

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** October 26, 2017  
**FROM:** Alan Fallik, Acting City Attorney  
**SUBJECT:** Authorization to Proceed for Work Order No. H&S 18-01 with Hazen and Sawyer, P.C.

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
  - 2) Type of Agreement – Continuing Consultant Services Contract
  - 3) Method of Procurement (RFP, bid, etc.) – Consultants Competitive Negotiation Act
  - 4) Term of Contract
    - a) initial – Estimated time to complete work 4 months
    - b) renewals (if any) – n/a
    - c) who exercises option to renew – n/a
  - 5) Contract Amount – \$74,466.00
  - 6) Termination rights – Either party may terminate for cause. City may terminate without cause.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – Contractor shall provide the professional engineering services related to design, bidding, and construction services for the proposed RAS Pump Station No.1 Replacement.
  - 9) Other significant provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager