

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, RANKING PROFESSIONAL ENGINEERING CONSULTING FIRMS TO PROVIDE DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR SEWER LIFT STATIONS N-07 AND N-08 UPGRADES; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AN AGREEMENT WITH EAC CONSULTING, INC., THE HIGHEST RANKED FIRM, FOR CONSIDERATION BY THE CITY COMMISSION AT A LATER DATE.

WHEREAS, the City is responsible for planning, regulating, designing, constructing, operating, and maintaining a wastewater collection system, including 85 sewer lift stations; and

WHEREAS, sewer lift stations N-07, N-08, and the force main located in the Liberia-Oakwood community suffered damage during Hurricane Irma; and

WHEREAS, the Department of Public Utilities (“Department”), on behalf of the City, submitted a Florida Department of Economic Opportunity (“FDEO”) Community Development Block Grant Disaster Mitigation (“CDBG-MIT”) Grant Program application and was selected to receive the grant in the amount of \$3,435,000.00 to repair and harden lift stations N-07 and N-08, and to replace the impacted force main; and

WHEREAS, on May 5, 2021, pursuant to Resolution No. R-2021-101, the City Commission approved and authorized appropriate City officials to accept the CDBG-MIT grant funds and to execute all agreements and documents to obtain the funding; and

WHEREAS, the CDBG-MIT Program Grant Agreements were executed by the FDEO and the City on February 18, 2022; and

WHEREAS, the Department needs to retain professional engineering consultants for design and construction administration services related to Lift Stations N-07 and N-08 Upgrades to comply with grant requirements; and

WHEREAS, on June 23, 2022, the Department advertised for statements of qualifications for the Lift Stations N-07 and N-08 Upgrades project in accordance with the procedures set forth in Section 287.055, Florida Statutes, entitled “Consultants’ Competitive Negotiation Act” (“CCNA”), and the City’s Procurement Code; and

WHEREAS, on July 26, 2022, the Office of the City Clerk and the Department received statement of qualification packages from the following five engineering firms:

1. Carnahan, Proctor & Cross, Inc.
 2. EAC Consulting, Inc.
 3. EXP U.S. Services Inc.
 4. Gannett Fleming, Inc.
 5. Miller Legg
- ; and

WHEREAS, a Selection Committee comprised of five professionals was assigned the task of evaluating the statements of qualifications and ranking the responses; and

WHEREAS, on August 30, 2022, members of the Selection Committee met for the first time, evaluated the five proposals, ranked the firms based on the stipulated evaluation criteria, and arrived at the following rankings, with the highest score being the highest ranked:

<u>COMPANY</u>	<u>TOTAL POINTS</u>	<u>RANKING</u>
Miller Legg	365	1 st
EAC Consulting, Inc.	340	2 nd
Gannett Fleming, Inc.	287	3 rd
EXP U.S. Services Inc.	280	4 th
Carnahan, Proctor & Cross, Inc.	277	5 th

; and

WHEREAS, the Selection Committee short-listed two firms, Miller Legg and EAC Consulting, Inc., for oral interviews; and

WHEREAS, on September 27, 2022, members of the Selection Committee conducted oral interviews with the two short-listed firms, following which, the Selection Committee ranked the short-listed firms; and

WHEREAS, scores were compiled to arrive at the following rankings, with the lowest score being the highest ranked firm:

<u>COMPANY</u>	<u>PRESENTATION SCORE</u>	<u>RANKING</u>
EAC Consulting, Inc.	5	1 st
Miller Legg	7	2 nd

; and

WHEREAS, the Interim Director of Public Utilities and the Chief Procurement Officer recommend that the City Commission authorize the negotiation of a professional engineering consulting services agreement with the highest ranked firm, EAC Consulting,

Inc., to provide professional engineering services for the Lift Stations N-07 and N-08 Upgrade project; and

WHEREAS, funding for the agreement was included in the amended FY 2023 Capital Improvement Plan and is available in account numbers 442.409802.53600.563020.001404.000.000 and 442.409802.53600.531210.001404.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing “WHEREAS” clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That the City Commission approves the ranking of the firms as follows:

1. EAC Consulting, Inc.
2. Miller Legg

Section 3: That it authorizes the appropriate City officials to negotiate a Professional Engineering Services agreement with the highest ranked firm, EAC Consulting, Inc., in a form acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4: That if the negotiated agreement amount falls within the City Manager’s authority pursuant to Section 38.38 of the Procurement Code, the City Manager is authorized to execute the negotiated agreement. If the contract amount is above the City Manager’s authority, the agreement will be brought back to the City Commission at a later date for consideration of approval.

Section 5: That if the appropriate City officials are unable to negotiate an agreement with the highest-ranked firm, they are authorized to terminate negotiations with that firm and commence negotiations with the next highest-ranked firm, and execute an agreement, if possible, in accordance with Sections 3 and 4.

Section 6: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

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PASSED AND ADOPTED this _____ day of _____, 2022.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY for the use and reliance of the City of Hollywood, Florida, only.

DOUGLAS R. GONZALES
CITY ATTORNEY