

RESOLUTION NO. R-2017-015

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AUTHORIZATION TO PROCEED, FOR WORK ORDER NO. CTA 17-01, BETWEEN CRAVEN THOMPSON & ASSOCIATES, INC. AND THE CITY OF HOLLYWOOD FOR PROFESSIONAL TECHNICAL SERVICES FOR THE DESIGN, PERMITTING, BIDDING, AND CONSTRUCTION SERVICES FOR THE SANITARY SEWER LIFT STATION W-14 REHABILITATION LOCATED AT 5596 MONROE STREET, IN THE AMOUNT NOT TO EXCEED \$162,785.00; TO AMEND THE APPROVED FISCAL YEAR 2017 CAPITAL IMPROVEMENT PROGRAM, AS SET FORTH IN EXHIBIT A; AND TO APPROVE THE OVERALL PROJECT FUNDING FOR CONSTRUCTION SERVICES, AND PROGRAM MANAGEMENT SERVICES FOR AN AGGREGATE AMOUNT OF \$178,785.00 (CITY PROJECT NO. 16-8063).

WHEREAS, the Sanitary Sewer Lift Station W-14, located at 5596 Monroe Street, was installed in 1971 and most of the equipment and internal piping and valves at the station have reached their useful lives; and

WHEREAS, the Department of Public Utilities staff requested a proposal from Craven Thompson & Associates, Inc. to provide professional engineering services related to the design, permitting, bidding, and construction services for the Sanitary Sewer Lift Station W-14 Rehabilitation project; and

WHEREAS, Craven Thompson and Associates, Inc. and the City of Hollywood have a Professional Services Agreement for General Engineering Consulting Services for water and sewer infrastructure projects, and this agreement was approved by the City Commission via Resolution No. R-2009-214 on July 15, 2009; renewed by the City Commission via Resolution No. R-2013-110 on May 1, 2013; renewed by the City Commission via Resolution No. R-2015-068 on April 1, 2015; and this agreement has a provision for insurance and indemnification that meets the City's requirements and gives the City the right to terminate for convenience; and

WHEREAS, the Department of Public Utilities staff recommends that the City Commission authorize the appropriate City Officials to execute the attached Authorization to Proceed for Work Order No. CTA 17-01 between Craven Thompson & Associates, Inc. and the City of Hollywood, together with such nonmaterial changes as may be subsequently agreed to by the City Manager and approved as to form and legality by the City Attorney, in an amount not to exceed \$162,785.00; and

WHEREAS, it is necessary to amend the approved FY2017 Capital Improvements Program and allocate funding for the contract amount of \$162,785.00, and for program management services of \$16,000.00 for the aggregate total amount of \$178,785.00 set forth in Exhibit A, attached; and

WHEREAS, the estimated time to complete the professional services is eight (8) months from the Authorization to Proceed date;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF HOLLYWOOD, FLORIDA:

Section 1: That it hereby approves and authorizes the execution, by the appropriate City Officials, of the attached Authorization to Proceed for Work Order No. CTA 17-01, between Craven Thompson & Associates, Inc. and the City of Hollywood, together with such nonmaterial changes as may be subsequently agreed to by the City Manager and approved as to form and legality by the City Attorney.

Section 2: That it hereby approves an amendment to the approved Fiscal Year 2017 Capital Improvement Program, as set forth in the attached Exhibit A, and approves the overall funding for construction services, and program management services for an aggregate amount of \$178,785.00.

Section 3: That this resolution shall be in full force and effect immediately upon its passage and adoption.

A RESOLUTION AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AUTHORIZATION TO PROCEED FOR WORK ORDER NO. CTA 17-01 BETWEEN CRAVEN THOMPSON & ASSOCIATES, INC. AND THE CITY OF HOLLYWOOD FOR PROFESSIONAL TECHNICAL SERVICES

PASSED AND ADOPTED this 18 day of Jan, 2017

  
\_\_\_\_\_  
JOSH LEVY, MAYOR

ATTEST:  
  
\_\_\_\_\_  
PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGALITY  
For the use and reliance of the City of  
Hollywood, Florida only.

  
\_\_\_\_\_  
JEFFREY P. SHEFFEL, CITY ATTORNEY *du*

## Exhibit A: Budget Transfers

### Water & Sewer Capital Projects

**FUND 42 - Water & Sewer**

**TRANSFER FROM**

<i>Account/Project Name</i>	<i>Account Number</i>	<i>Amount</i>
CONST-LIFT STATION CONV/UPG	42.4000.86871.536.006301	\$ (178,785.00)
<b>Amount to be Transferred</b>		<b>\$ (178,785.00)</b>

**TRANSFER TO**

TBD	42.4000.XXXXX.536.XX6301	\$ 162,785.00
TBD	42.4000.XXXXX.536.XX3127	\$ 16,000.00
<b>Amount Transferred In</b>		<b>\$ 178,785.00</b>

**Net Adjustment to the Fund**

**\$ -**

**Explanation:**

*Funding is available from Lift Station Conversion Upgrade to fund the Sanitary Sewer Lift Station W-14 Rehabilitation.*

**Grand Total** **\$ 178,785.00**



**CITY OF HOLLYWOOD  
DEPARTMENT OF PUBLIC UTILITIES  
ENGINEERING AND CONSTRUCTION SERVICES**

1621 N. 14<sup>th</sup> Avenue  
Hollywood, FL 33020  
Phone (954) 921-3930 • Fax (954) 921-3258

**CONSULTANT'S AUTHORIZATION TO PROCEED**

To: Craven Thompson & Associates, Inc. Date: \_\_\_\_\_

Facility Name: 5596 Monroe Street Project No.: 16-8063

Project Name: Lift Station W-14 Rehabilitation ATP Sequence Number: CTA 17-01

You are hereby authorized to proceed with the following services:

- Basic Services  
 Additional/Reimbursable Services, as described below:

In accordance with Article(s) Article 5 - Compensation (5.1 and 5.2) of the agreement.

This work is to be completed and submitted on or before: \_\_\_\_\_ See attached schedule dated: \_\_\_\_\_

Payment for these services shall be:  Lump Sum  Percentage  
 Not to exceed \$162,785.00

**AUTHORIZED DESIGN VALUE      CONSULTANT'S ESTIMATED COST**

<b>Construction Budget:</b>	\$	\$
<b>Additive Alternates:</b>	\$	\$
<b>Total Construction Budget:</b>	\$	\$

**BASIC SERVICES      SUPP. SERVICES      TOTAL**

<b>Total Estimated Fees:</b>			
<b>Fee Authorized Through This ATP</b>	\$ 162,785.00	\$	\$ 162,785.00
<b>Less Fee Previously Authorized</b>	\$ 0.00	\$	\$ 0.00
<b>Fee Authorized This ATP: (Not to Exceed)</b>	\$ 162,785.00	\$	\$ 162,785.00

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APPROVED AS TO FORM AND LEGALITY for the use and reliance of the City of Hollywood, Florida only:

APPROVED AS TO FINANCE:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Financial Services Department Director

The City of Hollywood, Florida

Attest:

By: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Accepted By Consultant:

Account No.:

Note to Consultant: Please sign three originals and return them to the Engineering and Construction Services Division.