award of attorney fees and any award of costs, by or in favor of any Contractor's subcontractors for payment for work performed for the City.

Contractor shall require all of its sub-contractors to provide the required insurance coverage as well as any other coverage that the Contractor may consider necessary, and any deficiency in the coverage or policy limits of said sub-contractors will be the sole responsibility of the Contractor.

## **VI. AWARD**

It is the intent of the City to award to the lowest, responsive, and responsible Contractor(s) that represents the best value to the City. The City reserves the right to select one, or more than one supplier.

## **VII. RENEWALS**

### **COST ADJUSTMENTS:**

The costs for all services purchased under this contract shall remain firm for the initial term period of the contract. Costs for subsequent years and/or any extension term years is subject to an adjustment pending industry performance. Unless very unusual and significant changes have occurred in the industry, such increases/decreases shall not exceed 5% per year or the latest yearly percentage increase in the All Urban Consumers Price Index (CPU-U) (All Items), as published by the Bureau of Labor Statistics, U.S. Department of Labor, whichever is less. The yearly increase, or decrease in the CPI shall be that latest index published and available prior to the end of the contract year then in effect compared to the index for the same month one year prior. Any requested price increase shall be fully documented and submitted to the City at least ninety (90) days prior to the contract anniversary date. Any approved cost adjustments shall become effective upon the anniversary date of the contract. In the event the CPI or industry costs decline, the City shall have the right to receive from the vendor a reasonable reduction in costs that reflect such cost changes in the industry.

The City may, after examination, refuse to accept the adjusted costs if they are not properly documented, increases are considered to be excessive, or decreases are considered to be insufficient. In the event the City does not wish to accept the adjusted costs and the matter cannot be resolved to the satisfaction of the City, the contract may be cancelled by the City upon giving thirty (30) days written notice to the vendor.



# **VIII. RESPONSIVENESS**

Criteria the City will use to determine if the contractor is Responsive:

<b>Responsive Criteria For all Zones</b>	<b>NOTES</b>	<b>YES/NO</b>
Provide Valid Maintenance Of Traffic (MOT) Certification		
Provide/Sign/Date the following Forms: ACKNOWLEDGMENT AND SIGNATURE PAGE  HOLD HARMLESS AND INDEMNITY CLAUSE  NON-COLLUSION AFFIDAVIT  SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a) FLORIDA STATUTES ON PUBLIC ENTITY CRIMES  CERTIFICATIONS REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS  DRUG-FREE WORKPLACE PROGRAM  SOLICITATION, GIVING, AND ACCEPTANCE OF GIFTS POLICY  REFERENCE QUESTIONNAIRE		
Provide Pricing information as applicable (Excel Pricing TAB)		

**\*Contractor must provide Responsive documents with their Bid.**

**IX. RESPONSIBLE**

Criteria the City will use to determine if the contractor is Responsible:

<b>Responsible Criteria For all Zones</b>	<b>NOTES</b>	<b>YES/NO</b>
Over 5 years' experience with various landscaping services, preferably with a Government Entity		
Provide a minimum of three references		
Provide a resume of the Project Manager who will be overseeing contractors work for the City		
Florida Nursery Growers & Landscape Association (FNGLA) Certified or Landscape Inspector Certification, from the Landscape Inspectors Association of Florida		
Sunbiz Registration		

**\*Contractor must provide Responsible documents with their Bid**

**X. VENDOR QUALIFICATIONS**

The City is seeking qualified contractors capable of implementing a comprehensive inspection and landscape installation program with attention to detail. Contractor shall possess and be able to demonstrate the ability to detect and correct any potential problems prior to them becoming readily apparent. The intent of this work is to provide services to the designated area so that they will be maintained to a superior level such that they are viewed by the public as the best maintained in the area. This is the standard required of all Contractors.

**Contractors are required to submit all supportive documents listed in Section VIII and IX and other documents specified in the Bid.** Bidder shall provide information only as it relates to work specified in this contract.

The contractor shall not assign, transfer or sub-contract any work either in whole or in part, without prior written approval from the City of Hollywood.

**\*Contractor must be able to conduct business in the State of Florida, registered in Sunbiz**

#### **XI. SCHEDULE:**

No work shall be performed before 7:00 A.M. or after 7:00 P.M. No work shall be performed after sunset if sunset occurs prior to 7:00PM. Contractor shall not perform work on weekends holidays or when the City offices are closed unless prior approval is granted by the City. Work shall not be performed in the Downtown or Beach Business Districts after 11:30 A.M.

Emergency conditions may require contractors to perform work after duty hours, weekends, holidays. When emergency conditions require work outside of normal duty hours a mutual agreement will be agreed upon prior to work commencement

#### **XII. LOCATION OF WORK**

Work is to be performed within the City's designated roadway medians, swales, gateways, parks and facilities within the City limits.

#### **XIII. WARRANTY**

The contractor shall guarantee all planting work for a period of thirty (30) days for shrubs and groundcovers/plants after the date of installation and acceptance by the City.

During the guarantee period, the contractor is responsible to ensure plants are well established which may include watering at some locations. Contractor shall replace at no cost to the City any plant supplied under the contract that dies or will not survive in the opinion of the Director of Public Works or his/her designee. At the end of the guarantee period any plant found to be dead, in an unhealthy or badly impaired condition, or no longer meeting Florida #1 grade in the sole opinion of the City, shall be replaced by the contractor within seven (7) working days at no cost to the City.

#### **XIV. INSPECTIONS AND APPROVAL OF WORK PERFORMED**

Upon the City's inspection of the maintenance area, should the Contractor performance not meet all the specifications described herein, the City shall notify the Vendor and provide verbal indication of corrective measures necessary for the City's approval of work performed. Upon notification, the contractor shall correct the work performed. Upon correction, the City shall re-inspect the iarea by the end of the next business day. The Contractor shall be available by telephone during the hours of 8:00 A.M. to 6:00 P.M. Monday through Saturday, to discuss field observations, problems, or other matters pertaining to the contract. At the request of the Contractor Compliance Coordinator, Contractor shall meet to discuss performance from time to time. The Contractor Compliance Coordinator shall be the liaison between the Contractor and the City regarding the adherence to specifications as outlined.

#### **XV. CONTRACTOR EMPLOYEES**

The Contractor shall be fully responsible for the performance of their company and completion of all work as outlined in these specifications. The contractor shall employ sound horticultural

practices and methods standards in the industry. Contractor will ensure all personnel are competent to perform the work specified herein. Contractor's shall wear their prescribed uniforms and name tag accessible non-uniform clothing will not be permitted, including for new employees. Vehicles belonging to the Contractor shall be marked appropriately with the Company's name/logo. FDOT approved safety vests must be worn at all times while on City property. Employees must be able to read, comprehend and speak English in order to communicate effectively with the City staff. A Supervisor must be onsite at all times and be able to manage all facets of the landscape services for the Contractor. At the direction of the Contract Compliance Coordinator, the Contractor shall remove any employee deemed to be careless, incompetent, insubordinate, or otherwise objectionable and whose continued services are not in the best interest of the City. The Supervisor shall use their experience and training to prevent, detect, and control adverse conditions by physically inspecting the landscape and property and communicating with the Contract Compliance Coordinator or his/her designee.

**a. Payment**

Payment for work completed shall be based upon the Vendor's price as submitted in the Bid. The City shall authorize payment for work completed based solely on City inspection and approval. The City shall not authorize payment for work completed unless properly recorded and submitted to the City in accordance with the terms and conditions stated herein.

## XVI. INSURANCE REQUIREMENTS

Coverage shall be provided by a company or companies authorized to transact business in the state of Florida and the company or companies must maintain a minimum rating of A-VI, as assigned by the A.M. Best Company.

If the Contractor has been approved by the Florida's Department of Labor, as an authorized self-insurer, the City shall recognize and honor the Contractor's status. The Contractor may be required to submit a Letter of Authorization issued by the Department of Labor and a Certificate of Insurance, providing details on the Contractor's Excess Insurance Program.

If the Contractor participates in a self-insurance fund, a Certificate of Insurance will be required. In addition, the Contractor may be required to submit updated financial statements from the fund upon request from the City.

If applicable, any sub-contractor(s) used by the contractor shall supply such similar insurance required of the contractor. Such certificate shall name the City as additional insured on the general liability and auto liability policies.

Contractor shall maintain, at its sole expense, during the term of this agreement the following insurances:

A. **Commercial General Liability Insurance** naming the City of Hollywood as an additional insured with not less than the following limits:

Each Occurrence	\$1,000,000
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Personal & Adv. Injury	\$1,000,000
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Products Comp/OP \$1,000,000

General Aggregate \$1,000,000

Damages to Rented Premises \$50,000

B. **Commercial Automobile Liability Insurance** naming the City as an additional insured with not less than the following limits:

Owned, Non-Owned, and Hired Vehicles

The minimum limits acceptable shall be:

\$1,000,000 Combined Single Limit (CSL)

If split limits are provided, the minimum limits acceptable shall be:

\$ 500,000 per Person

\$1,000,000 per Occurrence

\$ 100,000 Property Damage

C. **Worker's Compensation Insurance** Covering the contractor and the contractor's employees with not less than the following limits:

Employers Liability: \$500,000/500,000/500,000

**Please Note:** The Certificate shall contain a provision that coverage afforded under the policy will not be cancelled until at least thirty (30) days prior written notice has been given to the City. In the event the Certificate of Insurance provided indicates that the insurance shall terminate and lapse during the period of this Agreement, the vendor shall furnish, at least thirty (30) days prior to the expiration of the date of such insurance, a renewed Certificate of Insurance as proof that equal and like coverage for the balance of the period of the Agreement or extension thereunder is in effect.

The insurance policy shall not contain any exceptions that would exclude coverage for risks that can be directly or reasonably related to the scope of goods or services in this bid/proposal. A violation of this requirement at any time during the term, or any extension thereof shall be grounds for the immediate termination of any contract entered in to pursuant to this bid/proposal. In order to show that this requirement has been met, along with an insurance declaration sheet demonstrating the existence of a valid policy of insurance meeting the requirements of this bid/proposal, the successful proposer must submit a signed statement from insurance agency of record that the full policy contains no such exception.

**The City reserves the right to require additional insurance to meet the full value of the contract.**

The City reserves the right to require any other insurance coverage it deems necessary depending upon the exposures.

**XVII. CONTACTS:**

For information concerning procedure for responding to this solicitation, contact the Office of Procurement Services, Paul Bassar, Contract Compliance Administrator (954) 921-3200 or email [pbassar@hollywoodfl.org](mailto:pbassar@hollywoodfl.org).

All other questions must be submitted in writing. Questions must be directed through the portal via BidSync.

**XVIII. ASSIGNMENT**

The Respondent shall not assign, transfer, or sublet all or any part of its interest in this Bid without the prior written consent of the City unless noted in this document.

**XIX. KEY PERSONNEL**

The Respondent shall designate the personnel to be assigned specifically to the performance of this work. At the time of engagement, the City shall have the right to specify those key project personnel to whom the Respondent shall not be allowed to substitute other personnel without prior written permission of the City.

**XX. MAINTENANCE OF RECORDS**

The Respondent and all sub-consultant's shall keep all books, documents, papers, accounting records and other evidence pertaining to cost incurred and shall make such materials available at all reasonable times during their period of engagement and for a period of three (3) years from the date of final payment under this Bid, for inspection by authorized representatives of the City and applicable regulatory agencies, if any. Copies thereof shall be furnished, if requested, and the City shall pay a reasonable cost of reproduction. Incomplete or incorrect entries in such books and records will be grounds for the disallowance of any fees or expenses based on such entries.

**PRICING PAGE**

Vendor Name \_\_\_\_\_

Hourly labor rate for Landscape Field Services: \$ \_\_\_\_\_/hr (Approx. 1500 hrs.)

Supply and install bagged mulch (2 Cubic Square Feet) \$ \_\_\_\_\_/bag (Approx. 2000 bags)

Hourly labor rate for Additional Services: \$ \_\_\_\_\_/hr (Approx. 500 hrs.)

*Plant/Sod Supply and Installation*

<i>*Plant Selection</i>	<i>Estimated Quantity</i>	<i>3 Gallon Price</i>	<i>Estimated Sq.Ft. Quantity</i>	<i>Per Sq.Ft. Price</i>
Lantana	1,000		N/A	N/A
Flax Lilly	1,000		N/A	N/A
Wart Fern	1,000		N/A	N/A
Pentas	5,000		N/A	N/A
Green Island Ficus	2,000		N/A	N/A
Firebush Dwarf	2,000		N/A	N/A
Nora Grant	1,000		N/A	N/A
Ixora Super King	1,000		N/A	N/A
Ixora Taiwan Dwarf	1,000		N/A	N/A
Gold Mound	1,000		N/A	N/A
Stokes Dwarf Schillings	1,000		N/A	N/A
Indian Hawthorn	1,000		N/A	N/A

F- 4694-21-PB      City-wide Plant/Sod Supply & Installation Services

Plumbago Imperial Blue	2,000		N/A	N/A
Podocarpus	1,000		N/A	N/A
Arbicola	2,000		N/A	N/A
Small Leaf Clusia	5,000		N/A	N/A
Red Tip Cocoplum	2,000		N/A	N/A
Bougainvillea	1,000		N/A	N/A
Gold Dust, Nora Croton	1,000		N/A	N/A
Silver Buttonwood	3,000		N/A	N/A
Green Buttonwood	3,000		N/A	
Kings Mantle	1,000		N/A	
St. Augustine	N/A	N/A	100,000 sq.ft.	
Bahia	N/A	N/A	20,000 sq.ft.	

\*City has the right to add additional or supplement plants, for like type of value, as needed, upon mutual agreement between Contractor and the City.