

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** August 13, 2024
FROM: Douglas R. Gonzales, General Counsel
SUBJECT: Proposed Blanket Purchase Agreement with Prolime Corporation for
catalyst & lime sludge hauling services

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
- 2) Type of Agreement – Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – Bid Number IFB-196-24-JJ.
- 4) Term of Contract: Initial two-year period from August 28, 2024, through August 27, 2026, and may be renewed for two additional two-year renewal periods.
- 5) Contract Amount – estimated annual amount up to \$600,000.00 for an initial two-year period.
- 6) Termination Rights – Contractor shall comply with applicable City requirements.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – This Agreement is for Catalyst & Lime Sludge Hauling Services.
- 9) Other Significant Provisions: n/a.

cc: George R. Keller, Jr. CPPT, City Manager