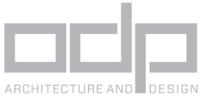


# Change Order

## #13



O'Donnell Dannwolf & Partners Architects, Inc  
 2432 Hollywood Blvd  
 Hollywood FL 33020  
 (954) 518-0833

T.954.518.0833 F.954.518.0131

# Extra Services

Proposal #: 13

Proposal Date: 05/10/2023

**To:** City of Hollywood  
 Accounts Payable, Room 119  
 P.O. Box 229045  
 Hollywood FL 33022

**Project:** 536  
 Hollywood Police Dept.  
 New Police Headquarters

The architect agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached

**Ordered By:**

**Customer Order:**

Specifications Attached

Description of Work	Amount
ODP Architects	5,310.00
Whole Building Life Cycle Assessment (WBLCA) OPT#2	34,700.00

**Notes**

Description of Additional Services:

ODP will provide coordination with HOK and assist in supplying information required for HOK to finalize the WBLCA Assessment. If the Construction Documents required minor changes ODP will assist with model coordination. WBLCA Option 2 from HOK & Osborn's scope has been selected by the City.

Negative changes will lower the overall contract price requiring no additional payment by owner.

**Requested Amount of Change**

<b>40,010.00</b>
------------------

The original Contract Sum was .....	3,831,500.00
Net change by previous Extra Services .....	332,620.00
The Contract Sum prior to these Extra Services .....	4,164,120.00
The Contract Sum will be changed by these Extra Services .....	40,010.00
The new Contract Sum including these Extra Services will be .....	4,204,130.00

Owner: \_\_\_\_\_ Date: \_\_\_\_\_  
 Architect: \_\_\_\_\_ Date: \_\_\_\_\_

**Heather Baburek Guenot, P.E.**  
City of Hollywood  
Design & Construction Management  
P.O. Box 229045  
Hollywood, FL 33022-9045

Sent Via Email: [hguenot@hollywoodfl.org](mailto:hguenot@hollywoodfl.org)

RE: Change Order No.13 – Whole Building Life Cycle Assessment (WBLCA) - OPT#2  
New Police Headquarters  
ODP Project No.: 536

**Dear Ms. Guenot.**

ODP Architects has been requested to provide an additional services proposal to the City of Hollywood Design & Construction Management, hereinafter referred to as the “Client”, for the above-referenced project for the task listed below and attached Additional Services Request from HOK. This proposal outlines our understanding of the project and presents the scope of services along with the cost to perform the work.

### **Proposed Scope of Work - Task 1**

ODP Architects will provide coordination with HOK and sub-consultants to assist in supplying the information required for HOK to finalize the Whole Building Life Cycle Assessment (WBLCA). If the Construction Documents required minor changes ODP will assist with model coordination.

**WBLCA Option 2** from HOK & Osborn's scope has been selected by the City.

### **WBLCA Option #2: Recommended Option:**

- Manage Construction Documents as needed.
- Participate in the initial virtual WBLCA Meeting with the project team to identify the LCA system boundary and discuss how to collect and format the data for analysis. Provide Meeting Minutes.
- Assist the HOK/LEED Team to deliver the necessary enclosure quantity and material data to conduct WBLCA. Quantities will be provided to the best-known level of accuracy including transport distances.
- Follow-up virtual meeting with stakeholders to review results
- As the Architect of record will assist in facilitating the responses to reviewer comments, as needed.

### **Compensation:**

**ODP Architects** agrees to perform the additional service tasks as described above, and the owner agrees

to pay an additional cost "not to exceed" for the sum of \$5,310 (Five thousand three hundred and ten dollars) to the current contract fee. The expected hourly breakdown is included.

**Reimbursable Expenses**

The cost of printing and mailing will be billed at the actual cost.

**WBLCA Option #2: Hourly rates for additional services: ODP Architects**

Classification	Hourly Rate	Hour	Estimated budget
Principal	\$250.00		
Director / Project Executive	\$225.00		
Law Enforcement Operational Consultant	\$250.00		
Sr. Associate / Job Captain / Project Manager	\$200.00	16	\$3,200
Associate	\$175.00		
Draftsman	\$125.00	14	\$1750
Clerical	\$45.00	8	\$360
	<b>Total</b>		<b>5,310</b>

Other information requested and further revisions and options beyond the scope of work as described in the contract and this change order will be provided at an additional cost. The Additional Services Request herewith only includes efforts to make minor design revisions and excludes the cost of major design revisions. At Consultant's discretion, additional minor changes may be welcome without incurring additional fees. However, if a requested revision at that point is considered by the Consultant to be significant, major, a new direction, etc., then Consultant will discuss such with the Client, as this may incur additional fees, billed at the standard hourly rate defined in the Contract. The owner will be notified before executing any additional request.



May 10, 2023

Edward A O'Donnell, AIA, Vice President  
ODP Architecture and Design  
2432 Hollywood Boulevard  
Hollywood, Florida 33020

RE: Additional Service Request 03  
Life Cycle Analysis Additional Service  
Hollywood Police Headquarters

Dear Mr. O'Donnell,

We are pleased to present this proposal for Whole Building Life Cycle Assessment (WBLCA) services for the Hollywood Police Headquarters in Hollywood, Florida. Per discussions with the City of Hollywood, the project is pursuing LEED Silver and the client is considering additional services to perform a WBLCA to measure the environmental impact of the current design. This proposal outlines two assessment options and scopes of work associated with each assessment type.

### **Whole-Building Life Cycle Assessment Background**

The WBLCA is a tool that allows designers and owners to quantify and minimize the embodied emissions associated with all life cycle phases of a building structure and enclosure: raw material procurement, manufacturing, construction, maintenance, and end-of-use scenarios. The WBLCA complements operational emissions studies conducted for building heating/cooling and appliances, which together provide a complete picture of project's carbon emissions: those upstream that occur due to building materials (embodied), and those that accrue over time due to building use (operational). Typically, it is recommended to conduct a baseline WBLCA to determine business-as-usual embodied carbon, and use the knowledge gained from the initial analysis to refine the design and subsequently conduct a final, as-designed WBLCA. The HOK Team then can demonstrate emissions reductions for LEED credits. Additional, comparative WBLCA's can additionally be conducted at any point of the project from concept to construction administration to assess the impact of design strategies or specific material options.

### **WBLCA Option #1: Minimum Option (Pathway 1 of Option 2 MR Credit)**

The minimum path is to perform a WBLCA utilizing OneClick LCA software that provides cradle-to-grave calculations for the project. By performing these calculations, the building's impact on the environment is realized and measured. This option does not establish a reference baseline, so design options to reduce the impact on the environment is not provided under this path. By performing this analysis, the project may qualify for and achieve 1 credit under LEED v4.1.



Hollywood Police Headquarters Add Service Request 03  
Life Cycle Analysis Additional Service  
May 10, 2023

The scope boundary of the WBLCA will include the primary structure and enclosure for the as-designed building and an on-grade plus 3-level precast double-tee construction parking garage. The building is 3-stories with a mechanical penthouse that has an occupancy designation of government use. The foundation is slab-on-grade with shallow strip and spread footings. Levels 2, 3 and the mechanical penthouse is made of a precast joists and soffit beam system. The lateral system is reinforced concrete moment frames with masonry wall shafts. Concrete columns are located throughout the building. The enclosure is mostly precast panel with accent metal panels and aluminum windows.

selected  
option

### **WBLCA Option #2: Recommended Option (Pathways 2-4 of Option 2 MR Credit)**

The recommended path is to perform a WBLCA utilizing OneClick LCA software similar to Option 1; however, this option will establish and include an assessment of a baseline building that is representative of typical construction for the building size, location, and use type to create a reference for improvements. Design options to reduce environmental impacts will be developed and informed by the initial assessment. By reducing environmental impacts in at least three of the six impact categories outlined by LEED from the baseline by 5 or 10 percent, an additional 1 or 2 points, respectively, LEED points may be achieved under this option. An WBLCA later in the design process will confirm the magnitude reductions achieved by the building as designed by the project team and thus additional points can be achieved beyond the first awarded for conducting the analysis.

Additional check points during design to monitor progress toward environmental impact reductions may also be performed; however, these design options and additional check points are in addition to the scope of the two options and may be contracted separately.



Hollywood Police Headquarters Add Service Request 03  
 Life Cycle Analysis Additional Service  
 May 10, 2023

**Scope of Services for WBLCA Options**

The following table lists those services which are included in the two options:

<b>Option #1 - Minimum Option Tasks</b>
Review the Design Development Drawings
Conduct initial virtual WBLCA Meeting with project team to identify LCA system boundary and discuss how to collect and format the data for analysis.
Coordinate with the SEOR for necessary structural quantity and material data to conduct WBLCA. Quantities shall be provided by SEOR in excel format to the best-known level of accuracy including transport distances and concrete mix designs.
Coordinate with the Architect for necessary enclosure quantity and material data to conduct WBLCA. Quantities will be provided by Architect to best-known level of accuracy including transport distances.
Review of WBLCA Modeling Inputs
Review quantity and mix design data, conduct Life-Cycle Inventory, and provide feedback to project team where more information or revisions are required. Conduct the single WBLCA analysis and write LCA report for project team and stakeholder records.
Provide LEED Credit documentation of WBLCA for the Materials and Resources Credit: Life-Cycle Impact Reduction, Option 2. Whole Building Life Cycle Assessment
Respond to reviewer comments, as needed.
<b>HOK WBLCA Consulting Fee: \$10,500</b>
<b>HOK Architecture Fee: \$5,000</b>
<b>Osborn Engineering Fee*: \$6,800</b>
<b>TOTAL FEE: \$22,300</b>

\* Osborn Engineering proposal included as Attachment A.



selected  
option

<b>Option #2 - Recommended Option Tasks</b>
Option 2 includes all tasks listed under Option 1. The following tasks will be completed in addition to those tasks as part of Option 2:
Conduct a virtual WBLCA Meeting with project team to identify the baseline and proposed design scenarios to be modeled and determine how to prepare the existing BIM models for analysis.
Correspondence with project team as needed refining LCA scope boundary and formatting of material type and quantity data for analysis of baseline and proposed. Structure and Enclosure quantity data shall be provided by SEOR and Architecture, respectively, to the WBLCA team in excel format alongside known material transport distances and proposed concrete mix designs.
Review of WBLCA Modeling Inputs of baseline design
Prepare a comparative preliminary WBLCA of the agreed-upon scenarios
Follow-up virtual meeting with stakeholders to review results
Review Project Specifications for incorporation of requirements to meet the selected strategies.
Provide LEED Credit documentation of WBLCA for the Materials and Resources Credit: Life-Cycle Impact Reduction, Option 2. Whole Building Life Cycle Assessment
Respond to reviewer comments, as needed.
<b>HOK WBLCA Consulting Fee: \$16,500</b>
<b>HOK Architecture Fee: \$8,000</b>
<b>Osborn Engineering Fee*: \$10,200</b>
<b>TOTAL FEE: \$34,700</b>

\* Osborn Engineering proposal included as Attachment A.



Hollywood Police Headquarters Add Service Request 03  
 Life Cycle Analysis Additional Service  
 May 10, 2023

## Output

Based on the services outlined above the following table outlines the effort and outputs for each option:

### LCA Efforts and Resulting Output

Task	Option for 1pt	Option for >1point
Bill of materials: Structural	X	X
Bill of materials: Enclosure	X	X
Structural (ST) WBLCA* with results for 6 impact categories	X	X
Enclosure (ENC) WBLCA* with results for 6 impact categories	X	X
Baseline ST+ENC WBLCA* with results for 6 impact categories		X
Comparative (ST, ENC or both) WBLCA with results for 6 impact categories		X
LEED WBLCA point	X	X
LEED WBLCA emission reduction (up to 2) additional points applicable		X
AIA2030 reporting applicable	X	X
SE2050 reporting applicable	X	X
Can provide measurable reduction in environmental impact		X
Provides client information on project environmental impact	X	X

\*Cradle-to-grave calculations are needed to qualify for LEED documentation. HOK uses OneClick LCA to conduct the assessment as it is widely accepted software amongst the industry that provides the cradle-to-gate calculations. If the base option for 1 LEED point is not pursued, a material cradle-to-gate analysis can be performed. This will provide carbon calculations and design feedback but is not a whole-building (WB) LCA as designed by LEED.

## Schedule

WBLCA modeling will commence near the beginning of the Construction Documents phase with an initial building inventory from the enclosure team and the project Structural Engineer of Record (SEOR), Osborn Engineering. The assessment for LEED documentation will be conducted once the design data is received. The data will include, but is not limited to, concrete mix designs, rebar, steel and concrete quantities broken out by element, enclosure materials and quantities and gross floor area.

Refer to the below anticipated schedules for the additional service options. Please note these schedules are provided to give the City a general understanding of when tasks may occur, but these schedules are subject to change depending on when information becomes available to the WBLCA modeling team:

Anticipated WBLCA Option #1 Schedule (3 weeks):

- Week 1 - WBLCA Add Services Approval
  - Tentative Tasks - Quantity take-offs from 100% DD Set, coordinate with/request data from SEOR, map materials to WBLCA model.



Hollywood Police Headquarters Add Service Request 03  
Life Cycle Analysis Additional Service  
May 10, 2023

- Week 2
  - Tentative Tasks - Start OneClick Analysis, iterate WBLCA model, receive results.
- Week 3
  - Tentative Tasks - Complete and finalize WBLCA report for LEED Documentation, meet with client and project stakeholders to review WBLCA report.

selected  
option

#### Anticipated WBLCA Option #2 Schedule (6 weeks):

- Week 1 - WBLCA Add Services Approval
  - Tentative Tasks - Quantity take-offs from 100% DD Set, coordinate with/request data from SEOR, map materials to WBLCA model.
- Weeks 2-5
  - Tentative Tasks - Start OneClick Analysis, run concurrent baseline and as-designed WBLCA models, iterate WBLCA models, receive results.
- Week 6
  - Tentative Tasks - Complete and finalize WBLCA report for LEED Documentation, meet with client and project stakeholders to review WBLCA report, recommend and discuss embodied carbon reductions.

#### Clarifications

- Fees are based on using the established project REVIT model, which is required to be constructed at a Level-Of-Detail 300.
- Changes to the design, drawings, or specifications due to LCA recommendations may result in additional services to redesign aspects of the building.
- All meetings are assumed to be virtual. In-person meetings will result in an additional service.

We continue to work closely with you and the City of Hollywood to make this project a success. Please do not hesitate to contact me if you have any questions or comments regarding this.

On behalf of HOK,

Eric Zeldis

[Eric.Zeldis@hok.com](mailto:Eric.Zeldis@hok.com)

Canal House, 3223 Grace Street NW | Washington, DC 20007 USA



P20190614.100

February 8, 2020

Eric Zeldis  
Justice Planner  
HOK  
Canal House  
3223 Grace Street NW,  
Washington, DC 20007

sent via email: [eric.zeldis@hok.com](mailto:eric.zeldis@hok.com)

**Re: Proposal for Structural Engineering Services for the Life Cycle Analysis (LCA) report for Hollywood Police Headquarters project in Hollywood, Florida.**

Dear Mr. Zeldis:

Osborn Engineering appreciates the opportunity to offer this proposal for Structural engineering services for the above referenced project.

The city of Hollywood, Florida is scheduled to construct a new Police Headquarters Facility on South Park Road, Hollywood, Florida. Osborn is currently the active EOR on the project. HOK have been asked to perform a Life Cycle Analysis (LCA) of the building as part of the City's efforts to pursue a LEED credential.

Osborn will assist as a consultant to the HOK LCA team and provide information from the project REVIT model, project drawings and specifications to assist HOK in compiling inputs to perform the LCA. Consulting services are needed for two options of LCA.

- **Option 1: Minimum Option – Described in the attached document from HOK**
  - **Option 2: Recommended Option – Where a baseline environmental impact is established, and recommendations are made and tracked during the project to reflect any chosen impact reductions.**
- selected option

### **SCOPE OF WORK**

Osborn Engineering (OE) will provide Structural engineering consulting services for the above referenced project in the following phases of work.

#### **1. OPTION 1: LCA REPORT CONSULTATION – MINIMUM OPTION**

- 1.01 Participate in conference call coordination meetings as requested.



- 1.02 Provide material strengths and selections
- 1.03 Provide general guidance regarding structural systems, material specifications and strengths.
- 1.04 Provide REVIT output from the project model of material quantities for the LCA team's review.
  - 1.04.1 REVIT model is LOD300

selected option

**2. OPTION 2: LCA REPORT CONSULTATION – RECOMMENDED OPTION**

- 2.01 Participate in conference call coordination meetings as requested.
- 2.02 Provide material strengths and selections
- 2.03 Provide general guidance regarding structural systems, material specifications and strengths.
- 2.04 Provide REVIT output from the project model of material quantities for the LCA team's review.
  - 2.04.1 REVIT model is LOD300
- 2.05 Review any suggested environmental impact reductions pertaining to structural elements.
- 2.06 Revise material strengths and selections, if required.
- 2.07 Revise any inputs regarding structural systems, material specifications and strengths, if required.
- 2.08 Provide an updated REVIT output from the project model of material quantities for the LCA team's review.

**3. CLARIFICATIONS**

- 3.01 Our fee is based on the use of the project REVIT model which is required to be constructed at a LOD (Level of Detail) 300.
- 3.02 Changes to the structural design due to LCA recommendations for option 2, may result in additional services to redesign and process.
- 3.03 Changes to the structural drawings or specifications due to LCA recommendations for option 2, may result in additional services to incorporate.
- 3.04 In person meetings will required an additional fee should they be required.

**FEES:**

Our lump sum fee, for each option, to provide the services described above is listed below, not including reimbursable expenses, which will be billed in accordance with the attached rate sheet.

OPTION	Fee
Option 1: Minimum Option	\$ 6,800
Option 2: Recommended Option	\$ 10,200

selected option

Osborn will invoice monthly based on percentage of work completed and expenses incurred to date.



**ADDITIONAL SERVICES:**

Osborn Engineering shall provide additional services for the project, only when payment is authorized in writing. Such services shall consist of providing any services not otherwise included in this proposal or not customarily furnished in accordance with generally accepted engineering practice.

If any of our proposed Scope of Work differs from your expectations, please contact me and we'll be happy to revise it accordingly.

We are grateful for the opportunity to offer this proposal and we look forward to working with HOK. We are prepared to begin work immediately upon your authorization.

Sincerely,

**OSBORN ENGINEERING**

Aaron Lobas, PE

Director of Florida Operations

A handwritten signature in black ink, appearing to read "Shane O'Brien", written over a horizontal line.

By: Shane O'Brien, PE

Manager of Structural Engineering

Florida Group

cc: OECACct



## Professional Services Agreement

<b>Design Professional:</b>	<b>Client:</b>
The Osborn Engineering Company 1111 Superior Ave., Suite 2100 Cleveland, OH 44114-2530	HOK Canal House 3223 Grace Street NW, Washington, DC 2000
<b>Project No.</b> P20190614.100	<b>Date:</b> 02-08-2023
<b>Project Name:</b> Hollywood Police Dept. Headquarters – Life Cycle Analysis	
<b>Location:</b> Hollywood, Florida	
<b>Scope of Services shall be as described below or in Proposal letter:</b>	
See attached proposal letter	
<b>Fee Arrangement:</b> <i>Option 1: \$6,800 or Option 2: \$10,200</i>	
<b>Rates shall be as shown on attached rate sheet.</b>	
<b>Retainer Amounts:</b> N/A	
<b>Special Conditions:</b> N/A	
<b>Offered by:</b>	<b>Accepted by: (Client):</b>
Signature	Signature <span style="float: right;">Date</span>
Aaron Lobas/Director of Florida	Eric Zeldis/Justice Planner
Printed name / title	Printed name / title Signature indicates the authority to bind the company to the terms herein
<p><b><u>The terms and conditions on the following pages are part of this Agreement. Authorization by the Client to proceed, whether oral or written, constitutes acceptance of the terms and conditions of this Agreement, without modification, addition or deletion. No waiver or modification of the terms and conditions set forth herein shall be binding upon Design Professional unless made in writing and signed by Design Professional's authorized representative.</u></b></p>	

**TERMS & CONDITIONS****Fee**

The total fee, except for a stated lump sum, shall be understood to be an estimate, based upon Scope of Service, and shall not be exceeded by more than ten percent, without written approval of the Client. Where the fee arrangement is to be on an hourly basis, the rates shall be those that are attached to the proposal. Reimbursable expenses invoiced with a mark-up of no greater than 1.10%.

**Billings/Payments**

Invoices for services and reimbursable expenses shall be submitted, at the Design Professional's option, either upon completion of the services or on a monthly basis. Invoices shall be payable within 30 days after the invoice date. A service charge of 1.5% (or the maximum legal rate) per month may be applied to the unpaid balance after 45 days from the invoice date. Design Professional shall have the right to suspend/terminate services if payment is not received within 60 days after the invoice date and the Design Professional shall have no liability for any resultant delays or damages incurred by Client as a result of such suspension/termination. Retainers shall be credited on the final invoice. The Client agrees to pay all costs of collection, including reasonable attorney's fees.

**Standard of Care**

In providing services under this agreement, the Design Professional will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. Design Professional will perform its services as expeditiously as is consistent with professional skill and care and the orderly progress of Design Professional's part of the Project. Regardless of any other term or condition of this Agreement, Design Professional makes no express or implied warranty of any sort. All warranties, including warranty of merchantability or warranty of fitness for a particular purpose, are expressly disclaimed.

**Consequential Damages**

Notwithstanding any other provision to the contrary, and to the fullest extent permitted by law, neither the Client nor the Design Professional shall be liable to the other for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or this Agreement. This mutual waiver of consequential damages shall include, but not be limited to, loss of use, loss of profit, loss of business or income or any other consequential damages that either party may have incurred from any cause of action whatsoever.

**Hidden Conditions** *(If work is in existing structure or project)*

A condition is hidden if concealed by existing finishes or is not capable of investigation by reasonable visual observation. If the Design Professional has reason to believe that such a condition may exist, the Client shall authorize and pay for all costs associated with the investigation of such a condition. If (1) the Client fails to authorize such investigation after such due notification, or (2) the Design Professional has no reason to believe that such a condition exists, the Design Professional shall not be responsible for the existing conditions or any resulting damages or losses resulting there from.

**Hazardous Materials/Mold**

The Design Professional shall have no responsibility for the discovery, presence, handling, removal, disposal or exposure of persons to hazardous materials of any form including mold. The existing or constructed building may, as a result of post-construction, use, maintenance, operation or occupation, contain or be caused to contain mold substances which can present health hazards and result in bodily injury, property damage and/or necessary remedial measures and costs for which the Design Professional shall have no responsibility.

**Indemnifications**

The Client agrees, to the fullest extent permitted by law, to indemnify and hold Design Professional and its sub-consultants harmless from and against any and all damage, losses or cost (including reasonable attorneys' fees and defense costs) caused in whole or in part by its acts, errors or omissions and those of anyone for whom they are legally liable. The Design Professional further agrees, subject to the Limitation of Liability, to indemnify the Client for damages to the extent arising from its own negligent errors acts or omissions. Notwithstanding anything to the contrary Consultant is not responsible for delays outside of its control.

**Limitation of Liability**

To the fullest extent permitted by law, and not withstanding any other provision of this Agreement, the total liability, in the aggregate, of the Design Professional and the Design Professional's officers, directors, partners and employees, and any of them to the Design Professional and anyone claiming by or through the Design Professional for any and all claims, losses, costs or damages, including attorney's fees and costs and expert witness fees and costs of any nature whatsoever or claims expenses resulting from or in any way related to the Project or this Agreement from any cause or causes shall not exceed Fifty Thousand Dollars (\$50,000) or the amount of the Design Professional's fee, whichever is greater. Such claims and causes include, but not limited to negligence, professional errors or omissions, strict liability, breach of contract or warranty.

**Termination of Services**

This agreement may be terminated upon 10 days written notice by either party should the other fail to perform their obligations hereunder. In the event of termination, the Client shall pay the Design Professional for all services rendered to the date of termination, all reimbursable expenses, and reasonable termination expenses.

**Betterment**

If a required item or component of the Project is omitted from the Design Professional's documents, the Design Professional shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been included or required in the Design Professional's original documents. In no event will the Design professional be responsible for any costs or expense that provides betterment or upgrades or enhances the value of the Project.

**Ownership of Documents**

All documents produced by the Design Professional under this agreement, including electronic files, shall remain the property of the Design Professional and may not be used by this Client for any other purpose without the written consent of the Design Professional. Any such use or reuse shall be at the sole risk of Client who shall defend, indemnify and hold Design Professional and its sub-consultants harmless from any and all claims and/or damages arising there from. Electronic files are not contract documents and cannot be relied upon as identical to contract documents because of changes or errors induced by translation, transmission, or alterations while under the control of others. Use of information contained in the electronic files is at the user's sole risk and without liability to Design Professional and its consultants.

**Defects in Service**

The Client shall promptly report to the Design Professional any defects or suspected defects in the Consultant's services. The Client further agrees to impose a similar notification requirement on all contractors in its Client/Contractor contract and shall require all subcontracts at any level to contain a like agreement. Failure by the Client and the Client's contractors or subcontractors to notify the Consultant shall relieve the Consultant of the costs of remedying the defects above the sum such remedy would have cost had prompt notification been given when such defects were first discovered.

**Construction Activities**

The Design Professional shall not be responsible for the acts or omissions of any person performing any of the Work or for instructions given by the Client or its representatives to anyone performing any of the Work, nor for means and methods or job-site safety.

**Dispute Resolution**

Any claim or dispute between the Client and the Design Professional shall be submitted to non-binding mediation, subject to the parties agreeing to a mediator(s). If the Parties cannot agree upon a mediator, the claim or dispute shall be submitted to the American Arbitration Association (AAA) for mediation in accordance with the Construction Arbitration and Mediation Rules of the AAA then in effect. Unless otherwise specified, the laws of the State of Ohio shall govern this agreement.

**Relationship of the Parties**

All services provided by Design Professional are for the sole use and benefit of the Client. Nothing in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Design Professional.

**Entire of Agreement**

This Agreement constitutes the entire agreement between the parties and these Terms & Conditions may only be amended by written agreement by both parties. Should any portion of this Agreement be found to be illegal or unenforceable, such portion shall be deleted and the balance shall remain in effect.

**Applicable Law** The law applicable to this Agreement is the state of the Project location.



ATTACHMENT A:

**HOURLY ADDITIONAL SERVICE & BILLING RATE SCHEDULE**

January 1, 2022 through December 31, 2022

<b><u>Classification</u></b>	<b><u>Rate</u></b>
Principal -----	\$275.00 per hour
Senior Project Manager -----	\$245.00 per hour
Project Manager-----	\$205.00 per hour
Engineer 1, Architect -----	\$175.00 per hour
Engineer 2 -----	\$160.00 per hour
Engineer 3, Architectural Designer -----	\$145.00 per hour
Engineer 4 -----	\$130.00 per hour
Technician 3 -----	\$125.00 per hour
Engineer 5, Construction Administrator -----	\$120.00 per hour
Engineer 6, Admin -----	\$100.00 per hour
Technician 4, Intern -----	\$90.00 per hour
Registered Fire Protection Engineer/Life Safety -----	\$245.00 per hour

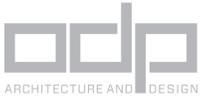
Overtime authorized by the Client will be billed at 1.5 times the above rates for Non-Exempt Personnel and at 1.0 times for Exempt Personnel.

**Reimbursable Expenses**

Automobile Mileage at IRS Standard Mileage Rate (Current Rate Shown)	\$0.58 per mile
All Other Out-of-Town Travel Expenses -----	1.1 Times Actual Cost
Consultants and Testing Companies -----	1.1 Times Actual Cost
Outside Reproduction -----	1.1 Times Actual Cost
In-house Reproduction	
8 ½ x 11 Black line Photo copies -----	\$.10 per page
8 ½ x 11 Color Photo copies -----	\$.40 per page
11 x 17 Color Photo copies -----	\$.80 per page
Drawing Prints on Bond -----	\$.25 per S.F.
Drawing Prints on Translucent Bond -----	\$.30 per S.F.
Drawing Prints on Mylar -----	\$.70 per S.F.
Large Format Color Drawings on Bond-----	\$4.00 per S.F.
Shipping Charges and Photographs-----	1.1 Times Actual Cost
Postal Charges -----	At cost

# Change Order

## #14



O'Donnell Dannwolf & Partners Architects, Inc  
 2432 Hollywood Blvd  
 Hollywood FL 33020  
 (954) 518-0833

T.954.518.0833 F.954.518.0131

# Extra Services

Proposal #: 14

Proposal Date: 05/10/2023

**To:** City of Hollywood  
 Accounts Payable, Room 119  
 P.O. Box 229045  
 Hollywood FL 33022

**Project:** 536  
 Hollywood Police Dept.  
 New Police Headquarters

The architect agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached

**Ordered By:**

**Customer Order:**

Specifications Attached

Description of Work	Amount
ODP additional Meetings	8,881.00
Quarterly Groundwater Monitoring (Four Quarters)*	39,750.00
SMP Implementation & Reporting	22,500.00
Engineering Control Plan	5,000.00
Engineering Control Inspections and Certification	7,000.00
NFAC Proposal	3,500.00
Monitoring Well Abandonment	13,000.00
Additional Meetings	6,000.00
ODP - Optional Fee	2,655.00
Quarterly Groundwater Monitoring - Optional Fee	14,250.00
DRC Assistance - Optional Fee	3,500.00
Contingency Allowance - Optional Fee	30,000.00

**Notes**

Please see attached proposal.

Negative changes will lower the overall contract price requiring no additional payment by owner.

**Requested Amount of Change**

<b>156,036.00</b>
-------------------

The original Contract Sum was .....	3,831,500.00
Net change by previous Extra Services .....	332,620.00
The Contract Sum prior to these Extra Services .....	4,164,120.00
The Contract Sum will be changed by these Extra Services .....	156,036.00
The new Contract Sum including these Extra Services will be .....	4,320,156.00

Owner: \_\_\_\_\_ Date: \_\_\_\_\_  
 Architect: \_\_\_\_\_ Date: \_\_\_\_\_

Change Order

Order: 14

Continued...

Date: 05/15/2023

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**Description of Work**

**Amount**

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Base Services: \$105,631.00

Optional Services: \$ 50,405.00

Total: \$156,036.00

**Heather Baburek Guenot, P.E.**  
City of Hollywood  
Design & Construction Management  
P.O. Box 229045  
Hollywood, FL 33022-9045

Sent Via Email: [hguenot@hollywoodfl.org](mailto:hguenot@hollywoodfl.org)

RE: Change Order No.14 – Address the Broward County Environmental Permitting Div. Comments  
New Police Headquarters  
ODP Project No.: 536

**Dear Ms. Guenot.**

ODP Architects along with Langan Engineering & Environmental Services has been requested to provide an additional services proposal to the City of Hollywood Design & Construction Management, hereinafter referred to as the “Client”, for the above-referenced project for the task listed below and attached Additional Services Request (ASR) from Langan. This proposal outlines our understanding of the project and presents the scope of services along with the cost to perform the work.

### **Proposed Scope of Work: Task 1**

ODP Architects ODP will participate in most sub-consultant scheduled meetings "as needed" to ensure the comments have been met and assist in the additional coordination beyond the base scope services. Furthermore, ODP will keep track of administrative items related to the billing process for the tasks mentioned in this proposal. If the Construction Documents required minor changes ODP will assist with model coordination.

#### **Subtask 1A – Base Services:**

- Manage/Coordinate the additional Site Visits during Construction Administration that are beyond the base scope of services.
- Assist / Coordinate additional meetings that are beyond the basic contract between Langan, Kimley Horn.
- ODP will keep track of administrative items related to the billing process for the tasks mentioned in this proposal and Langan’s ASR attached.
- Follow up with stakeholders to review results.

#### **Subtask 1B - Optional Services:**

- Manage/Coordinate the additional Site Visits during Construction Administration that are part of the Optional Service delineated under Langan’s attached ASR.
- Assist / Coordinate the optional meetings and site visits due to unforeseen delays in the construction schedule

- ODP will keep track of administrative items related to the billing process for the tasks mentioned in this proposal and Langan’s Optional Services attached.

**Compensation:**

ODP Architects agrees to perform the additional service tasks described below, and the owner agrees to pay an additional cost "not to exceed" \$11,536 [Eleven thousand five hundred and thirty-six dollars (\$8,881+\$2,655=\$11,536)] to the current contract fee. The expected percentage is included.

**Reimbursable Expenses**

The cost of printing and mailing will be billed at the actual cost.

**Subtask 1A – Hourly rates for additional services: ODP Architects**

Classification CO#14	Hourly Rate	Hour	Estimated budget
Principal	\$250.00		
Director / Project Executive	\$225.00		
Law Enforcement Operational Consultant	\$250.00		
Sr. Associate / Job Captain / Project Manager	\$200.00	24	\$4,800.00
Associate	\$175.00	23.32	\$4,081.00
Draftsman	\$125.00		
Clerical	\$45.00	0	\$0.00
<b>Total</b>			<b>\$8,881.00</b>

**Subtask 1B – Hourly rates for additional services: ODP Architects —**

Classification CO#14 - Optional	Hourly Rate	Hour	Estimated budget
Principal	\$250.00		
Director / Project Executive	\$225.00		
Law Enforcement Operational Consultant	\$250.00		
Sr. Associate / Job Captain / Project Manager	\$200.00	7.15	\$1,430.00
Associate	\$175.00	7	\$1,225.00
Draftsman	\$125.00		
Clerical	\$45.00	0	\$0.00
<b>Total</b>			<b>\$2,655.00</b>

Other information requested and further revisions and options beyond the scope of work as described in the contract and this change order will be provided at an additional cost. The Additional Services Request herewith only includes efforts to make minor design revisions and excludes the cost of major design revisions. At Consultant's discretion, additional minor changes may be welcome without incurring additional fees. However, if a requested revision at that point is considered by the Consultant to be significant, major, a new direction, etc., then Consultant will discuss such with the Client, as this may incur additional fees, billed at the standard hourly rate defined in the Contract. The owner will be notified before executing any additional request.

**LANGAN ENGINEERING AND ENVIRONMENTAL SERVICES, INC.**

110 East Broward Boulevard, Suite 1500

Fort Lauderdale, FL 33301

T. 954.320.2100 F. 954.320.2101

**ADDITIONAL SERVICES REQUEST**

**DATE:** 1 March 2023 **REVISED:** 4 May 2023  
**ASR NO:** 11  
**CONTRACT:** Subcontract for Professional Services between Architect and Consultant dated 27 April 2020  
**PROJECT NO.:** 330065801  
**PROJECT TITLE:** Hollywood Police Headquarters  
**ORDER BY:** Ed O'Donnell, Carlos Echeverria  
**COMPANY:** ODP Architects, Inc.

**STATEMENT OF WORK**

Langan Engineering and Environmental Services, Inc. (Langan) has prepared this additional services request (ASR) for ODP Architects, Inc. ("the client"), for the proposed Hollywood Police Headquarters in Hollywood, Florida (the Site). The Site is comprised of Folio Number 514217050010 and consists of the existing city of Hollywood Police Headquarters and the driving range for the Orangebrook Golf & Country Club.

This scope of services is being provided to address comments provided by the Broward County Environmental Permitting Division (herein referred to as the "Division") in correspondences dated 12 October 2022 and 9 February 2023, and to present additional services that could not have been conceived previously in order to manage contaminated soil and groundwater during redevelopment in pursuit of a No Further Action with Conditions (NFAC) closure in accordance with subsection 62-780.680(2), Florida Administrative Code (FAC).

**SCOPE OF SERVICES**

Langan will perform the following additional services.

**Task 7 – Quarterly Groundwater Monitoring**

The Division's 12 October 2022 correspondence approved our 29 September 2022 Site Assessment Addendum III and proposed quarterly groundwater monitoring plan. The Division required that a quarterly groundwater monitoring plan be implemented in order to evaluate whether the concentrations of arsenic and chromium detected in soil samples, which exceed the site-specific calculated leachability thresholds, are impacting the groundwater quality, and if groundwater contaminants are stable and not migrating. The approved quarterly groundwater monitoring plan is summarized in the table below.

Well Location	Soil Boring Location	Parameter
MW-1	SB-PS8	Arsenic
MW-3	SBPS-7	Arsenic
MW-DR-7	SBDRT-2, -3 and -4	Arsenic and Chromium
MW-DR-8	N/A (historical groundwater exceedance)	Arsenic
MW-DR-9	N/A (western delineation for MW-DR-8)	Arsenic
MW-DR-10	N/A (southern delineation for MW-DR-8)	Arsenic
MW-DR-11	SBDRT-1	Arsenic and Chromium
MW-DR-12	SBDRL-6, -7 and -8	Arsenic
MW-DR-13	SB-PB7	Arsenic
MW-DR-14	SB-PB2	Arsenic

The first quarterly sampling event has been completed and consisted of installing five shallow monitoring wells (MW-3 and MW-DR-11 through MW-DR-14) on 30 November 2022 and collecting groundwater

samples from the five newly installed wells and five existing wells (see table above) on 7 December 2022. The results of the first quarterly monitoring event were submitted to the Division on 10 January 2023 (revised on 9 February 2023 based on conversations with the Division on 24 and 30 January 2023).

The Division commented on our 9 February 2023 Revised Quarterly Groundwater Monitoring Report in a letter dated 9 February 2023, which requests additional groundwater monitoring wells to be installed and sampled within the driving range at four historical soil boring locations (SBDRL-7, SBDRL-9, SBDRT-7 and SBDRT-4) as part of the quarterly groundwater monitoring plan in order to better define the arsenic groundwater plume. Additionally, to better define the arsenic plume to the east and south, we proposed adding existing shallow wells MW-PL-3 and MW-A4, respectively, to the quarterly monitoring plan (16 wells total).

Once the four wells required by the Division are installed, we will collect groundwater samples from the 16 wells for laboratory analysis of arsenic and chromium via EPA Method 6020 on a quarterly basis for a total of four quarters; however, Langan will argue that the December 2022 sampling event be considered the first quarter event.

We note that this task assumes the quarterly groundwater monitoring plan can be completed within four quarterly sampling events, with the fourth sampling event being included as a contingency (optional service).

The 9 February 2023 Division correspondence also notes that additional monitoring wells may be required to be installed at soil borings SBDRL-6 and SBDRL-8 if the arsenic groundwater results do not correlate with the associated arsenic soil concentrations. The cost to install these contingency monitoring wells are included as contingency (optional service).

#### Investigative Derived Waste (IDW) Management

We will drum excess drill cuttings and development and purge water. Langan will subcontract a licensed waste hauler to remove the drums for off-site disposal on a semiannual basis. Disposal of 16 drums is included.

#### Monitoring Well Survey

A Langan Professional Land Surveyor (PLS) will survey the newly installed groundwater monitoring well locations with respect to the site development, and top-of-casing measurements with respect to the North American Vertical Datum of 1988 (NAVD 88). We anticipate the survey will take two hours to complete.

#### **Task 8 - Soil Management Plan Implementation and Operation Reports**

Langan's ASR #4 dated 2 July 2021 included a task to complete a soil management plan (SMP) as guidance for the client's general contractor outlining how contaminated soil will be managed during redevelopment. Once the SMP is approved by the Division and construction begins, Langan will implement oversight site visits to observe construction activities for compliance with the SMP. The oversight visits are required by the Division to certify that the SMP was appropriately implemented. -This task was prepared to address the SMP oversight and subsequent reporting requirements.

Langan personnel will monitor soil management activities as needed (weekly, or less frequently), depending on construction phasing and scheduling. Daily reports will be prepared to document soil management activities after each site visit. These reports will include the following information:

- Date;
- Weather conditions;

- Earthwork progress;
- Site activities associated with soil management; and
- Photographic logs and site sketches, as needed.

For the purposes of this ASR, we have budgeted 16 visits each with a total of four hours of SMP oversight by a Langan staff engineer.

In accordance with Chapter 62-780, FAC, Langan will prepare a Status Report within 60-days of the start of soil management for the Division's review summarizing the earthwork activities and construction to properly document all soil management activities, track soil movement, and engineering controls implementation progress. When the SMP activities are complete, Langan will submit a Soil Management Implementation Report (SMIR) documenting imported material type and quantity, trucking tickets and solid waste disposal manifests, placement of material in temporary stockpiles and GPS coordinates, final placement of reused material, and actions taken for controlling nuisance and dust, if such actions are required.

Upon approval of the SMIR, an Engineering Control Plan will be prepared (see Task 9) based on the completed SMP activities.

#### **Task 9 – Engineering Control Plan**

Langan will prepare an Engineering Control Plan (ECP) for the Division's review to finalize the locations of impervious and pervious engineering controls that will prevent future leaching of arsenic and chromium from the soil and into the groundwater. Additionally, an engineering control maintenance plan (ECMP) detailing the frequency of inspections to identify potential deterioration of engineering controls will also be prepared. The approved ECP will become part of a declaration of restrictive covenant (DRC).

Based on our experience on similar projects, Langan will recommend yearly inspections as part of the ECMP. The inspections may be completed by a City of Hollywood employee and the logs may be maintained at the facility to be made available if requested by the Division.

#### **Task 10 – Engineering Control Inspections and Certification**

Langan will prepare an Engineering Control Certification Report upon the completion of construction. The ECP certification will include a figure documenting the types and locations of engineering controls (i.e. two feet of clean fill or impervious areas), and an engineering control maintenance plan (ECMP) detailing the frequency of inspections to identify potential deterioration of engineering controls. The approved ECMP will become part of a DRC.

For budgeting purposes, we have assumed four quarterly ECP inspections (two hours per quarter) by a Langan staff engineer. An Engineering Control Plan Inspection report will be submitted to the Division following each quarterly inspection.

#### **Task 11 – No Further Action with Conditions (NFAC) Proposal**

Upon completion of quarterly groundwater monitoring (Task 1 above) and redevelopment activities, and if the data indicates NFAC is achieved, Langan will submit a NFAC Proposal for the Division's review and approval. The NFAC proposal will include historical summary tables and a map including all historical groundwater data in relation to the contaminants of concern and contain the documentation to support the opinion that the activities have achieved the cleanup objectives.

#### **Task 12 – Monitoring Well Abandonment**

Once the Division approves our NFAC proposal (Task 5 above), we will abandon any remaining groundwater monitoring well on the site and submit a Monitoring Well Abandonment Report to the Division.

**Task 13 – Declaration of Restrictive Covenant Assistance (Optional Service)**

Langan will assist the client’s legal counsel, as needed, in the preparation of a Declaration of Restrictive Covenant. For budgeting purposes, we have assumed an allowance of 15 hours for a Project Professional.

**Task 14 – Additional Meetings**

We assume the project will require continued environmental coordination with the Division, the civil engineering consultant and contractors to complete the tasks outlined above. This coordination will be in the form of numerous conference calls, site visits, and correspondences with the client, the client’s contractors, and the Division throughout the duration of the redevelopment process. For budgeting purposes, we have assumed an allowance of 24 hours of meetings by a Project Professional.

**Task 15 – Contingency Allowance (Optional Service)**

A general contingency allowance of \$30,000 has been provided to address the following additional tasks, if required by the Division:

- Two additional quarterly groundwater monitoring events (\$14,000);
- Additional monitoring wells or soil borings requested by the Division (\$6,000);
- Requests and additional information from the Division regarding our quarterly monitoring reports (\$2,000);
- Eight additional SMP implementation site visits due to unforeseen delays in the construction schedule (\$6,000); and
- Meetings or project coordination not anticipated herein (\$2,000).

The fees and services in the task are estimated and, if required, will be requested in writing and implemented upon issuance of an Authorization to Proceed.

**FEES:**

We propose to complete the additional scope of services for the additional fees as follows:

Task	Description	Fees	Optional Fees
7	<b>Quarterly Groundwater Monitoring (Four Quarters)*</b>		
	Field Preparation/ Well Install Coordination	\$ 1,875	\$ 625
	Drilling (subcontracted)	\$ 6,000	\$ 3,000
	Langan Oversight and Sampling	\$10,500	\$ 3,500
	Laboratory Analysis (subcontracted)	\$ 1,875	\$ 625
	IDW Disposal	\$ 2,250	\$ 750
	Reimbursable Expenses (truck, mileage, equipment)	\$ 2,250	\$ 750
	Reporting	<u>\$15,000</u>	<u>\$ 5,000</u>
	Task 1 Sub-total	\$39,750	\$14,250
8	<b>SMP Implementation &amp; Reporting</b>		
	Site Visits (4 hrs per week for 16 weeks)	\$12,000	
	Status Report	\$ 3,500	
	SMP Implementation Report	\$ 5,000	-
	Reimbursable Expenses (truck, mileage, equipment)	<u>\$ 2,000</u>	
	Task 2 Sub-total	\$22,500	
9	<b>Engineering Control Plan</b>	\$5,000	-

10	<b>Engineering Control Inspections and Certification</b>	\$7,000	-
11	<b>NFAC Proposal</b>	\$3,500	-
12	<b>Monitoring Well Abandonment</b>		
	Driller (subcontracted)	\$ 7,500	
	Langan Oversight	\$ 3,000	
	Monitoring Well Abandonment Report	\$ 2,000	-
	Reimbursable Expenses (truck, mileage, equipment)	\$ 500	
	Task 6 Sub-total	\$13,000	
13	<b>DRC Assistance</b>	-	\$3,500
14	<b>Additional Meetings</b>	\$6,000	-
15	<b>Contingency Allowance</b>	-	\$30,000
	<b>Totals:</b>	<b>\$96,750</b>	<b>\$47,750</b>

\* The Quarterly Groundwater Monitoring task is being proposed in accordance with a 9 February 2023 Division correspondence and assumes a total of four additional quarters of groundwater monitoring. [The fourth quarter and installation of two monitoring wells \(at soil borings SBDRL-6 and SBDRL-8\) have been provided as a contingency.](#)

LANGAN will proceed with the above described scope of services based on the below authorization. If notified to stop work on these services the client agrees to pay Langan for all work completed up to the stop work notification.

\_\_\_\_\_  
 Agreement Authorized By:

  
 \_\_\_\_\_  
 for Langan: Vincent D. Yarina, PG, CEM  
 Principal/Vice President

# Change Order

## #15



O'Donnell Dannwolf & Partners Architects, Inc  
 2432 Hollywood Blvd  
 Hollywood FL 33020  
 (954) 518-0833

# Extra Services

Proposal #: 15

Proposal Date: 05/15/2023

T.954.518.0833 F.954.518.0131

**To:** City of Hollywood  
 Accounts Payable, Room 119  
 P.O. Box 229045  
 Hollywood FL 33022

**Project:** 536  
 Hollywood Police Dept.  
 New Police Headquarters

The architect agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached

**Ordered By:**

**Customer Order:**

Specifications Attached

Description of Work	Amount
ODP Architects Meetings	980.00
ODP - Optional Services	490.00
Prepare sketch and legal descriptions (3 EA) for NVAL	7,500.00
Prepare sketch and legal descriptions (1) for FPL/Utility	2,500.00
Opt services for 4 additional sketch & legal desc.	10,000.00
Budget roll over/credit from original contract (Original Task-Platting of Three Parcels)	-5,902.50

**Notes**

Please see attached proposal.

Base Services: \$5,077.50  
 Optional Services: \$10,490  
 Total: \$15,567.50

Negative changes will lower the overall contract price requiring no additional payment by owner.

**Requested Amount of Change**

<b>15,567.50</b>
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The original Contract Sum was .....	3,831,500.00
Net change by previous Extra Services .....	332,620.00
The Contract Sum prior to these Extra Services .....	4,164,120.00
The Contract Sum will be changed by these Extra Services .....	15,567.50
The new Contract Sum including these Extra Services will be .....	4,179,687.50

Owner: \_\_\_\_\_ Date: \_\_\_\_\_  
 Architect: \_\_\_\_\_ Date: \_\_\_\_\_

**Heather Baburek Guenot, P.E.**  
City of Hollywood  
Design & Construction Management  
P.O. Box 229045  
Hollywood, FL 33022-9045

Sent Via Email: [hguenot@hollywoodfl.org](mailto:hguenot@hollywoodfl.org)

RE: Change Order No.15 – Additional Sketch and Legal  
New Police Headquarters  
ODP Project No.: 536

**Dear Ms. Guenot.**

ODP Architects along with Langan Engineering & Environmental Services has been requested to provide an additional services proposal to the City of Hollywood Design & Construction Management, hereinafter referred to as the “Client”, for the above-referenced project for the task listed below and attached Additional Services Request from Langan. This proposal outlines our understanding of the project and presents the scope of services along with the cost to perform the work.

**Proposed Scope of Work:**

**Task 1** – ODP Architects will participate in two (2) sub-consultant scheduled meetings with the City representatives and will facilitate the management of the additional scope of work described in Langan’s Proposal.

**Task 2 – Optional Scope of Services** – ODP Architects will participate in one (1) sub-consultant scheduled meeting with the City representatives and will facilitate the management of the optional scope of work (sketch & legal description as needed) described in Langan’s Proposal.

**Compensation:**

**ODP Architects** agrees to perform the additional service tasks as described above, and the owner agrees to pay an additional cost "not to exceed" for the sum of \$1,470 (One thousand four hundred and seventy dollars) to the current contract fee. The ODP expected hourly breakdown is included.

**Reimbursable Expenses**

The cost of printing and mailing will be billed at the actual cost.

**Task 1 – Hourly rates for additional services: ODP Architects**

<b>Classification</b>	<b>Hourly Rate</b>	<b>Hour</b>	<b>Estimated budget</b>
Principal	\$250.00	0	0.00
Director / Project Executive	\$225.00		
Law Enforcement Operational Consultant	\$250.00		
Sr. Associate / Job Captain / Project Manager	\$200.00	4	\$800.00
Associate	\$175.00		
Draftsman	\$125.00		
Clerical	\$45.00	4	\$180.00
	<b>Total</b>		<b>980.00</b>

**Task 2 – Hourly rates for additional services: ODP Architects**

<b>Classification</b>	<b>Hourly Rate</b>	<b>Hour</b>	<b>Estimated budget</b>
Principal	\$250.00	0	0.00
Director / Project Executive	\$225.00		
Law Enforcement Operational Consultant	\$250.00		
Sr. Associate / Job Captain / Project Manager	\$200.00	2	\$400.00
Associate	\$175.00		
Draftsman	\$125.00		
Clerical	\$45.00	2	\$90.00
	<b>Total</b>		<b>490.00</b>

Other information requested and further revisions and options beyond the scope of work as described in the contract and this change order will be provided at an additional cost. The Additional Services Request herewith only includes efforts to make minor design revisions and excludes the cost of major design revisions. At Consultant's discretion, additional minor changes may be welcome without incurring additional fees. However, if a requested revision at that point is considered by the Consultant to be significant, major, a new direction, etc., then Consultant will discuss such with the Client, as this may incur additional fees, billed at the standard hourly rate defined in the Contract. The owner will be notified before executing any additional request.

Sincerely,  
ODP Architects, Inc.

**LANGAN ENGINEERING & ENVIRONMENTAL SERVICES**

110 East Broward Boulevard, Suite 1500  
Fort Lauderdale, FL 33301

**ADDITIONAL SERVICES REQUEST**

**DATE:** 10 April 2023 **REVISED:** Not Applicable  
**ADDITIONAL SERVICES REQUEST (ASR) NO:** 13  
**PROJECT NO.:** 330065801  
**PROJECT TITLE:** City of Hollywood Police Headquarters  
**ORDER BY:** Carlos Echeverria/Marbella Raposo  
**COMPANY:** ODP Architects Inc.

**STATEMENT OF WORK:**

This additional service request (ASR) has been prepared to identify additional scope, and fees associated, which was not conceived nor contemplated at the time of our original proposal, and were requested by the client/owner. This additional service is for the inclusion of sketch and legal descriptions required for the project along with a survey contingency fee budget.

- Prepare sketch and legal descriptions as needed for approvals.

**COST:**

The lump sum fees for the services provided are as follows:

- Prepare 3 sketch and legal descriptions for NVAL.....\$7,500
- Prepare 1 sketch and legal descriptions for FPL or Utility.....\$2,500
- Prepare 4 sketch and legal descriptions as needed.....\$10,000
- **Total**..... \$20,000

*Budget roll-over/credit from original contract task.....\$5,902.50*  
*(Original Task-Platting of Three Parcels)*

**Required for this ASR..... \$14,097.50**

**LANGAN** will proceed with the activities described above immediately upon approval and signed authorization of this request. All terms of the master service agreement dated 10 October 2019 remain in effect.



Agreement Authorized By:

for Langan: Joseph Romano, PSM  
Principal/Vice President

\_\_\_\_\_  
Date

# Change Order

## #16



O'Donnell Dannwolf & Partners Architects, Inc  
 2432 Hollywood Blvd  
 Hollywood FL 33020  
 (954) 518-0833

# Extra Services

Proposal #: 16

Proposal Date: 05/10/2023

T.954.518.0833 F.954.518.0131

**To:** City of Hollywood  
 Accounts Payable, Room 119  
 P.O. Box 229045  
 Hollywood FL 33022

**Project:** 536  
 Hollywood Police Dept.  
 New Police Headquarters

The architect agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached

**Ordered By:**

**Customer Order:**

Specifications Attached

Description of Work	Amount
HOK Project Cost Reduction Services	13,100.00
ODP Project Cost Reduction Services	23,260.00

**Notes**

Description of Additional Services:

Please see attached proposal.

Negative changes will lower the overall contract price requiring no additional payment by owner.

**Requested Amount of Change**

<b>36,360.00</b>
------------------

The original Contract Sum was .....	3,831,500.00
Net change by previous Extra Services .....	332,620.00
The Contract Sum prior to these Extra Services .....	4,164,120.00
The Contract Sum will be changed by these Extra Services .....	36,360.00
The new Contract Sum including these Extra Services will be .....	4,200,480.00

Owner: \_\_\_\_\_ Date: \_\_\_\_\_  
 Architect: \_\_\_\_\_ Date: \_\_\_\_\_

**Heather Baburek Guenot, P.E.**  
City of Hollywood  
Design & Construction Management  
P.O. Box 229045  
Hollywood, FL 33022-9045

Sent Via Email: [hguenot@hollywoodfl.org](mailto:hguenot@hollywoodfl.org)

RE: Change Order No.16 – Project Cost Reduction and Value Engineering (VE) Services  
New Police Headquarters  
ODP Project No.: 536

**Dear Ms. Guenot.**

ODP Architects has been requested to provide an additional services proposal to the City of Hollywood Design & Construction Management, hereinafter referred to as the “Client”, for the above-referenced project for the task listed below and attached Additional Services Request from HOK. This proposal outlines our understanding of the project and presents the scope of services along with the cost to perform the work.

### **Proposed Scope of Work**

In conjunction with our sub-consultant HOK, ODP Architects will provide additional services to address the project budget concerns by participating in work sessions and Value Engineering (VE) meetings throughout the design of the Project through the end of Construction Documents. Using the construction cost estimate prepared by the Construction Manager at Risk (CMAR) Moss & Associates, ODP, and HOK will coordinate with the City of Hollywood’s Department of Design & Construction Management and the Police Department representatives to adjust the scope and bring the project within budget. ODP/HOK will review the scope, make recommendations for scope reduction and VE, and present those recommendations to the City of Hollywood and the CMAR. This consists of a series of working sessions with all parties to study and realize the scope reductions required to bring this project into budget. ODP/HOK will assist in making reasonable adjustments to Value Engineering changes to keep the project within budget. Please also refer to HOK Additional Service Request 06 dated May 10, 2023.

### **ODP/HOK Proposed Additional Work Plan Sessions and VE Meetings:**

This is a lump sum proposal for all required VE efforts and meetings through final construction documents. Proposed VE meetings include, but are not limited to:

- VE Kickoff Meeting to discuss a plan and schedule for VE meetings including Target Value Design meetings
- New Police Headquarters pricing / VE / Target Value Design meetings to understand what is driving costs and discuss VE options on:
  - Insulation, Acoustic Tile Ceilings, Acoustical Panels, and Baffles

- Doors, Frames and Hardware
- Architectural Precast
- Structural Precast
- Specialty Doors
- Firing Range
- Security & Systems
- Mechanical
- Electrical
- Plumbing
- Ongoing meetings as needed with Target Value Design Partners
- Work with CMAR to maintain and update the VE Log documenting ongoing VE efforts. (See attached VE log.)

**Reimbursable Expenses**

The cost of printing and mailing will be billed at the actual cost.

**Compensation:**

ODP Architects agrees to perform the additional service tasks described below, and the owner agrees to pay an additional cost "not to exceed" \$23,260.00 (Twenty-three thousand two hundred and sixty dollars) to the current contract fee. The expected hourly rate is included.

**ODP Architects — Hourly rates for additional services:**

Classification	Hourly Rate	Hour	Lump Sum
Principal	\$250.00	8	\$2,000.00
Director / Project Executive	\$225.00		\$0.00
Law Enforcement Operational Consultant	\$250.00		\$0.00
Sr. Associate / Job Captain / Project Manager	\$200.00	45	\$9,000.00
Associate	\$175.00	40	\$7,000.00
Draftsman	\$125.00	42.08	\$5,260.00
Clerical	\$45.00		\$0.00
		Total	23,260.00

Other information requested and further revisions and options beyond the scope of work as described in the contract and this change order will be provided at an additional cost. The Additional Services Request herewith only includes efforts to make minor design revisions and excludes the cost of major design revisions. At Consultant's discretion, additional minor changes may be welcome without incurring additional fees. However, if a requested revision at that point is considered by the Consultant to be significant, major, a new direction, etc., then Consultant will discuss such with the Client, as this may incur additional fees, billed at the standard hourly rate defined in the Contract. The owner will be notified before executing any additional request.

Sincerely,  
ODP Architects, Inc.



May 10, 2023

Edward A O'Donnell  
ODP Architecture and Design  
2432 Hollywood Boulevard  
Hollywood, Florida 33020

RE: Additional Service Request 06  
Project Scope / Cost Reductions to Meet Budget  
Hollywood Police Headquarters

Dear Mr. O'Donnell,

This Additional Service Request (ASR) includes the cost associated with the cost reduction and value engineering (VE) effort as described in ASR-03 that could not be covered within the existing project budget.

**Additional Service Description (as described in ASR-03):**

The Design Team was advised that the project was overbudget based on the most recent cost estimate. In response, the City has asked the Design Team to assist in identifying cost reductions. The team will continue to meet with the City of Hollywood, Moss, (CM) target value partners to identify these cost reductions.

**Additional Services to implement this change (as described in ASR-03):**

To assist in this effort, the HOK Team will:

- Attend additional coordination meetings and work sessions with the City of Hollywood, ODP and their subconsultants, and the CM and target value partners to reduce the cost of the building.
- Study and analyze solutions proposed by the CM and target value partners.
- Respond to comments and questions from the City of Hollywood, the CM, and target value partners.
- Amend and revise the drawings to incorporate and include these minor design revisions.

**Schedule (as described in ASR-03):**

This work is on-going and will continue through the Construction Document process. As stated previously in this proposal, additional services and schedule amendments may be required if major design revisions are required.



Edward O'Donnell  
Hollywood Police Headquarters Add Service Request 06  
Project Scope / Cost Reductions  
May 10, 2023

**Fee:**

Based on the direction from the City of Hollywood, the HOK team will complete and proceed with the additional services described in this proposal for the following lump sum fee:

ADDITIONAL SERVICES	
Value Engineering Cost Reduction tasks (ASR-06)	\$13,100
<b>Total Design Fee (ASR-06)</b>	<b>\$13,100</b>

We continue to work closely with you to make this project a success. Please do not hesitate to contact me if you have any questions or comments regarding this.

On behalf of HOK,

Eric Zeldis  
[Eric.Zeldis@hok.com](mailto:Eric.Zeldis@hok.com)  
Canal House, 3223 Grace Street NW | Washington, DC 20007 USA

Hollywood New Police Headquarters  
**Value Management Log - 100% DD**  
 Current Report Date:



PRINT Date & Time: 4/12/2022  
 24-Apr-2023 8:33:58 AM

VE ITEM	Division	DESCRIPTION OF POTENTIAL CHANGE ITEM	Status	VALUE OF ITEM	AMOUNT PENDING (P)	AMOUNT ACCEPTED (A)	Sitework	Parking	HQ	AMOUNT REJECTED (R)
1		<b>HEADQUARTERS</b>								
2	General	Sales Tax Savings Allowance to 1% of Direct Cost	R	\$ (544,986)	\$ -	\$ -			\$ -	\$ (544,986)
3	Div 3	Provide 6" thick flat Precast Panels with White mix and sandblast finish ILO 8" precast panels with "Relief" or profile to the panels (take this one, can not take the two below)	R	\$ (640,134)	\$ -	\$ -			\$ -	\$ (640,134)
4	Div 3	Deduct for reducing the 6" deep precast projection to 4" as indicated in the VE-Arch Precast Minutes.	R	\$ (384,243)	\$ -	\$ -			\$ -	\$ (384,243)
5	Div 3	Same as above VE but keeping a 1'-0" band for the West ground panels (take this one, can not take the one above)	A	\$ (358,084)	\$ -	\$ (358,084)			\$ (358,084)	\$ -
6	Div 3	Eliminate the integral color at precast Garage	R	\$ (150,000)	\$ -	\$ -			\$ -	\$ (150,000)
7	Div 5 & 9	Provide Painted Stucco ILO Metal Panels at roof top stairwells & elevator shaft	A	\$ (50,688)	\$ -	\$ (50,688)			\$ (50,688)	\$ -
8	Div 5 & 9	Provide Painted Stucco Soffit ILO Metal Panels Soffit	A	\$ (106,350)	\$ -	\$ (106,350)			\$ (106,350)	\$ -
9	Div 7 WP	Traffic Coating in lieu of WP-04 Vulkem EWS Puma at concrete eyebrow	P	\$ (6,757)	\$ (6,757)	\$ -			\$ -	\$ -
10	Div 7 Roofing	Provide TPO roofing membrane over LWIC ILO tapered rigid insulation system	A	\$ (421,000)	\$ -	\$ (421,000)			\$ (421,000)	\$ -
11	Div 8 Doors	Doors Potential VEs - Target Savings \$500K	P	\$ (500,000)	\$ (500,000)	\$ -			\$ -	\$ -
12	Div 8 Doors	Deduct for changing all locksets from Mortise type to cylindrical	P	\$ (42,200)	\$ (42,200)	\$ -			\$ -	\$ -
13	Div 8 Doors	Deduct for hollow metal doors to have a honeycomb core in lieu of polystyrene	R	\$ (1,600)	\$ -	\$ -			\$ -	\$ (1,600)
14	Div 8 Doors	Deduct for all wood doors to have an "A" grade veneer in lieu of "AA" grade	R	\$ (2,000)	\$ -	\$ -			\$ -	\$ (2,000)
15	Div 8 Doors	Deduct for all wood doors to be Paint grade unfinished in lieu of "AA" grade	R	\$ (17,200)	\$ -	\$ -			\$ -	\$ (17,200)
16	Div 8 Glazing	Provide Monolithic impact glass ILO insulated (VE not incorporated)	A	\$ (89,180)	\$ -	\$ (89,180)			\$ (89,180)	\$ -
17	Div 9 Drywall	Provide R-11 unfaced fiberglass batt insulation to partitions ILO Thermafiber	A	\$ (104,999)	\$ -	\$ (104,999)			\$ (104,999)	\$ -
18	Div 9 Drywall	Keep WD-01 Acoustical Wood Slat in the Lobby only, eliminate WD-01 in the Community room and elevator lobbies and provide paint finishes	P	\$ (100,000)	\$ (100,000)	\$ -			\$ -	\$ -
19	Div 9 Acoustical Clouds	Eliminate 11 ea Ceiling Clouds at 3rd floor 310 Lunch and 370 Property Crimes. Provide ACT-01 Ceiling	A	\$ (15,750)	\$ -	\$ (15,750)			\$ (15,750)	\$ -
20	Div 9 Acoustical Clouds	Eliminate 15 ea Ceiling Clouds at 2nd floor Fitness Room (RCP Still has "Acoustical Clouds" Note). Provide ACT-01 Ceiling	A	\$ (16,400)	\$ -	\$ (16,400)			\$ (16,400)	\$ -
21	Div 9 Baffles	Provide Alternate ACT Clouds ILO AC-08 Linear Ceilings	A	\$ (603,000)	\$ -	\$ (603,000)			\$ (603,000)	\$ -
22	Div 9 Baffles	Provide ACT-01 at Open Office ILO AC-08 Linear Ceilings (take this one, can not take the one above)	R	\$ (623,000)	\$ -	\$ -			\$ -	\$ (623,000)
23	Div 9 ACT Ceiling	Provide Optima Ceiling ILO Armstrong Calla ceilings.	R	\$ (600)	\$ -	\$ -			\$ -	\$ (600)
24	Div 9 ACT Ceiling	Provide Ultima Ceiling ILO Armstrong Calla ceilings.	R	\$ (1,900)	\$ -	\$ -			\$ -	\$ (1,900)
25	Div 9 FWP Panels	Eliminate FWP-03 from South wall in Project Room 251	A	\$ (31,000)	\$ -	\$ (31,000)			\$ (31,000)	\$ -
26	Div 9 FWP Panels	Eliminate FWP-03 in Family 385 and Children's 386 and replacing with WC	A	\$ (24,000)	\$ -	\$ (24,000)			\$ (24,000)	\$ -
27	Div 9 FWP Panels	Eliminate FWP-04 in the Interview Rooms	A	\$ (42,000)	\$ -	\$ (42,000)			\$ (42,000)	\$ -
28	Div 9 FWP Panels	Eliminate FWP-04 in Huddle & Quiet Rooms and replacing with WC	A	\$ (24,000)	\$ -	\$ (24,000)			\$ (24,000)	\$ -
29	Div 9 FWP Panels	Eliminate FWP-05 in the Conference Rooms (Keep Acoustical Wall Treatments in the Chief's Conference room and Level 2 Project Room)	A	\$ (14,000)	\$ -	\$ (14,000)			\$ (14,000)	\$ -
30	Div 9 Tile	Provide alternate tile ILO specified Mosaic tile	A	\$ (75,000)	\$ -	\$ (75,000)			\$ (75,000)	\$ -
31	Div 9 Access Flooring	Eliminate Access Flooring	A	\$ (56,500)	\$ -	\$ (56,500)			\$ (56,500)	\$ -
32	Div 10 Metal Lockers	Providing Tiffin Infinity metal lockers without Bench & Drawer ILO specified Task Force lockers	A	\$ (44,978)	\$ -	\$ (44,978)			\$ (44,978)	\$ -
33	Div 10 Evidence Lockers	Provide Deluxe Traditional Cabinets ILO Non Pass-Thru Evidence Lockers at Evidence/Purging	A	\$ (57,450)	\$ -	\$ (57,450)			\$ (57,450)	\$ -
34	Div 10 Evidence Lockers	Provide Deluxe Traditional Cabinets ILO Non Pass-Thru Evidence Lockers at Labroary	A	\$ (34,470)	\$ -	\$ (34,470)			\$ (34,470)	\$ -
35	Div 10 Wire Mesh Partition	Add Roof Cover to the Wire Mesh Partition (Chain-Link Material)	A	\$ 33,714	\$ -	\$ 33,714			\$ 33,714	\$ -
36	Div 14 Elevator	Provide Hydraulic elevators ILO MRL elevators- All 4	A	\$ (179,579)	\$ -	\$ (179,579)			\$ (179,579)	\$ -
37	26 - Electrical	Eliminate 500 kw natural gas generator for the Parking Garage (Team will review in DD Phase)	A	\$ (475,000)	\$ -	\$ (475,000)			\$ (475,000)	\$ -
38	26 - Electrical	Reduce (2) 1,250 kw diesel generators to (2) 800 kw generators	A	\$ (220,000)	\$ -	\$ (220,000)			\$ (220,000)	\$ -
39	26 - Electrical	Provide Secondary aluminum feeders in lieu of copper	A	\$ (38,985)	\$ -	\$ (38,985)			\$ (38,985)	\$ -
40		<b>PARKING GARAGE</b>								
41	Div 7 WP	Provide concrete sealer ILO of WP-03 Vehicular Traffic Coating Tremco 350/346/346	A	\$ (423,750)	\$ -	\$ (423,750)		\$ (423,750)	\$ -	\$ -
42	Div 7 WP	Provide Traffic Coating in lieu of WP-04 Vulkem EWS Puma at concrete eyebrow	A	\$ (9,408)	\$ -	\$ (9,408)		\$ (9,408)	\$ -	\$ -
43	Div 7 WP	Provide WP-03 Traffic Coating Tremco 350/346/346 ILO WP-04 Liquid WP Tremco Vulkem EWS Puma on top of Firing Range	P	\$ (174,000)	\$ (174,000)	\$ -		\$ -	\$ -	\$ -
44		<b>Sitework</b>								
45	Div 31	Eliminate 5" concrete base under the pavers	A	\$ (22,500)	\$ -	\$ (22,500)	\$ (22,500)			\$ -
46	Div 31	Use local paver manufacturer with similar finish - sandblasted aggregate finish - Sandset application ILO Hanover pavers from PA with Tudor finish	A	\$ (63,465)	\$ -	\$ (63,465)	\$ (63,465)			\$ -
47	Div 31	Provide 4" heavy duty asphalt paving ILO Concrete at Loading Dock area and Sally Port Site Areas (15,720 sf)	R	\$ (21,180)	\$ -	\$ -			\$ -	\$ (21,180)
48	Div 32	Provide CAP Rock Stones ILO Boulders	R	\$ (58,000)	\$ -	\$ -			\$ -	\$ (58,000)
49	Div 32	Provide (13,000sf) Floratam ILO Sunshine Mimosa (12,709 sf)	A	\$ (55,095)	\$ -	\$ (55,095)	\$ (55,095)			\$ -
50	Div 32	Provide (13) Southern Live oaks 12" ht 2" Cal ILO (13) Laurel Oaks 4" Cal	A	\$ (3,250)	\$ -	\$ (3,250)	\$ (3,250)			\$ -
51	Div 32	Provide (22) Red Maple 12" ht, 2" Cal ILO (22) Red maple 4" Cal	A	\$ (5,500)	\$ -	\$ (5,500)	\$ (5,500)			\$ -
52	Div 32	Provide (4) Green Buttonwood 12" ht, 2" Cal ILO (4) Green Buttonwood 4" Cal	A	\$ (1,400)	\$ -	\$ (1,400)	\$ (1,400)			\$ -
53	Div 32	Provide (2,285) 1G Coontie ILO (2,285) 3G Coontie	A	\$ (13,730)	\$ -	\$ (13,730)	\$ (13,730)			\$ -
54	Div 32	Provide (4,846) Bare Root Line Lizard's Tail ILO (4,846) 1G Lizards' Tail	A	\$ (19,384)	\$ -	\$ (19,384)	\$ (19,384)			\$ -
		<b>SUB TOTALS</b>		\$ (6,933,982)	\$ (822,957)	\$ (3,666,181)	\$ (184,324)	\$ (433,158)	\$ (3,048,699)	\$ (2,444,843)