

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH ADVANCED DATA SOLUTIONS, INC. FOR DOCUMENT AND MEDIA SCANNING SERVICES, IN AN AMOUNT NOT TO EXCEED \$150,000.00, FROM MAY 6, 2026, THROUGH APRIL 18, 2027, WITH AN OPTION TO RENEW FOR AN ADDITIONAL ONE-YEAR TERM, BASED UPON THE CITY OF FORT LAUDERDALE AGREEMENT NO. 12696-535, FOR DOCUMENT AND MEDIA SCANNING SERVICES IN ACCORDANCE WITH SECTION 38.41(C)(5) OF THE PROCUREMENT CODE. (PIGGYBACK)

WHEREAS, the Department of Development Services, Building Division, desires to procure document and media scanning services from Advanced Data Solutions Inc., in support of scanning essential building documents and microfilm as required for long-term storage and timely retrieval; and

WHEREAS, the desired services were competitively bid by the City of Fort Lauderdale through Solicitation No.12696-535 for Document and Media Scanning Services (the "Piggyback") on September 23, 2022, and awarded to Advanced Data Solutions, Inc.; and

WHEREAS, the current term of Agreement No.12696-535 is from April 19, 2023, through April 18, 2027, with an option to renew the contract for an additional one-year term; and

WHEREAS, Advanced Data Solutions, Inc. has agreed to extend to the City the same pricing under the terms and conditions set forth in the Piggyback; and

WHEREAS, the period of performance during which the desired Document and Media Scanning Services will be acquired shall be for the period from May 6, 2026, through April 18, 2027, with an option to renew for an additional one-year period, in an amount not to exceed \$150,000.00; and

WHEREAS, Section 38.41(C)(5) of the Procurement Code allows the Chief Procurement Officer to procure, without formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services

are the subject of a price schedule negotiated by the entities listed above and are based strictly on competitive bids, quotations, or competitive proposals and not on any preference and such utilization of other governmental entities; contracts shall be permitted only during the term of the other governmental entity's contract; and

WHEREAS, the Director of the Department of Development Services and the Director of Procurement and Performance Management Services recommend that the City Commission approve and authorize the execution of an Agreement with Advanced Data Solutions, Inc. for Document and Media Scanning Services from May 6, 2026, through April 18, 2027, with an option to renew for an additional one-year period, in an amount not to exceed \$150,000.00; and

WHEREAS, a portion of the funding for this service is available in the FY 2026 Operating Budget in account number 114.140301.52400.534980.000000.000.000, and any amounts required beyond FY 2026 will be budgeted in subsequent fiscal years' operating budget subject to approval and adoption by the City Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That the City Commission hereby approves and authorizes the execution, by the appropriate City officials, of an Agreement with Advanced Data Solutions, Inc., for Document and Media Scanning Services from May 6, 2026 through April 18, 2027, with the option to renew for an additional one-year period, in an amount not to exceed \$150,000.00, together with such non-material changes as may subsequently be agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2026.

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JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

DAMARIS HENLON
CITY ATTORNEY