

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** May 10, 2016
FROM: Jeffrey P. Sheffel, City Attorney
SUBJECT: Proposed Blanket Purchase Orders with: Goodyear Auto Service Center #2544,
Fleet Tire Truck & Auto, Goodyear Auto Service Center #6647

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works
 - 2) Type of Agreement – Blanket Purchase Order
 - 3) Method of Procurement (RFP, bid, etc.) – Section 38.40 (C)(5) of the Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
 - 4) Term of Contract
 - a) initial – Two year period
 - b) renewals (if any) – Two additional one year renewals
 - c) who exercises option to renew – Mutual agreement of the parties
 - 5) Contract Amount – \$188,600 for the first year, \$223,600 for the second year of the initial term
 - 6) Termination Rights – Either party may terminate with cause. City may terminate without cause upon ninety (30) days written notice.
 - 7) Indemnity/Insurance Requirements – Contractors shall comply with applicable City requirements.
 - 8) Scope of Services – Contractors shall provide Goodyear tires for automobiles and light trucks for replacement for the City’s Police, General Services and Fire Rescue fleet vehicles.
 - 9) Other Significant Provisions – Competitively bid by Florida Sheriffs Association (Bid Number 15/17-07-0220)
- cc: Dr. Wazir Ishmael, City Manager