

**STATEMENT OF BUDGET IMPACT**  
**(Policy Number 94-45)**  
**Budgetary Review of Proposed Resolution &**  
**Ordinances with Financial Implication.**

**Date:** May 25, 2017

**File:** BIS 17-183

**File:** TMP-2017-268

**Proposed Legislation:**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA RANKING CONSULTING FIRMS AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE AGREEMENTS ON A ROTATING BASIS WITH THE FOUR (4) HIGHEST RANKED FIRMS TO PROVIDE PROFESSIONAL SERVICES FOR SURVEYING AND MAPPING SERVICES PROJECTS.

**Statement of Budget Impact:**

1.  No Budget Impact associated with this action;
2.  Sufficient budgetary resources identified/available;
3.  Budgetary resources not identified/unavailable;
4.  Potential Revenue is possible with this action;
5.  Will not increase the cost of Housing;
6.  May increase the cost of Housing; (CDAB review required)

**Explanation:**

This resolution seeks authorization to negotiate and execute agreements with the four (4) highest ranked firms for surveying and mapping services. It is in the best interest of the City to enter into an agreement with multiple consultants to provide surveying and mapping services that are required to implement future projects in an expeditious fashion.

Consulting services will be requested on an "as needed-when needed" basis and the initial term of the continuing contract will be for three (3) years with the right to renew the contract for two (2) subsequent one-year terms based on satisfactory performance and mutual agreement.

The City advertised for professional services from surveying and mapping consulting firms, and a Statement of Qualifications was received from thirteen (13) firms.

The firms were ranked by an Evaluation Committee, and the four (4) highest ranked firms are as follows:

- 1) Gibbs Land Surveyors
- 2) Calvin, Giordano & Associates, Inc.
- 3) Atkins North America, Inc.
- 4) Craven Thompson & Associates, Inc.

The cumulative amount of fees to be paid for services provided by each consultant under each continuing contract shall not exceed \$350,000.00.

Funding for these services will be provided for and made available in individual capital project budgets. All individual projects will be initiated through Authorizations To Proceed (ATP) and those items greater than \$25,000 will be submitted to the City Commission for the Commission's review and approval prior to the commencement of work and commitment of funding for the capital project.

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