

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER GF 26-01 WITH GANNETT FLEMING, INC. FOR ON-CALL AND IN-HOUSE ENGINEERING SUPPORT SERVICES, ON AN AS-NEEDED BASIS, IN AN ANNUAL AMOUNT UP TO \$200,000.00 OVER A TWO-YEAR PERIOD.

WHEREAS, the Department of Public Utilities (“Department”) is responsible for the planning, design, construction management, and inspection of engineering projects; and

WHEREAS, the Department wishes to hire on-call consultant engineers who can perform the work necessary to successfully maintain the Department’s operational functions and design small projects on an as-needed basis; and

WHEREAS, examples of the desired water and wastewater-related tasks these consultants are needed to perform include:

- Assistance in the development of capital improvement project budgets, cost estimates, and project schedules;
- The design, review, and management of capital improvement projects;
- Oversight and inspection of projects during construction;
- Preparation of permit modification and renewal documents;
- Financial analysis and support for grant funding;
- Preparation of technical letters, reports, and presentation materials; and

WHEREAS, on September 6, 2023, the City Commission passed and adopted Resolution No. R-2023-277, which authorized the execution of Continuing Services Agreements with eight firms for water, sewer, reuse, and stormwater infrastructure projects, one of the firms being Gannett Fleming, Inc. (“Gannett”); and

WHEREAS, Department staff requested a proposal from Gannett for on-call and in-house engineering support services, based on the hourly rate schedule established in the Professional Services Agreement dated October 31, 2023; and

WHEREAS, Gannett submitted a proposal to provide said engineering services in an annual amount up to \$200,000.00 over a two-year period; and

WHEREAS, the Department Director and the Chief Procurement Officer recommend that the City Commission approve and authorize the appropriate City officials

to execute the Authorization to Proceed for Work Order Number GF 24-03 with Gannett for on-call and in-house engineering support services in an annual amount up to \$200,000.00, based upon the project scope and fees, and the terms and conditions of the current Continuing Services Agreement; and

WHEREAS, funding for this project is included in the amended FY 2026 Capital Improvement Plan and is available in account number 442.409903.53600.531300.001790.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of the Authorization to Proceed for Work Order No. GF 26-01 with Gannett together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2025.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

DAMARIS HENLON
CITY ATTORNEY