

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE A PURCHASE ORDER TO ENVIRONMENTAL PRODUCTS GROUP, INC. FOR THE PROVISION OF MAINTENANCE, REPAIRS, AND PARTS FOR FOUR VACTOR TRUCKS AND A SEWER INSPECTION TV TRUCK IN AN AMOUNT UP TO \$200,000.00 IN ACCORDANCE WITH SECTION 38.41(C)(2) OF THE PROCUREMENT CODE (SOLE SOURCE).

WHEREAS, the Department of Public Utilities (“Department”) needs to purchase parts, maintenance, and repair services for specialized vehicles, including four vactor trucks and a sewer inspection TV truck, which are all used for sewer, water, and stormwater system maintenance and repair projects; and

WHEREAS, the Original Equipment Manufacturer has designated Environmental Products Group (“EPG”) as the sole source supplier of parts and services for the subject equipment; and

WHEREAS, Notice to Sole Source Number NTSS-035-23 was posted electronically on OpenGov from December 12, 2022 through December 20, 2022, and received no inquiries; and

WHEREAS, the purchase of parts, maintenance, and repairs for these vehicles will take place from October 1, 2023 through September 30, 2024, in a total amount of \$200,000.00; and

WHEREAS, the City requests parts, maintenance, and repairs from EPG in an amount up to \$200,000.00 for Fiscal Year 2024, thus requiring City Commission approval for a Purchase Order pursuant to Section 38.38 of the Procurement Code; and

WHEREAS, the Director of the Department of Public Utilities and the Chief Procurement Officer recommend that the City Commission approve and authorize the issuance of a Purchase Order to EPG for the purchase of parts, maintenance, and repairs for four vactor trucks and a sewer inspection TV truck, in an amount up to \$200,000.00; and

WHEREAS, Section 38.41(C)(2) of the City’s Procurement Code exempts sole-source goods, supplies, materials, equipment, and services, such as unique, patented, or franchised goods, supplies, materials, equipment, or services, from the competitive bid requirements if the Chief Procurement Officer determines after conducting a good faith review of available sources, that the particular supply or service is available from one source; and

WHEREAS, funding for the Purchase Order has been requested in the FY 2024 Operating Budget in account numbers 442.400201.53600.531170.000000.000.000 and 442.400202.53600.552250.000000.000.000, subject to approval and adoption by the City Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the issuance, by the appropriate City officials, of a Purchase Order to Environmental Products Group, Inc., together with such non-material changes as may subsequently be agreed to by the City Manager and approved as to form by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

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JOSH LEVY, MAYOR

ATTEST:

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PATRICIA A. CERNY, MMC  
CITY CLERK

APPROVED AS TO FORM:

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DOUGLAS R. GONZALES  
CITY ATTORNEY