



# City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: February 4, 2015

RE: BLANKET ORDER # **B002355**

PRODUCT/SERVICE: **Uniformed, Armed and  
Unarmed Security Guard Services -  
Citywide (PRIMARY)**

**Regions Security Services, Inc.**  
**Attn: Carlos Rivero Jr.**  
**7925 NW 12 Street, Ste. 306**  
**Doral, Florida 33126**

Telephone Contact: **877-505-7774**

FAX: **305-517-1267**

E-mail: **INFO@REGIONSSECURITY.US**

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

☒ FORMAL BID # **F-4264-11-RD (2nd – one year renewal period, with one additional one year renewal period available).**

- |   |        |
|---|--------|
| <input type="checkbox"/> INFORMAL BID #               | DATED: |
| <input type="checkbox"/> RENEWAL OF FORMAL BID #      | DATED: |
| <input type="checkbox"/> EXTENSION OF FORMAL BID/RFP# | DATED: |
| <input type="checkbox"/> WRITTEN QUOTATION #          | DATED: |
| <input type="checkbox"/> VERBAL QUOTATION PER         | DATED: |
| <input type="checkbox"/> STATE OF FLORIDA CONTRACT #  | DATED: |
| <input type="checkbox"/> BROWARD COUNTY BID #         |        |
| <input type="checkbox"/> OTHER:                       |        |

The term of this order is **3/1/2015** through **2/29/2016** approved via **R-2015-XXX**.

The estimated annual dollar value is **\$345,500.00** annually.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

**Contingent upon the receipt and approval of all required certificates of Insurance.**

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact **Ralph Dierks** at (954) 921-3223.

c: Police Department  
Public Utilities Department  
Office of Parking & Intergovernmental Affairs  
Department of Parks, Recreation & Cultural Arts  
Financial Services



## CITY OF HOLLYWOOD, FLORIDA

### PROCUREMENT SERVICES DIVISION

2600 HOLLYWOOD BLVD. • ROOM 303 • P. O. Box 229045 • ZIP 33022-9045  
PHONE: 954-921-3299 • FAX: 954-921-3086

December 23, 2014

Regions Security Services, Inc.  
Attn: Carlos Rivero Jr.  
7925 NW 12 Street, Ste. 306  
Doral, Florida 33126

Dear Mr. Rivero:

Our Agreement for Uniformed, Armed and Unarmed Security Guard Services City-Wide administered by the Public Works Department, based upon Bid F-4264-11-RD, Blanket Purchase Order B002355, expires on February 28, 2015.

The Procurement Services Division would like to renew the agreement for a one (1) year period under the terms, conditions and pricing as the City of Hollywood Blanket Purchase Order B002355 (copy attached).


If you are willing to honor your bid pricing and renew this agreement, please sign below. If you are not, please sign and explain reason(s) in a separate letter.


Renewal is subject to the receipt of all required insurance certificate(s). If you have not already done so, please forward updated certificates directly to Procurement Services.

Thanks for your help with this matter and as always, please call me at 954-921-3223 or e-mail to [rdierks@hollywoodfl.org](mailto:rdierks@hollywoodfl.org) if you have questions.

A response as soon as possible would be appreciated.

Sincerely,

  
Ralph Dierks, Procurement Manager  
Procurement Services Division

I agree:   
(Signature)

I disagree: \_\_\_\_\_

Name: CARLOS RIVERO, JR.  
(Typed or Printed)

Date: 12/26/2014

## Ralph Dierks

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**From:** Carlos Rivero Jr <crivero@RegionsSecurity.us>  
**Sent:** Friday, December 26, 2014 5:19 PM  
**To:** Ralph Dierks  
**Cc:** Linda Silvey  
**Subject:** RE: City of Hollywood, FL BPO Renewal  
**Attachments:** SKMBT\_42014122618170.pdf

Good Afternoon Mr. Dierks:

Attached, you will find the executed renewal agreement for your review and record. At this time, I would like to request that the City approves an increase of 5% to all rates effective March 1, 2015. Thank you and enjoy your weekend.

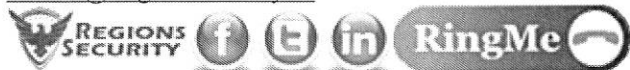
Should you have any questions or need additional information, please contact me at your convenience.

Cordially,



Carlos Rivero, Jr.  
President & CEO

Regions Security Services, Inc.  
7925 N.W. 12 Street, Suite 306  
Doral, Florida 33126  
[www.RegionsSecurity.us](http://www.RegionsSecurity.us)  
(305) 517-1266 – Phone  
(877) 505-7774 – Toll Free  
(305) 517-1267 – Fax  
(305) 785-2328 – Mobile  
[crivero@RegionsSecurity.us](mailto:crivero@RegionsSecurity.us)



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**From:** Ralph Dierks [<mailto:RDIERKS@hollywoodfl.org>]  
**Sent:** Tuesday, December 23, 2014 3:09 PM  
**To:** 'Carlos Rivero Jr'  
**Cc:** Linda Silvey  
**Subject:** City of Hollywood, FL BPO Renewal

Hello Carlos ,

Please see the attached documents as per our conversation.

Ralph Dierks, Procurement Manager  
City of Hollywood, Florida 33020  
Ph.#954-921-3223



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**DATE:** December 12, 2015 *4*

**FILE:** PR-15-042

**TO:** Frank Fernandez, Chief of Police

Lorie Mertens-Black, Director, Parking and Intergovernmental Affairs

Steve Joseph, Director, Public Utilities

Chuck Ellis, Director, Parks, Recreation and Cultural Arts

**VIA:** Joel Wasserman, Director, Procurement Services

*Rd*  
**FROM:** Ralph Dierks, Procurement Manager  
Procurement Services

**SUBJECT:** Blanket Contract Renewal for Uniformed, Armed and Unarmed Security Guard Services – City-Wide – B002355 – Regions Security Services, Inc.

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**ISSUE:**

The current period of the above contract expires February 28, 2015. The contract is renewable for a one (1) period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

**EXPLANATION:**

Notification of Intent to Renew must be mailed to the vendor thirty (30) calendar days in advance of the contract expiration date. Accordingly, it is requested that you give this matter your immediate attention thereby providing a timely reply to preclude contract expiration.

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

**RECOMMENDATION:**

Please reply as soon as possible by returning this memo appropriately filled out, signed and dated along with the attached Contract Renewal Evaluation Form.

Page Two  
December 12, 2014  
PR-15-042

Date: 1-13-15

To: Ralph Dierks, Procurement Services

The Director / Chief recommends the following:

☒ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 01.2043.00000.521.003117.

☐ DO NOT renew this contract. See attached memo explaining the reason(s).

☐ DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

☐ Estimated annual usage/expenditure is ~~\$230,000.00~~ 30,500.<sup>00</sup>

By:

Major P. Ad #1930

RD 1/21/15

Title:

MAJOR Special Operations

## Ralph Dierks

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**From:** Gail Thrasher  
**Sent:** Wednesday, January 21, 2015 10:52 AM  
**To:** Ralph Dierks  
**Cc:** Paul Andrianis; Lora Scrivani  
**Subject:** RE: Police Department recommended Security Guard Renewal Estimated Annual Expenditure Dollar Amount

Thank you Ralph. Since we have a new hourly rate, can I please increase it to \$30,500?

### **Gail Thrasher**

Fiscal Affairs Manager  
Hollywood Police Department  
3250 Hollywood Blvd  
Hollywood, Florida 33021  
[gthrasher@hollywoodfl.org](mailto:gthrasher@hollywoodfl.org)  
(954) 967-4375

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**From:** Ralph Dierks  
**Sent:** Wednesday, January 21, 2015 9:51 AM  
**To:** Gail Thrasher; Paul Andrianis  
**Cc:** Frank Fernandez; Joel Wasserman; Linda Silvey; Lora Scrivani; Janice English  
**Subject:** RE: Police Department recommended Security Guard Renewal Estimated Annual Expenditure Dollar Amount

Good morning Gail,

Understood and thank you. If your estimated amount of \$25,000.00 for the renewal term is based upon the current hourly rate of \$12.23 please be advised the new hourly rate for the renewal term will be \$12.84 for an armed guard.

For you information.

Ralph

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**From:** Gail Thrasher  
**Sent:** Wednesday, January 21, 2015 8:44 AM  
**To:** Ralph Dierks; Paul Andrianis  
**Cc:** Frank Fernandez; Joel Wasserman; Linda Silvey; Lora Scrivani; Janice English  
**Subject:** RE: Police Department recommended Security Guard Renewal Estimated Annual Expenditure Dollar Amount

Ralph,

I apologize. We inadvertently picked up the city-wide total instead of the Police Department. The estimate for this year should have been the same as last year's number, \$25,000.

### **Gail Thrasher**

Fiscal Affairs Manager  
Hollywood Police Department  
3250 Hollywood Blvd  
Hollywood, Florida 33021

[gthrasher@hollywoodfl.org](mailto:gthrasher@hollywoodfl.org)  
(954) 967-4375

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**From:** Ralph Dierks  
**Sent:** Tuesday, January 20, 2015 8:31 PM  
**To:** Paul Andrianis; Gail Thrasher  
**Cc:** Frank Fernandez; Joel Wasserman; Linda Silvey  
**Subject:** Police Department recommended Security Guard Renewal Estimated Annual Expenditure Dollar Amount

Good morning,

The current City blanket purchase order contract awarded to Regions Security Services, Inc. to provide Citywide Armed and Unarmed Services was renewed in 2014 and again is scheduled for renewal on March 1, 2015, for which Procurement is preparing a resolution for City Commission approval.

Procurement Services sent the attached memos to the Police Department in both 2013 and also in 2014 seeking your departmental response on whether to renew the contract to which your department agreed.

The estimated annual expenditure has increased significantly from \$25,000.00 last contract term to an estimated \$230,000.00 for this contract term, please see the document copies attached.

Please explain what has caused or has changed your departments operational requirements for Security Guard Services to warrant the estimated annual dollar expenditure increase of \$205,000. for the required services.

For your information and action.

Ralph Dierks, Procurement Manager  
City of Hollywood, Florida 33020  
Ph.#954-921-3223





**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**Department/Office**  
**Contract Renewal Evaluation**

<b>Date: January 6, 2015</b>	
<b>Department/Office: Police Department</b>	<b>Division/Area: Special Operations</b>
<b>Contact Person: Paul Andrianis</b>	<b>Title: Major</b>
<b>Contact phone number: (954) 967-4569</b>	<b>Contact Email : Pandrianis@gmail.com</b>
<b>Purchase Order/Blanket Purchase Order #:</b>	
<b>Contract Expiration Date:</b>	
<b>Vendor: Regions Security</b>	<b>Contact Person:</b>
<b>Contact phone number:</b>	<b>Contact Email:</b>
<b>Good/Service:</b>	<b>Solicitation #:</b>

1. How would you rate the quality of goods/services?

☐ Excellent      ☒ Good      ☐ Satisfactory      ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☐ Excellent      ☒ Good      ☐ Satisfactory      ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?  
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☒ Yes    ☐ No

If no, please explain?

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☒ Yes    ☐ No    ☐ Did not need to contact

If no, please explain?



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**Department/Office**  
**Contract Renewal Evaluation**

6. Has the invoicing been timely, accurate and in accordance with the contract?

☒ Yes ☐ No

If no, please explain?

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7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

☒ Yes ☐ No

If no, please explain?

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8. Please state any additional comments about your experience with this vendor and the goods/services provided:

The aforementioned responses are strictly based on services rendered within City Hall.

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Department/Office Director's Name: Major Paul Andrianis #1930

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Department/Office Director's Signature: Major P. Andrianis #1930

Date: \_\_\_\_\_

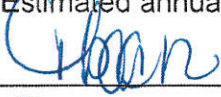
To: Ralph Dierks, Procurement Services

The Director / Chief recommends the following:

☒ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 46,1150.00227.545.003478  
46,1150.00228.545.003478 46,1150.00229.545.003478  
☐ DO NOT renew this contract. See attached memo explaining the reason(s).

☐ DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

☒ Estimated annual usage/expenditure is \$60,000.00

By: 

Title: Falkenb Operations Manager



## CITY OF HOLLYWOOD, FLORIDA

### PROCUREMENT SERVICES DIVISION

#### Department/Office Contract Renewal Evaluation

<b>Date:</b> 12/15/14	
<b>Department/Office:</b> 1100	<b>Division/Area:</b> 1150
<b>Contact Person:</b> Scott Sheinfeld	<b>Title:</b> Parking Operations Supervisor
<b>Contact phone number:</b> 954.924.2950	<b>Contact Email :</b> ssheinfeld@hollywoodfl.org
<b>Purchase Order/Blanket Purchase Order #:</b> B002355	
<b>Contract Expiration Date:</b> 2/28/14	
<b>Vendor:</b> Regions Security	<b>Contact Person:</b> Carlos Rivero
<b>Contact phone number:</b> 877.505.1774	<b>Contact Email:</b> info@regionssecurity.us
<b>Good/Service:</b> Security Services	<b>Solicitation #:</b> F-4264-11-RD

1. How would you rate the quality of goods/services?

☐ Excellent      ☒ Good      ☐ Satisfactory      ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☐ Excellent      ☒ Good      ☐ Satisfactory      ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?  
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☒ Yes    ☐ No

If no, please explain? n/a

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☒ Yes    ☐ No    ☐ Did not need to contact

If no, please explain? n/a



## **CITY OF HOLLYWOOD, FLORIDA**

### **PROCUREMENT SERVICES DIVISION**

#### **Department/Office Contract Renewal Evaluation**

6. Has the invoicing been timely, accurate and in accordance with the contract?

X Yes ☐ No

If no, please explain? n/a

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7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

X Yes ☐ No

If no, please explain? n/a

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8. Please state any additional comments about your experience with this vendor and the goods/services provided:

\_\_\_\_\_ Good communication is had w/ the management of Regions.

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Department/Office Director's Name: Lorie Mertens-Black

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Department/Office Director's Signature: \_\_\_\_\_

*Lorie Mertens-Black*

Date: 1-8-15

To: Ralph Dierks, Procurement Services

The Director / Chief recommends the following:

☒ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 01.3162.00000.575.003117.

☐ DO NOT renew this contract. See attached memo explaining the reason(s).

☐ DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

☒ Estimated annual usage/expenditure is \$30,000.00

By: Renee Richards

Title: Grants & Special Projects Manager



# CITY OF HOLLYWOOD, FLORIDA

## PROCUREMENT SERVICES DIVISION

15 JAN -9 PM 4:50

### Department/Office Contract Renewal Evaluation

<b>Date: 1/6/2015</b>	
<b>Department/Office: PRCA</b>	<b>Division/Area: Marina</b>
<b>Contact Person: Scott Gebhard</b>	<b>Title: Dockmaster</b>
<b>Contact phone number: 954-921-3035</b>	<b>Contact Email :sgebhard@hollywoodfl.org</b>
<b>Purchase Order/Blanket Purchase Order #:</b>	
<b>Contract Expiration Date:</b>	
<b>Vendor: Regions Security</b>	<b>Contact Person: Jose Rubio</b>
<b>Contact phone number: 786-367-5586</b>	<b>Contact Email: jrubio@regionssecurity.us</b>
<b>Good/Service: Security guard</b>	<b>Solicitation #:</b>

1. How would you rate the quality of goods/services?

☐ Excellent ☒ Good ☐ Satisfactory ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☐ Excellent ☒ Good ☐ Satisfactory ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?  
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
<b>Overall Quality</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Value</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Frequency of Contact</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Responsiveness to request</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☒ Yes ☐ No

If no, please explain?

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☒ Yes ☐ No ☐ Did not need to contact

If no, please explain?





**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**Department/Office**  
**Contract Renewal Evaluation**

6. Has the invoicing been timely, accurate and in accordance with the contract?

☒ Yes ☐ No

If no, please explain?

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7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

☒ Yes ☐ No

If no, please explain?

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8. Please state any additional comments about your experience with this vendor and the goods/services provided:

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Department/Office Director's Name:

Chuck Ellis, Director Parks, Recreation & Cultural Arts

Department/Office Director's Signature:

Chuck Ellis 1-8-15

10



Date: 12/15/14

To: Ralph Dierks, Procurement Services

The Director / Chief recommends the following:

*Copy* *TR* ✓ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 42.4011.00000.536.003117 WTP  
42.4041.00000.536.003117 WWTP

DO NOT renew this contract. See attached memo explaining the reason(s).

DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

✓ Estimated annual usage/expenditure is ~~109,200.00~~ \$231,000 *all*

*Copy* *WC* By: [Signature] 12/17/14

Title: -

Steve Joseph P.E.  
Public Utilities Director

*225,000 R*  
*11/21/15*

## Ralph Dierks

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**From:** Francois Domond  
**Sent:** Wednesday, January 21, 2015 11:35 AM  
**To:** Ralph Dierks  
**Cc:** Steve Joseph; Cammal McCorkell; Linda Silvey; Joel Wasserman; Taylor Calhoun; Coy Mathis  
**Subject:** RE: Public Utilities recommended Security Guard Renewal Estimated Annual Expenditure Dollar Amount

Hello Ralph,

Yes, your understanding is correct. I believe this is as close as you are going to get for an estimated amount.

Thanks,

**Francois A. Domond, P.E.**  
Deputy Director Operations  
Department of Public Utilities  
City of Hollywood, Florida  
Phone 954-921-3522  
Cell 305-213-3784  
[fdomond@hollywoodfl.org](mailto:fdomond@hollywoodfl.org)

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**From:** Ralph Dierks  
**Sent:** Wednesday, January 21, 2015 11:18 AM  
**To:** Coy Mathis; Francois Domond; Taylor Calhoun  
**Cc:** Steve Joseph; Cammal McCorkell; Linda Silvey; Joel Wasserman  
**Subject:** RE: Public Utilities recommended Security Guard Renewal Estimated Annual Expenditure Dollar Amount

Good morning,

As I stated in my previous email response please be advised that the hourly rate upon renewal will be \$12.84 for an armed guard.

Therefore based upon your formula below, the \$12.84 price per hour times 24 hours in one day equals \$308.16 per day for the cost of guard. The  $\$308.16 \times 365 \text{ days} = \$112,478.40$  per year for each location, WTP and WWTP, which would equal a total estimated annual expenditure of \$224,956.80 for Public Utilities.....is this correct?

Please advise,  
Ralph

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**From:** Coy Mathis  
**Sent:** Wednesday, January 21, 2015 9:03 AM  
**To:** Francois Domond; Taylor Calhoun  
**Cc:** Steve Joseph; Cammal McCorkell  
**Subject:** RE: Public Utilities recommended Security Guard Renewal Estimated Annual Expenditure Dollar Amount

Francois,

Public Utility security guard services to include both the WTP and WWTP has not increased by over a \$100,000.00 as stated by Purchasing. In 2013, at the opening of the contract the price per hour for an armed security guard was \$11.90 per hour. The \$11.90 price per hour times 24 hours in one day equals \$285.60 per day for the cost of a guard. Now multiply \$285.60 per day times 365 days in a year equals \$104,244.00 per year for each the WTP and WWTP and added together for a total Utility cost of \$208,488.00 per year.

Today the cost per hour is \$12.50 per hour at \$300.00 per day and equally \$109,500.00 per year. The total Utility cost for the WTP and WWTP is \$219,000.00 per year which indicates a modest increase of \$10,512.00. Thank you.

Coy

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**From:** Francois Domond  
**Sent:** Wednesday, January 21, 2015 8:45 AM  
**To:** Taylor Calhoun; Coy Mathis  
**Cc:** Steve Joseph; Cammal McCorkell  
**Subject:** FW: Public Utilities recommended Security Guard Renewal Estimated Annual Expenditure Dollar Amount

Bud and Coy,

I believe we already went through this issue but I don't recall the details; please provide me with your estimated Security Guard annual cost.

The documents attached are for two different years 2013 and 2014 but it appears that the 2013 document only includes the WWTP; therefore, I need your individual estimated expenditure.

Francois

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**From:** Ralph Dierks  
**Sent:** Tuesday, January 20, 2015 8:35 PM  
**To:** Steve Joseph; Francois Domond; Coy Mathis; Taylor Calhoun  
**Cc:** Joel Wasserman; Linda Silvey  
**Subject:** Public Utilities recommended Security Guard Renewal Estimated Annual Expenditure Dollar Amount

Good morning,

The current City blanket purchase order contract awarded to Regions Security Services, Inc. to provide Citywide Armed and Unarmed Services was renewed in 2014 and again is scheduled for renewal on March 1, 2015, for which Procurement is preparing a resolution for City Commission approval.

Procurement Services sent the attached memos to the Public Utilities Department in both 2013 and also in 2014 seeking your departmental response on whether to renew the contract to which your department agreed.

The estimated annual expenditure has increased significantly from \$105,000.00 last contract term to an estimated \$231,000.00 for this contract term, please see the document copies attached.

Please explain what has caused or has changed your departments operational requirements for Security Guard Services to warrant the estimated annual dollar expenditure increase of \$126,000.00 for the required services.

For your information and action.



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**Department/Office**  
**Contract Renewal Evaluation**

<b>Date: 12/19/14</b>	
<b>Department/Office: Public Utilities</b>	<b>Division/Area: Wastewater</b>
<b>Contact Person: Coy Mathis</b>	<b>Title: Public Utilities Manager</b>
<b>Contact phone number: 954-921-3288</b>	<b>Contact Email cmathis@hollywoodfl.org</b>
<b>Purchase Order/Blanket Purchase Order #: BOO2355</b>	
<b>Contract Expiration Date: 2/28/15</b>	
<b>Vendor: Regions Security, Inc. (V#332451)</b>	<b>Contact Person: Carlos Rivero Jr.</b>
<b>Contact phone number: 877-505-7774</b>	<b>Contact Email: info@regionssecurity.us</b>
<b>Good/Service: Uniformed, Armed and Unarmed Security Guard Services – Citywide (Primary)</b>	<b>Solicitation #: F-4264-11-RD</b>

1. How would you rate the quality of goods/services?

☒ Excellent      ☐ Good      ☐ Satisfactory      ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☒ Excellent      ☐ Good      ☐ Satisfactory      ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?  
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☒ Yes    ☐ No

If no, please explain?

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5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☒ Yes    ☐ No    ☐ Did not need to contact

If no, please explain?

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**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**Department/Office**  
**Contract Renewal Evaluation**

6. Has the invoicing been timely, accurate and in accordance with the contract?

☒ Yes ☐ No

If no, please explain?

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7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

☒ Yes ☐ No

If no, please explain?

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8. Please state any additional comments about your experience with this vendor and the goods/services provided:

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*Coy* Department/Office Director's Name: Steve Joseph, P. E.

*12/29/14* Department/Office Director's Signature: *[Signature]* *12/29/14*





## CITY OF HOLLYWOOD, FLORIDA

### PROCUREMENT SERVICES DIVISION

#### Department/Office Contract Renewal Evaluation

Date: 12-19-2014	
Department/Office: Water Treatment Plant	Division/Area: 4011
Contact Person: Taylor Calhoun	Title: Public Utilities Manager / Water
Contact phone number: 954-967-4230	Contact Email
Purchase Order/Blanket Purchase Order #:	
Contract Expiration Date:	
Vendor:	Contact Person:
Contact phone number:	Contact Email:
Good/Service:	Solicitation #:

1. How would you rate the quality of goods/services?

☐ Excellent ☐ Good ☒ Satisfactory ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☐ Excellent ☐ Good ☒ Satisfactory ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?  
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Value	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☒ Yes ☐ No

If no, please explain?

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☒ Yes ☐ No ☐ Did not need to contact

If no, please explain?



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**Department/Office**  
**Contract Renewal Evaluation**

6. Has the invoicing been timely, accurate and in accordance with the contract?

☒ Yes ☐ No

If no, please explain?

7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

☒ Yes ☐ No

If no, please explain?

8. Please state any additional comments about your experience with this vendor and the goods/services provided:

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Department/Office Director's Name:

Steve Joseph

Department/Office Director's Signature:

12/29/15