



City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: **March 5, 2014**

RE: BLANKET ORDER # **B002452**

PRODUCT/SERVICE: **Electric Motor Repair Service**

**Ace Pump & Supply
6013 Johnson Street
Hollywood, FL 33024**

Telephone Contact: 954-981-7424
Fax: **954-963-2289**

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

- | | | |
|-------------------------------------|---|--------|
| <input type="checkbox"/> | FORMAL BID # | |
| <input type="checkbox"/> | INFORMAL BID # | DATED: |
| <input checked="" type="checkbox"/> | RENEWAL OF FORMAL BID # F-4346-13-JE | DATED: |
| <input type="checkbox"/> | EXTENSION OF FORMAL BID/RFP# | DATED: |
| <input type="checkbox"/> | WRITTEN QUOTATION # | DATED: |
| <input type="checkbox"/> | VERBAL QUOTATION PER | DATED: |
| <input type="checkbox"/> | STATE OF FLORIDA CONTRACT # | DATED: |
| <input type="checkbox"/> | BROWARD COUNTY BID # | |
| <input type="checkbox"/> | OTHER: | |

The term of this order is **3/5/2014** through **3/4/2015**.

The estimated dollar value is **\$46,500.00**.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact **Ian Superville** at (954) 921-3552

c: Public Utilities
Finance

CITY OF HOLLYWOOD
BLANKET PURCHASE ORDERS
03/05/14 - 03/04/15

BPO #	B002452	DATE :	02/01/13	START DATE :	03/05/14	END DATE :	03/04/15	CONTRACT # :	F-4346-13-JE	20%	
LINE #	VENDOR	ADDR #	STOCK #	REF #	TYPE	TRANS #	UOM	MIN QTY	MAX QTY	UNIT PRICE	QTY USED
HAZARDOUS											
1	108	0		REPAIR	N	25I300010245	EA	00000001.0000	00000450.0000	0.00000	00000220.2500
	ACE PUMP	AND SUPPLY									
	BPO DESCRIPTION:	ELECTRIC MOTOR REPAIR SERVICE									
	BPO DESCRIPTION:										
	BPO DESCRIPTION:	75% DISCOUNT OFF OF THE MOST									
	BPO DESCRIPTION:	CURRENT E.A.S.A. NATIONAL AVERAGE									
	BPO DESCRIPTION:	STANDARD PRICE.									
	BPO DESCRIPTION:	BASE ON BID NUMBER F-4346-13-JE									

**CITY OF HOLLYWOOD, FLORIDA****PROCUREMENT SERVICES DIVISION**

2600 HOLLYWOOD BLVD. • ROOM 303 • P. O. Box 229045 • ZIP 33022-9045

PHONE: 954-921-3299 • FAX: 954-921-3086

February 4, 2014

Ace Pump and Supply
Mr. Domingo Garcia
6013 Johnson Street
Hollywood, FL 33024

Dear Mr. Garcia:

Our Agreement for electric motor repair services for the Public Utilities Department based upon Blanket Purchase Order B002452 expires on February 4, 2014.

The Procurement Services Division would like to renew the agreement for a one (1) year period under the terms, conditions and pricing as the City of Hollywood Blanket Purchase Order B002452 (copy attached).

If you are willing to honor your bid pricing and renew this agreement, please sign below. If you are not, please sign and explain reason(s) in a separate letter.

Renewal is subject to the receipt of all required insurance certificate(s). If you have not already done so, please forward updated certificates directly to Procurement Services.

Thanks for your help with this matter and as always please call me at 954-921-3552 or email to isuperville@hollywoodfl.org if you have questions.

Your prompt response to this matter would be appreciated.

Sincerely,

Ian Superville, Procurement Contracts Officer

I agree: _____

(Signature)

I disagree: _____

Name: _____

(Typed or Printed)

Date: _____

2.4.2014



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

DATE: February 4, 2014

FILE: PR-14-064A

TO: Steve Joseph, Director, Public Utilities

FROM: Ian Superville, Procurement Contracts Officer
Procurement Services

SUBJECT: Blanket Contract Renewal for B002452 – Ace Pump and Supply

ISSUE:

The current period of the above contract expires February 4, 2014. The contract is renewable for a one (1) year period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

EXPLANATION:

If you wish to renew this contract, please complete and return this form to my attention.

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

RECOMMENDATION:

Please reply by returning this memo appropriately filled out, signed and dated along with the attached contract renewal evaluation form.

Date: 2/5/2014

To: Ian Superville, Procurement Services

The Public Utilities Department recommends the following:

☒ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is
42.4041.00785.536.004631, 42.4041.00785.536.004633,
42.4011.00765.536.004633, 42.4011.00762.536.004633,
43.4031.00000.536.004633.

☐ DO NOT renew this contract. See attached memo explaining the reason(s).

☐ DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

☒ Estimated annual usage/expenditure is \$46,500.00

By: [Signature] 2/7/14

Title: [Signature]

h:\fy14\memo\PR-14-064a

02/7/14



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

Department/Office
Contract Renewal Evaluation

Date: 2/5/2014	
Department/Office: Public Utilities	Division/Area: ICE/4041
Contact Person: Ramon Lugo <i>[Signature]</i>	Title: Instrumentation/Controls Manager
Contact phone number: 954-921-3288	Contact Email: rlugo@hollywoodfl.org
Purchase Order/Blanket Purchase Order #: B002452	
Contract Expiration Date: 2/4/2014	
Vendor: ACE Pump & Supply	Contact Person: Domingo Garcia
Contact phone number: 954.981.7424	Contact Email: acemshop@att.net
Good/Service: Electric Motor Repair	Solicitation #: R2013-041

1. How would you rate the quality of goods/services?

☒ Excellent ☐ Good ☐ Satisfactory ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☒ Excellent ☐ Good ☐ Satisfactory ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☒ Yes ☐ No

If no, please explain?

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☒ Yes ☐ No ☐ Did not need to contact

If no, please explain?



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

Department/Office
Contract Renewal Evaluation

6. Has the invoicing been timely, accurate and in accordance with the contract?

☒ Yes ☐ No

If no, please explain?

7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

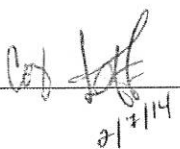
☒ Yes ☐ No

If no, please explain?

8. Please state any additional comments about your experience with this vendor and the goods/services provided:

Vendor provided services as requested.

Department/Office Director's Name: _____

Department/Office Director's Signature:  2/7/14



City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: **March 5, 2014**

RE: BLANKET ORDER # **B002453**

PRODUCT/SERVICE: **Electric Motor Repair Service**

**Miami Industrial Motor
8250 Nw 58 Street
Miami, FL 33168**

Telephone Contact: 305-591-2370
Fax: 305-592-3155

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

- | | | |
|-------------------------------------|---|--------|
| <input type="checkbox"/> | FORMAL BID # | |
| <input type="checkbox"/> | INFORMAL BID # | DATED: |
| <input checked="" type="checkbox"/> | RENEWAL OF FORMAL BID # F-4346-13-JE | DATED: |
| <input type="checkbox"/> | EXTENSION OF FORMAL BID/RFP# | DATED: |
| <input type="checkbox"/> | WRITTEN QUOTATION # | DATED: |
| <input type="checkbox"/> | VERBAL QUOTATION PER | DATED: |
| <input type="checkbox"/> | STATE OF FLORIDA CONTRACT # | DATED: |
| <input type="checkbox"/> | BROWARD COUNTY BID # | |
| <input type="checkbox"/> | OTHER: | |

The term of this order is **3/5/2014** through **3/4/2015**.

The estimated dollar value is **\$46,500.00**.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact **Ian Superville** at (954) 921-3552

c: Public Utilities
Finance

CITY OF HOLLYWOOD
BLANKET PURCHASE ORDERS
03/05/14 - 03/04/15

BPO #	VENDOR	ADDR #	STOCK #	REF #	TYPE	TRANS #	UOM	MIN QTY	MAX QTY	ACCOUNT NAME	UNIT PRICE	QTY USED	TAX CODE
BPO # B002453													
HAZARDOUS													
DATE : 02/01/13 START DATE : 03/05/14 END DATE : 03/04/15 CONTRACT # : F-4346-13-JE 40%													
1	32627	0		REPAIR	N 251300010246	EA		00000001.0000	00000040.0000		0.00000	00000014.0000	
000000	MIAMI INDUSTRIAL MOTORS, INC.			929/61									
ELECTRIC MOTOR REPAIR SERVICE													
BPO DESCRIPTION:													
BPO DESCRIPTION:													
BPO DESCRIPTION:													
BPO DESCRIPTION:	75% DISCOUNT OFF OF THE MOST												
BPO DESCRIPTION:	CURREN E.A.S.A. NATIONAL AVERAGE												
BPO DESCRIPTION:	STANDARD PRICE.												
BPO DESCRIPTION:													
BPO DESCRIPTION:	BASE ON BID NUMBER F-4346-13-JE												



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

2600 HOLLYWOOD BLVD. • ROOM 303 • P. O. BOX 229045 • ZIP 33022-9045

PHONE: 954-921-3299 • FAX: 954-921-3086

February 4, 2014

Miami Industrial Motors
Mr. Mario Garcia
8250 N.W. 58th Street
Doral, FL 33166

Dear Mr. Garcia:

Our Agreement for electric motor repair services for the Public Utilities Department based upon Blanket Purchase Order B002453 expires on February 4, 2014.

The Procurement Services Division would like to renew the agreement for a one (1) year period under the terms, conditions and pricing as the City of Hollywood Blanket Purchase Order B002453 (copy attached).

If you are willing to honor your bid pricing and renew this agreement, please sign below. If you are not, please sign and explain reason(s) in a separate letter.

Renewal is subject to the receipt of all required insurance certificate(s). If you have not already done so, please forward updated certificates directly to Procurement Services.

Thanks for your help with this matter and as always please call me at 954-921-3552 or email to isuperville@hollywoodfl.org if you have questions.

Your prompt response to this matter would be appreciated.

Sincerely,

A handwritten signature in cursive script, appearing to read "Ian Superville".

Ian Superville, Procurement Contracts Officer

I agree: _____

(Signature)

A handwritten signature in cursive script, appearing to read "Mario J. Garcia".

I disagree: _____

Name: _____

MARIO J. GARCIA
(Typed or Printed)

Date: _____

2/7/14



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

DATE: February 4, 2014

FILE: PR-14-064B

TO: Steve Joseph, Director, Public Utilities

FROM: Ian Superville, Procurement Contracts Officer
Procurement Services

SUBJECT: Blanket Contract Renewal for B002453 – Miami Industrial Motors

ISSUE:

The current period of the above contract expires February 4, 2014. The contract is renewable for a one (1) year period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

EXPLANATION:

If you wish to renew this contract, please complete and return this form to my attention.

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

RECOMMENDATION:

Please reply by returning this memo appropriately filled out, signed and dated along with the attached contract renewal evaluation form.

Date: 2/5/2014

To: Ian Superville, Procurement Services

The Public Utilities Department recommends the following:

☒ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is
42.4041.00785.536.004631, 42.4041.00785.536.004633,
42.4011.00765.536.004633, 42.4011.00762.536.004633,
43.4031.00000.536.004633.

☐ DO NOT renew this contract. See attached memo explaining the reason(s).

☐ DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

☒ Estimated annual usage/expenditure is \$46,500.00

By: [Signature] 2/7/14

Title: _____

h:\pr\memo\PR-14-064b

2/7/14



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Department/Office Contract Renewal Evaluation

Date: 2/5/2014	
Department/Office: Public Utilities	Division/Area: ICE/4041
Contact Person: Ramon Lugo <i>[Signature]</i>	Title: Instrumentation/Controls Manager
Contact phone number: 954-921-3288	Contact Email: rlugo@hollywoodfl.org
Purchase Order/Blanket Purchase Order #: B002453	
Contract Expiration Date: 2/4/2014	
Vendor: Miami Industrial Motors	Contact Person: Mario J. Garcia
Contact phone number: 305.593.2370	Contact Email: miamiindmotors.@bellsouth.net
Good/Service: Electric Motor Repair	Solicitation #: R2013-041

1. How would you rate the quality of goods/services?

☒ Excellent ☐ Good ☐ Satisfactory ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☒ Excellent ☐ Good ☐ Satisfactory ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☒ Yes ☐ No

If no, please explain?

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☒ Yes ☐ No ☐ Did not need to contact

If no, please explain?



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

Department/Office
Contract Renewal Evaluation

6. Has the invoicing been timely, accurate and in accordance with the contract?

☒ Yes ☐ No

If no, please explain?

7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

☒ Yes ☐ No

If no, please explain?

8. Please state any additional comments about your experience with this vendor and the goods/services provided:

Vendor provided services as requested.

Department/Office Director's Name: _____

Department/Office Director's Signature: _____

Copy [Signature] 2/7/14 *[Signature] 2/7/14*



City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: **March 5, 2014**

RE: BLANKET ORDER # **B002454**

PRODUCT/SERVICE: **Electric Motor Repair Service**

**Condo Electric Motor Repair
P.O. Box 3340
Hialeah, FL 33013**

Telephone Contact: 305-691-5400
Fax: **305-691-6564**

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

- | | |
|---|--------|
| <input type="checkbox"/> FORMAL BID # | DATED: |
| <input type="checkbox"/> INFORMAL BID # | DATED: |
| <input checked="" type="checkbox"/> RENEWAL OF FORMAL BID # F-4346-13-JE | DATED: |
| <input type="checkbox"/> EXTENSION OF FORMAL BID/RFP# | DATED: |
| <input type="checkbox"/> WRITTEN QUOTATION # | DATED: |
| <input type="checkbox"/> VERBAL QUOTATION PER | DATED: |
| <input type="checkbox"/> STATE OF FLORIDA CONTRACT # | DATED: |
| <input type="checkbox"/> BROWARD COUNTY BID # | |
| <input type="checkbox"/> OTHER: | |

The term of this order is **3/5/2014** through **3/4/2015**.

The estimated dollar value is **\$46,500.00**.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact **Ian Superville** at (954) 921-3552

c: Public Utilities
Finance

CITY OF HOLLYWOOD
BLANKET PURCHASE ORDERS
03/05/14 - 03/04/15

BPO #	B002454	DATE :	02/01/13	START DATE :	03/05/14	END DATE :	03/04/15	CONTRACT # :	F-4346-13-JE	40%	
LINE #	VENDOR	ADDR #	STOCK #	REF #	TYPE	TRANS #	UOM	MIN QTY	MAX QTY	UNIT PRICE	QTY USED
HAZARDOUS						ACCOUNT #			ACCOUNT NAME		TAX CODE
1	6260	0		REPAIR	N 251300010247	EA	00000001	0.0000	00000004	0.00000	0.00000005.00000
	CONDO ELECTRIC MOTOR REPAIR			929/61							
	BPO DESCRIPTION:			ELECTRIC MOTOR REPAIR SERVICE							
	BPO DESCRIPTION:										
	BPO DESCRIPTION:										
	BPO DESCRIPTION:			75% DISCOUNT OFF OF THE MOST							
	BPO DESCRIPTION:			CURREN E.A.S.A. NATIONAL AVERAGE							
	BPO DESCRIPTION:			STANDARD PRICE.							
	BPO DESCRIPTION:										
	BPO DESCRIPTION:			BASE ON BID NUMBER F-4346-13-JE							



CITY OF HOLLYWOOD
PROCUREMENT SERVICES
DIVISION

CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

2600 HOLLYWOOD BLVD. • ROOM 303 • P. O. Box 229045 • ZIP 33022-9045

PHONE: 954-921-3299 • FAX: 954-921-3086

2014 FEB -6 PM 3:05

February 4, 2014

Condo Electric Motor Repair
Mr. Hector Gomez
P.O. Box 3340
3615 East 10th Court
Hialeah, FL 33013

Dear Mr. Gomez:

Our Agreement for electric motor repair services for the Public Utilities Department based upon Blanket Purchase Order B002454 expires on February 4, 2014.

The Procurement Services Division would like to renew the agreement for a one (1) year period under the terms, conditions and pricing as the City of Hollywood Blanket Purchase Order B002454 (copy attached).

If you are willing to honor your bid pricing and renew this agreement, please sign below. If you are not, please sign and explain reason(s) in a separate letter.

Renewal is subject to the receipt of all required insurance certificate(s). If you have not already done so, please forward updated certificates directly to Procurement Services.

Thanks for your help with this matter and as always please call me at 954-921-3552 or email to isuperville@hollywoodfl.org if you have questions.

Your prompt response to this matter would be appreciated.

Sincerely,

Ian Superville, Procurement Contracts Officer

I agree: _____
(Signature)

I disagree: _____

Name: HECTOR A. GOMEZ
(Typed or Printed)

Date: FEBRUARY 4, 2014



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

DATE: February 4, 2014

FILE: PR-14-064C

TO: Steve Joseph, Director, Public Utilities

FROM: Ian Superville, Procurement Contracts Officer
Procurement Services

SUBJECT: Blanket Contract Renewal for B002454 – Condo Electric Motor Repair

ISSUE:

The current period of the above contract expires February 4, 2014. The contract is renewable for a one (1) year period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

EXPLANATION:

If you wish to renew this contract, please complete and return this form to my attention.

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

RECOMMENDATION:

Please reply by returning this memo appropriately filled out, signed and dated along with the attached contract renewal evaluation form.

Date: 2/5/2014

To: Ian Superville, Procurement Services

The Public Utilities Department recommends the following:

☒ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is
42.4041.00785.536.004631, 42.4041.00785.536.004633,
42.4011.00765.536.004633, 42.4011.00762.536.004633,
43.4031.00000.536.004633.

☐ DO NOT renew this contract. See attached memo explaining the reason(s).

☐ DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

☒ Estimated annual usage/expenditure is \$46,500.00

By: [Signature] 2/7/14

Title: _____

h:\pr\14\memoPR-14-064c

02/7/14



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Department/Office Contract Renewal Evaluation

Date: 2/5/2014			
Department/Office: Public Utilities		Division/Area: ICE/4041	
Contact Person: Ramon Lugo <i>RL</i>		Title: Instrumentation/Controls Manager	
Contact phone number: 954-921-3288		Contact Email: rlugo@hollywoodfl.org	
Purchase Order/Blanket Purchase Order #: B002454			
Contract Expiration Date: 2/4/2014			
Vendor: Condo Electric Motor Repair		Contact Person: Hector A. Gomez	
Contact phone number: 305.691.6564		Contact Email: condole@bellsouth.net	
Good/Service: Electric Motor Repair		Solicitation #: R2013-041	

1. How would you rate the quality of goods/services?

☒ Excellent
 ☐ Good
 ☐ Satisfactory
 ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☒ Excellent
 ☐ Good
 ☐ Satisfactory
 ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☒ Yes
 ☐ No

If no, please explain?

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☒ Yes
 ☐ No
 ☐ Did not need to contact

If no, please explain?



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Department/Office Contract Renewal Evaluation

6. Has the invoicing been timely, accurate and in accordance with the contract?

☒ Yes ☐ No

If no, please explain?

7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

☒ Yes ☐ No

If no, please explain?

8. Please state any additional comments about your experience with this vendor and the goods/services provided:

Vendor provided services as requested.

Department/Office Director's Name: _____

Department/Office Director's Signature: Cox [Signature] 2/7/14