

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** May 22, 2019  
**FROM:** Douglas R. Gonzales, City Attorney  
**SUBJECT:** Agreement with Tetra Tech for Engineering Services for Water Main Replacement Program and Sewer Expansion

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
- 2) Type of Agreement – Authorization to Proceed for Work Order pursuant to Continuing Contract under Consultants Competitive Negotiation Act
- 3) Method of Procurement (RFP, bid, etc.) – RFQ
- 4) Term of Contract:
  - a) initial – 3 yrs. (est.)
  - b) renewals (if any) –
  - c) who exercises option to renew –
- 5) Contract Amount – \$293,063
- 6) Termination Rights – City can terminate without cause.
- 7) Indemnity/Insurance Requirements – Vendor will indemnify City and provide insurance.
- 8) Scope of Services – Additional limited engineering services for water main replacement program (Hollywood Blvd. to Sheridan St. between N. Federal Hwy. and N. 21<sup>st</sup> Ave) and Royal Poinciana limited sewer expansion
- 9) Other Significant Provisions: None

cc: Dr. Wazir Ishmael, City Manager