

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING THE RANKING OF VARIOUS FIRMS TO OPERATE AN ADULT DAY CARE PROGRAM FOR ALZHEIMER'S AND DEMENTIA; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH THE HIGHEST RANKED FIRM IN AN AMOUNT UP TO \$249,109.00.

WHEREAS, the Department of Parks, Recreation & Cultural Arts desires to contract a qualified provider to establish and operate an Adult Day Care Program at the Oak Lake Community Center; and

WHEREAS, the Adult Day Care Program will be designed to serve individuals diagnosed with Alzheimer's disease or related dementia, offering structured, therapeutic care in a supportive group setting; and

WHEREAS, the initiative will provide participants with meaningful daily activities while delivering critical respite care for their caregivers; and

WHEREAS, Section 38.43 of the Procurement Code states that when the estimated annual cost of goods, supplies, materials, equipment, or services exceeds \$50,000.00, a formal solicitation process shall be completed that may result in a written contract(s) and/or purchase order(s) after due public notice inviting bids or proposals; and

WHEREAS, on July 22, 2025, Request for Qualifications Number RFQ-337-25-GJ ("RFQ") was electronically advertised on OpenGov.com to solicit the desired firm to operate an Adult Day Care Program for Alzheimer's and dementia in accordance with Section 38.43(A) of the Procurement Code; and

WHEREAS, the RFQ resulted in proposals from the following two firms by the response due date:

Aiding With Care Health Services Inc  
Easter Seals South Florida, Inc.

; and

WHEREAS, on September 22, 2025, the Selection Committee met to evaluate and rank the submittal packets based upon the approved Evaluation Criteria established in the RFQ: Provider's Qualifications and Experience; Organizational Profile and Project Team; Approach and Methodology, Past Experiences and References, and Financial Stability; and

WHEREAS, based on the Evaluation Criteria, the Selection Committee evaluated the two submittal packets, and the scores were compiled to arrive at the following rankings, with the highest score being the highest ranked:

- |    |                                      |              |
|----|--------------------------------------|--------------|
| 1. | Easter Seals South Florida, Inc.     | 90.63 Points |
| 2. | Aiding With Care Health Services Inc | 66.00 Points |

WHEREAS, the Selection Committee recommends that the City Commission authorize the negotiation and execution of an agreement with the highest ranked firm, Easter Seals South Florida, Inc., for an initial five-year term with an option to renew for one additional five-year period, to operate an Adult Day Care Program for Alzheimer's and dementia; and

WHEREAS, the agreement includes a cost provision for a rent-free facility for the term of the agreement; and

WHEREAS, grant funding in the amount of \$249,109.00 will be allocated in an account number to be determined subject to adoption of a companion resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves the ranking of the firms as follows:

1. Easter Seals South Florida, Inc.
2. Aiding With Care Health Services Inc

Section 3: That it authorizes the appropriate City officials to negotiate and execute an agreement, embodying the terms and conditions approved by the City Commission, with the highest ranked firm, in a form acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4: That if the appropriate City officials are unable to negotiate an agreement with the highest ranked firm, they are authorized to terminate negotiations with that firm and proceed to negotiate and execute an agreement with the next highest ranked firm(s), in order, until an Agreement is reached.

Section 5: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

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PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
JOSH LEVY, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA A. CERNY, MMC  
CITY CLERK

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:

\_\_\_\_\_  
DAMARIS HENLON  
CITY ATTORNEY