

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** March 23, 2022

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Agreement with CES Consulting, Inc. for construction engineering and inspection services related to surtax project BC-HYLWD-2020-00003.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved— Dept. of Development Services/Engineering, Transportation and Mobility Division
- 2) Type of Agreement – Consultant Services Agreement required by Broward County. Underlying Contract is a Continuing Services Agreement pursuant to Resolution No. 2021-208 (CCNA).
- 3) Method of Procurement (RFP, bid, etc.) – RFQ/CCNA (Section 287.055, Florida Statutes). (Item was approved pursuant to Resolution 2021-208).
- 4) Term of Contract:
 - a) initial – estimated starting date of 7/1/22. Duration of project is 121 working days.
 - b) renewals (if any) – extensions pursuant to subsection 4.2 of agreement
 - c) who exercises option to renew – City
- 5) Contract Amount – In an amount not to exceed \$127,329.85.
- 6) Termination Rights – with or without cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable requirements set forth in the agreement.
- 8) Scope of Services - – CES Consulting, Inc. will provide construction engineering and inspection services for the surtax project HYLWD-FY-2020-00003 that is a municipal transportation project on Liberty Street between North 33rd Avenue and North 31st Avenue.

Term Sheet continued

9) Other Significant Provisions: n/a

cc: Dr. Wazir Ishmael, City Manager