

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** May 12, 2022

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Authorization to Proceed with Hazen and Sawyer, P.C. for construction administration services related to the mechanical integrity testing of Deep Injection Wells Nos. 1 and 2 in the Southern Regional Wastewater Treatment Plant

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Dept. of Public Utilities
- 2) Type of Agreement – Authorization to Proceed based upon professional engineering service agreement dated November 7, 2017 and approved by Resolution No. R-2017-283, renewed on August 9, 2022. This project is based upon consultant's proposal dated April 15, 2021
- 3) Method of Procurement (RFP, bid, etc.) – CCNA (Section 287.055, Florida Statutes- Resolution No. 2017-283).
- 4) Term of Contract:
 - a) initial – four years
 - b) renewals (if any) – option to renew for two additional one year periods. Agreement renewed on August 9, 2022. **This ATP will be substantially completed by September 6, 2022.**
 - c) who exercises option to renew – both parties.
- 5) Contract Amount – \$23,729.00.
- 6) Termination Rights – with or without cause.
- 7) Indemnity/Insurance Requirements – Consultant shall comply with applicable City requirements.
- 8) Scope of Services – Consultant will provide construction administration services for the mechanical integrity testing project being done by Layne Christensen Company.

cc: Dr. Wazir Ishmael, City Manager