

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE A CHANGE ORDER TO BLANKET PURCHASE AGREEMENT PA600420 WITH GENUINE PARTS COMPANY D/B/A NAPA AUTO PARTS AND SUPPLIES FOR AFTERMARKET PARTS AND SUPPLIES TO INCREASE THE ANNUAL CONTRACT AMOUNT FROM \$500,000.00 TO \$650,000.00 AND RENEW THE BLANKET PURCHASE AGREEMENT FOR A ONE-YEAR PERIOD.

WHEREAS, on August 28, 2024, the City Commission passed and adopted Resolution No. R-2024-274, approving a Blanket Purchase Agreement (“BPA”) in the amount up to \$500,000.00 with Genuine Parts Company d/b/a Napa Auto Parts and Supplies (“Napa”) for aftermarket parts and supplies for the period from December 1, 2021, to May 19, 2025, with an additional one-year optional renewal period; and

WHEREAS, the auto supplies and parts industry has seen an increase of over 20% within the past year, with supply chain issues and inflation contributing to the increase in the cost of motor vehicle parts and supplies; and

WHEREAS, the requested increase is also due to new technologies being used by auto manufacturers, the age of the City’s fleet, and the addition of new vehicles and equipment; and

WHEREAS, the Department of Public Works (“Department”) desires to issue a change order to BPA600420 to increase the contract amount from \$500,000.00 annually to \$650,000.00 annually and execute the one-year renewal from May 20, 2025, to May 19, 2026; and

WHEREAS, Section 38.48(A) of the Procurement Code defines a “change order” as changes, due to unanticipated conditions or developments, made to any contract, which are reasonably and conscientiously viewed as being in fulfillment of the original scope of the contract and/or matters directly related thereto; and

WHEREAS, Section 38.48(B) of the Procurement Code states that all change orders that the City Manager is not authorized to approve must be formally approved by the City Commission, which includes this desired change order; and

WHEREAS, the Director of Public Works recommends that the City Commission approve and authorize a change order to BPA PA600420 with Napa to increase the contract

amount from \$500,000.00 annually to \$650,000.00 annually and to execute the one-year renewal from May 20, 2025, to May 19, 2026; and

WHEREAS, a portion of the funding for the change order is available in the FY 2025 Operating Budget in account number(s) 557.510101.51900.552120.000000.000.000, 557.510101.51900.546320.000000.000.000 and 001.215101.52200.552120.000000.000.000 and will be budgeted in subsequent fiscal years' operating budgets subject to approval and adoption by the City Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the issuance, by the appropriate City officials, of a change order to BPA PA600420 with Napa, and the execution of the one-year renewal period, together with such non-material changes as may subsequently be agreed to by the City Manager and approved as to form by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2025.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM:

DAMARIS HENLON
INTERIM CITY ATTORNEY