

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** September 4, 2018
FROM: Douglas R. Gonzales, City Attorney
SUBJECT: Proposed Agreement with StarWind Software, Inc. for Purchase of a Hyper-Converged Data Center Solution and Maintenance and Support

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Information Technology
- 2) Type of Agreement – Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – “Sole-source” exemption
- 4) Term of Contract
 - a) initial – 3 yrs.
 - b) renewals (if any) –
 - c) who exercises option to renew –
- 5) Contract Amount – Not to exceed \$213,092.
- 6) Termination rights – For cause only.
- 7) Indemnity/Insurance Requirements – City will indemnify Vendor.
- 8) Scope of Services – Vendor will provide hardware and software for a hyper-converged data center solution and three years of maintenance and support.
- 9) City’s prior experience with Vendor – None.
- 10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager