

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE A CONTINUING THREE (3) YEAR AGREEMENT BETWEEN THE THREE (3) HIGHEST RANKED FIRMS AND THE CITY OF HOLLYWOOD TO PROVIDE ARCHITECTURAL DESIGN SERVICES.

WHEREAS, the Department of Public Works, pursuant to Florida State Statute 287.055, Consultants Competitive Negotiation Act, is seeking to engage the services and enter into a continuing contract with up to three (3) qualified architectural design firms to provide architectural design services on an as needed basis for miscellaneous City projects as authorized by a Consultant's Authorization to Proceed for individual projects; and

WHEREAS, the City of Hollywood has buildings and other facilities in various locations throughout the City which it needs to maintain and update on a regular basis and it is expected that some projects will require the services of the selected architectural design consultants; and

WHEREAS, on October 13, 2014, Request for Qualifications (RFQ) Number 4436-14-RD was electronically advertised via BidSync in accordance with the City's Purchasing Ordinance, Section 38.42(A); and

WHEREAS, RFQ-4436-14-RD was opened at 3:00 p.m. on November 6, 2014, and resulted in the following ten (10) responses:

Acai Associates, Inc.
Fort Lauderdale, FL

BEA Architects, Inc.
Miami, FL

Bermello Ajamil & Partners
Fort Lauderdale, FL

CPZ Architects, Inc.
Plantation, FL

Cartaya & Associates Architects, Inc.
Fort Lauderdale, FL

Saltz Michelson
Fort Lauderdale, FL

Singer Architects, Inc.
Fort Lauderdale, FL

Song & Associates
West Palm Beach, FL

Synalovski Romanik Saye
Fort Lauderdale, FL

Walters Zackria Associates
Fort Lauderdale, FL

;and

WHEREAS, the RFQ document's Consultant Selection Process required an initial evaluation committee to review and score/rank the responsive proposals based upon the Initial Selection Criteria by which a minimum of three (3) firms will be shortlisted for oral interviews; and

WHEREAS, the initial evaluation of the proposals was based upon the following criteria as established in the RFQ: Past Performance, Professional experience and qualifications of personnel to be assigned to the projects, Demonstrated ability to meet time and budget requirements, Commitment to use the same personnel consistently under the contract, Location of the Consultant's office, Similar experience – comparable in type, size and complexity, Current capability - Current and projected workloads of the firm in conjunction with the number of registered engineers, Prior architectural experience of professional personnel with designing City facilities and knowledge of City requirements; and

WHEREAS, on December 16, 2014, the proposals were evaluated by a six (6) member committee representing the Public Utilities Department, Planning Department, and the Public Works Engineering and Architectural Services Division; and

WHEREAS, the ten (10) responsive proposals received were evaluated and the scores were compiled to arrive at the following rankings, (highest score), first choice to tenth choice:

Saltz Michelson	519
Synalovski Romanik Saye	515
Singer Architects, Inc.	513
Bermello Ajamil & Partners	497
Acai Associates, Inc.	476
CPZ Architects, Inc.	475
Cartaya & Associates Architects, Inc.	471

Walters Zackria Associates	468	
Song & Associates	444	
BEA Architects, Inc.	433	; and

WHEREAS, after an evaluation of the RFQ responses, the Evaluation Committee recommended that the five (5) highest ranked proposers by score be scheduled to make an oral presentation to the Evaluation Committee; and

WHEREAS, on January 20, 2015, the five (5) highest scoring firms made oral presentations to the Evaluation Committee; and

WHEREAS, evaluation of the oral presentations was based upon the following criteria as established in the RFQ: Knowledge of sites and local conditions, Proposed project staff functions, Overall approach and methodology, Design philosophy and concepts, Cost control and value engineering, and Schedule for projects; and

WHEREAS, the oral presentations were evaluated and the scores were compiled to arrive at the following rankings, (highest score), first choice to fifth choice:

Saltz Michelson	547	
Bermello Ajamil & Partners	530	
Synalovski Romanik Saye	521	
Acai Associates, Inc.	485	
Singer Architects, Inc.	268	;and

WHEREAS, the combined scores of the initial evaluation and the oral evaluation/presentations by the Evaluation Committee resulted in the following ranking:

Saltz Michelson	1,066	
Synalovski Romanik Saye	1,036	
Bermello Ajamil & Partners	1,027	
Acai Associates, Inc.	961	
Singer Architects, Inc.	781	;and

WHEREAS, the Department of Public Works is seeking to engage the services and enter into a continuing contract with up to three (3) qualified engineering firms; and

WHEREAS, it is the recommendation of the Evaluation Committee to rank the three (3) highest scoring firms as follows:

1. Saltz Michelson
 2. Synalovski Romanik Saye
 3. Bermello Ajamil & Partners
- ; and

WHEREAS, all three (3) firms are responsible and it is in the best interest of the City to select one or more firms as needed; and

WHEREAS, the cumulative amount of fees to be paid for services provided by each consultant under each continuing contract shall not exceed \$1,000,000.00 and each contract will provide for an initial term of three (3) years with two (2) one (1) year renewal options; and

WHEREAS, funding for the purpose of hiring the consultants will be identified on a project by project basis within the capital budget account for each project; and

WHEREAS, award is subject to the City's receipt and approval of all insurance certificates required by the City's Risk Manager, and indemnity to the City, along with signed Statement of Hold Harmless and Indemnity in favor of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That it hereby ranks the three (3) highest scoring firms as follows:

1. Saltz Michelson
2. Synalovski Romanik Saye
3. Bermello Ajamil & Partners

Section 2: That it hereby approves and authorizes the execution, by the appropriate City Officials, of the an agreement embodying the terms and conditions approved by the City Commission this date between the three (3) highest ranked firms and the City of Hollywood, in a form acceptable to the City Manager and approved as to form and legality by the City Attorney.

Section 3: That, if the appropriate City Officials are unable to negotiate an agreement with the highest ranked firm, they are hereby authorized to commence contract negotiations with the next ranked firms, in order, until an agreement is accepted.

RESOLUTION AUTHORIZING TO NEGOTIATE AND EXECUTE A CONTINUING
THREE (3) YEAR AGREEMENT BETWEEN THE THREE (3) HIGHEST RANKED
FIRMS TO PROVIDE ARCHITECTURAL DESIGN SERVICES

Section 4: That this resolution shall be in full force and effect immediately
upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2015.

PETER BOBER, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGALITY
for the use and reliance of the
City of Hollywood, Florida, only.

JEFFREY P. SHEFFEL, CITY ATTORNEY